

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY, JANUARY 26, 2016**  
**5:30PM AT TOWN HALL**  
Approved Minutes

**Called to order** at 5:30pm

**Town Board Members Present:** Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

**Staff present:** Town Administrator Lisa Potswald, Foreman Kristian Larsen, Airport Manager Michael Dalzell, Elected Treasurer Carol Neubauer, Elected Clerk Micaela Montagne,

**Public Present:** Sue Brenna, Charles Brummer, Paul Brummer

**I. Public Comment A\*:** Supervisor Childers apologized for being so skeptical of the Assembly Bill 154, which passed. He also commended Supervisor M. Starck on his work in assisting to get it passed.

Paul Brummer hopes that if the Town Board meets with the Investors of Madeline Island School of the Arts, they would also meet with the neighbors.

**II. Town Administrator's Report:** Presented by Lisa Potswald. L. Potswald mentioned she attended a meeting with administrators from the region to discuss different aspects of the towns, cities, and counties. There will also be a regional ice rescue meeting next week that she will attend.

**III. Public Works**

**A. Roads**

1. Ice Road Maintenance 2015-2016: Nelson Construction submitted their rates for the 2015-2016 Ice Road season. Motion to approve the Ice Road Maintenance 2015-2016 schedule as submitted on January 20, 2016, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

**B. Parks**

1. Big Bay Town Park Reservations System Collections: Treasurer C. Neubauer was present to discuss the collections from Leisure Interactive for Big Bay Town Park reservations. The company owes the Town almost \$26,000 from 2015, a letter was sent demanding payment or we will get our attorney involved.

2. Update on making the switch to Jet Pay for reservation collections: C. Neubauer is waiting for the contract with Jet Pay to come in which would switch the reservation system collections and processing to them. Leisure Interactive will still be the 'front desk' but the payments will be batched/ settled and paid through Jet Pay. C. Neubauer is hoping the switch will be made within the next month.

**C. Airport**

1. Airport Manager's Report & Checklist: Presented by Michael Dalzell who notes he changed the reporting of NOTAMS to include more of a breakdown. Report dated January 22, 2016 placed on file by Unanimous Consent.

2. Airport Users Survey Report: twelve responses were submitted. Results were as expected. There was not much interest in a perimeter fence so M. Dalzell will be reconsidering

the project. There were comments on the cleanliness of the pilots lounge, and that improvements could be made.

#### **IV. Committees**

##### **A. Planning and Zoning**

1. Signing Event for the Town's Zoning Bill: Assembly Bill 154 passed, it is unknown when the signing event will be held, but Possibly Administrator L. Potswald will attend as well as a Supervisor depending on the date.

##### **B. Alternative Energy Committee**

1. Open proposals for the solar project at the Library/Clinic: Three proposals were received and opened from Alternative Trends LLC from Emerald, WI, North Wind Renewable Energy LLC from Stevens Point WI, and Kettle View Renewable Energy LLC from Random Lake WI. Proposals will be given to the Alternative Energy Committee for scoring and review.

#### **V. Town Hall Administration**

A. Administrative Assistant's Report: Report dated 1/22/16 placed on file by Unanimous Consent.

B. Budget Summary Report: The final check for the Big Bay Town Park grant was received. Report dated 1/26/16 placed on file by Unanimous Consent.

C. Grant Updates: Nothing at this time.

D. Resolution 2016-0126A Waive Parks Fees for Town of La Pointe Non-Profit Organizations: Motion to approve Resolution 2016-0126A to waive fees for rentals at the Park Shelters by La Pointe non-profit organizations, M. Childers/ J. Carlson, 3 Ayes, 2 Opposed (M. Starck and M. Anderson), Motion Carried.

E. Resolution #2016-0126C: Supporting a Cell Tower for Public safety: the Resolution is to enable Supervisor M. Starck to continue research and discussions on the possibility of putting a cell tower somewhere on the north end of the Island for better coverage especially for safety reasons. Supervisor Carlson is uncomfortable with the resolution because he believes the public will think they are putting up a tower. Discussion on the possibility of having a public hearing prior to any resolutions being passed as well as having Lisa Potswald putting together an outline and overview of the process that would need to happen in order for a cell tower to be put up.

F. Personnel Policy, Continuing Education updates: Discussion on what the Town Board would like to do for travel expenses and reimbursements for employees travelling for continuing education and other purposes. The Town has been providing less than what the County, State and Federal provide. Discussion on whether to still require receipts for all meals and incidentals or to just provide a blanket stipend amount and not require the receipts to be submitted to B. Nelson as it takes her a lot of time to go through them; but this would also mean there would be no accountability on what the money would be spent on. Administrator L Potswald would like the Board to think about what they want and prepare some questions for more discussion at the next Town Board meeting.

G. Policy of Appointment for Committees and Boards: policy was last updated in 2008. Changes are to simplify the appointment process for committee and board members. Motion to approve the Town of La Pointe Policies and Procedures for Committee and Board Openings dated January 26, 2016, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

H. Updates from Army Corps of Engineers on eligibility for Madeline Island as a Traditional Cultural Property: The Board received a letter from the Army Corps of Engineers explaining the next steps they are taking on the matter.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$38,394.39, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

#### **VII. Minutes**

A. Regular Town Board Meeting January 14, 2016: Motion to approve minutes as amended if needed for the word travelled (which can be spelled with one 'l' or two), M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

#### **VIII. Emergency Services**

A. Ambulance Director's Report: Placed on file by Unanimous Consent.

B. Resolution #2016-0126B: Service Award Program Buy Back for Town of La Pointe Volunteer Fire and EMS Departments: Motion to approve Resolution #2016-0126B: Service Award Program Buy Back for Town of La Pointe Volunteer Fire and EMS Departments, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

#### **IX. Library**

A. Library Board Minutes December 10, 2015: Minutes placed on file by Unanimous Consent.

**X. Public Comment B\*\*:** Chairman J. Patterson apologizes for misspelling Micaela Montagne's name in the Gazette.

#### **XI. Lawsuits & Legal Issues**

A. Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc

1. Depositions schedule: Police Chief W. Defoe is on April 6, and the Town Board members, J. Price and L. Potswald are on April 11<sup>th</sup> and 12<sup>th</sup>.

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts

1. Follow up from discussion at workshop: Discussion on if anyone from MISA board has commented on having Robin Russell as a liaison/ negotiator- which is not known. Other discussion on L. Potswald providing MISA with a follow up letter to remind them that they must reapply for permits.

**XII. New Agenda Items for Future Meetings:** Cell Tower overview from Administrator L. Potswald, Travel Expenses policy, recommendation from Alternative Energy Committee on the solar array project, camp host hiring.

**XIII. Adjourn:** Motion to adjourn, J. Carlson/ M. Childers, 5 Ayes, Motion Carried. Adjourned at 6:49pm.

Submitted by M. Montagne, Town Clerk.

Approved as submitted, February 9, 2016. M. Montagne, Town Clerk