

**TOWN & COUNTY ZONING
ZA Report Dated 1-12-10
12-12-09 to 1-8-10**

I. Permit Applications Approved and Issued:

Name	Date Received	Date Issued	Type/Address
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Gorman, Kathleen	12-17-09	12-17-09	Add/Alter 888 Whitefish
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(Amend existing application due to roofline problems during construction – additional square footage fees. Boundary Survey on file.)

Certified Survey Maps

Name	TPC approve/deny	TB approve/deny	Address
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Coffin, John Trustee	12-1 approve (ROD issued CSM #574 on 12-18-09)	12-15 approve	3897 Amundsen Lane
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Winston, Frederick et al	12-16 approve (ROD issued CSM #575 on 1-6-10)	12-29 approve	131 Old Fort Road
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II. Permit Applications in Progress:

Name	Date Received	Project/ Address
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Hartzell, Robert	7-16-07	CUP – Year round resort, spa and exercise facility 580 Mondamin Trail
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(Received Clerk Hobin’s Affidavit. I will await approved sanitary to issue CUP. Barb Nelson contacted the WTA for me and the CUPs in progress stick with the 8.4.2 CUP procedure active at the time of application)

McCarthy, Joseph	8-6-07	CSM Sunnyslope
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(preliminary approved by TPC 8-15-07. Reviewed preliminary with County on 2-29-08. Corrections to be made to preliminary- final map not yet received.)

Platt, Laura	10-12-07	CSM 1094 Big Bay Road
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(Received CSM – waiting for fees and application form signed by all owners of all properties delineated on CSM. CSM required to rectify illegal subdivision creating two substandard lots. Looking into the County Subd Ordinance to see if these two lots require a CSM anymore)

MIYC 11-20-07 CUP – Warehouse/Boat Storage
 Fire # 633 Main St
 (Awaiting approved sanitary permit prior to issuing CUP to applicant per Ordinance Section 8.4.2(L). This application follows the CUP ordinance section 8.4.2(L) it was applied under per WTA.)

Dobson, Janine/Jim 6-23-08 Travel Trailer/Fire #
 Old Fort Road (Old Caddy Shack property)
 (With the text changes, I have to research possible refunds of previous app fees paid/possible violations/sanitary etc)

Geiser, Barb (7 Hearts) 7-25-08 Add/Alter (deck on bunkhouse)
 1454 North Shore Road
 (Inspection with DNR 9-9-08 – wetland issues – awaiting DNR and Army Corps ok to issue permit with cantilevered deck supports rather than posts in ground due to wetlands. JS to have a determination by 11-19-09 per contractor- no reported determination as of the date of this report)

Nicholas, Karen/Bradley+++8-25-09 Road Access/Fire #/Accessory (TT)
 Deerwoods Lane
 (Waiting for County Non-Plumbing Registration from the Register of Deeds for privy)

Banks, Mark/Gretchen+ 11-3-09 Add/Alter
 1673 Hagen Road
 (Shoreline Restoration required to be approved by Ash Co Conservation Dept per County regs – waiting on County permit requirements to be fulfilled. Email from County Conservationist 1-11-10 – requirements of the County for Restoration Plan still not met)

Slater, John 1-5-10 Driveway extension
 1268 Big Bay Road

Dalquist, Properties LLC fees/elevations yet to be rec'd Add/Alter
 2954 North Shore Road

III. Permit Applications Denied/Revoked:

Name	Date Applied	Date Denied	Type/Address
None			

IV. Violations

Name	Violation	Order
Schardt	House moved. Holding tanks need to be installed	
Ryder, Jim	House setback encroachment. Owner submitted letter requesting the TPC approve the “CSM” 7-31 and recommend approval to TB.	

Map proposing to reconfigure lots. No metes and bounds submitted. Map not to statute requirements.

Ryder, Elizabeth Pole Barn setback encroachment. Owner submitted letter requesting the TPC approve the “CSM” 7-31 and recommend approval to TB. Map proposing to reconfigure lots. No metes and bounds submitted. Map not to statute requirements.

Woods, Marcy/Thomas Permit for after the fact add/alter denied by motion of TPC per recommendation of ZA. Proposed construction also denied. Letter to remove additions w/in setbacks sent. Appeal submitted. File forwarded to BOA 12-31-09.

Griffin, Tom 1137 South Shore Dr – Accessory structure w/o permit w/in Shoreland setbacks. Open structure with plumbing w/o permit Within shoreland setback. Griffin removing structures in spring 2010 per email response to letter. Inspections with L Hildebrandt and J Spangberg to verify ohwm.

V. Land Use Permit – No Permit Required:

Name	Project/ Address
None	

VI. Correspondences: Letters/MEMO to

Name	Date	Re
BOA/x6	12-14	MSD Application for Appeal
Griffin	12-15	Accessory structures w/in 75’ from ohwm w/o permits
BOA/x6	12-17	Woods Application for Appeal and MSD file
BOA/Crawford	12-17	MSD application for appeal and file
TB/MEMO	12-17	Revisions to Ordinance Sections under Moratorium – request to extend moratorium
TPC/MEMO	12-30	TB directive to hold PH on sections under Moratorium and extension of morat. until 4-15
BOA/x5	12-31	Woods file

VII. Complaints

Name	Date	Regarding
None		

X. New Business

Margaretta has been working on making sure all our land use permits are entered into the database. We will be working out a system for organizing all the hard files next. She has also kept detailed track of the working drafts as we progress through to the final stages of

the ordinance revision. The additional hours for the position are invaluable to the department. Thanks. When there is time we will be creating Standard Operating Procedures for the Zoning Clerical Asst. Jessica Hatch left the position with a detailed list of 'how to's' (SOPs) for Margaretta. It made transition very smooth.

XI. Old Business

A public hearing for sections of the Ordinance currently under moratorium has been scheduled for 1-27-10. The Ashland Daily Press has been notified and will publish the Class II notice on the 13th and 20th. Drafts of the language are being sent to the Town's website along with the agenda. Patty has been great as far as availability and helpfulness. Hard copies of the draft language are in your boxes, at the Library and Town Hall shelf. The public hearing postings notice a possible quorum of the TB so please attend if you are able. The County Zoning Board is meeting on Feb 4. There really isn't a possibility of having a PH on 1-27 having a TPC meeting then a TB meeting and getting text to the County ZB in time, especially if there is any public dissent. So the text will likely be presented to them at their early March meeting then to the County Board at their mid-March meeting.

The TPC is polishing sections 2 & 3 of the Ordinance and the Zoning Map. The remainder of the Ordinance still needs to be finalized but should go fairly quickly. We have a workshop scheduled for the 14th. With approval of the TPC I submitted an article to the Gazette letting the public know where we are in the Revision Project, what to expect in coming weeks, and how to get information.