

**Town of La Pointe Zoning
Town Plan Commission Regular Monthly Meeting Minutes
January 19, 2012**

Town Plan Commission (TPC) Members Present: Ted Pallas, Chair, Charles Brummer, Vice-Chair, Suellen Soucek, Joan Martin, Greg Thury, Larry Whalen (6).

Town Plan Commission Members Absent: Carey Baxter (1).

Public Present: Ham Ross, Jim Patterson, Charlie Meech, Paul Brummer Linda Fuller, Lois Carlson (6).

Town Staff Members Present: Margaretta Kusch, ZCA (1).

I. Call to Order/Roll Call

Chair Pallas called the Public Hearing to order at 5:02 PM at the La Pointe Town Hall. Roll call reflected members present or absent as recorded above.

II. Public Comment

None.

III. Approval of Previous Meeting Minutes

a. Town Plan Commission Regular Monthly Meeting, December 15, 2011

C. Brummer moves to approve the Town Plan Commission Regular Monthly Meeting minutes of December 15, 2011 as submitted. S. Soucek seconds. All in favor, 5 aye, 1 abstain (G. Thury). Motion carries.

b. Town Plan Commission Public Hearing, January 12, 2012

G. Thury moves to approve the Town Plan Commission Public Hearing minutes of January 12, 2012 as submitted. S. Soucek seconds. All in favor, 6 aye. Motion carries.

IV. Zoning Administrator's Report

a. Monthly report dated January 10, 2011

b. 2011 Annual Report

Review postponed until next meeting in case the Zoning Administrator has anything further to say.

V. Consideration and/or Action of Permit Applications

a. Craftivity, Inc. application for amendment of Conditional Use Permit at 978 Middle Rd, LP #014-00178-0200. Discuss and possibly make recommendation to the Town Board re: application to add:

- **Three student housing "cabins" approximately 1600 square feet each**
- **One two bedroom caretaker's residence**
- **Add approximately 216 square feet to the administrative/classroom building**

Chair Pallas reports that Attorney Fauerbach contacted the Zoning Administrator and himself today and advised against discussing or deciding on this matter at the meeting. Mr. Fauerbach had recently received correspondence from Craftivity, Inc.'s attorney and as a result Mr. Fauerbach would like to offer legal counsel before any Town Plan Commission decisions are made.

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Chair Pallas moves to postpone discussion and possible decisions regarding the Craftivity, Inc. Conditional Use Permit until the February 2, 2012 meeting. L. Whalen seconds. All in favor, 6 aye. Motion carries.

VI. New Business

a. Draft permit applications for review/approval

- **Rental of single family dwelling**

S. Soucek suggests that a distinction between annual and short-term rental be made clear on the form. She feels that some sort of box indicating the type of rental would be helpful for organization and record-keeping. The commission agrees.

- **Rental of guest houses**

C. Brummer suggests that the section of the Zoning Ordinance excerpted on the back of this form should be Section 6.2.C, not 6.2.B. The commission agree.

- **Tourist room rental**

Consensus is that this looks fine.

Chair Pallas states that these three permit application forms, along with the Land Use Application form, will be discussed and approved at the next meeting, after the Zoning Administrator has a chance to look over these suggestions and possibly make changes.

VIII. Future Agenda Items

- Craftivity, Inc. application for amendment of Conditional Use Permit at 978 Middle Rd, LP #014-00178-0200. Discuss and possibly make recommendation to the Town Board
- Rental of Single Family Dwelling, Rental of Guest House, Tourist Room Rental draft permit applications
- Review Land Use Permit application
- Zoning Administrator monthly and annual reports

IX. Schedule Future Meetings

- Town Plan Commission Special Monthly Meeting to be held February 2, 2012, at 5 pm.

X. Adjournment

G. Thury moves to adjourn. S. Soucek seconds. All in favor. Motion Carries. Meeting ends at 5:20 pm.

Town Plan Commission minutes respectfully submitted by Margaretta Kusch, ZCA on Thursday, January 19, 2012.

Town Plan Commission minutes approved as amended by M. Kusch, ZCA on Thursday, February 23, 2012.