

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: January 1, 2014 through January 31, 2014
 Prepared on February 3, 2014

I. Permit Applications Approved and Issued:

None.

II. Certified Survey Maps

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Ashland County	12/19/13	South Shore Road	Certified Survey Map	On TPC agenda for 2/5/14

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Jones, William/Nancy	12/19/13	2354 North Shore Road	Accessory structure	Need county permit application and clarification on setbacks.
Van Veldhuizen	11/12/13	1748 North Shore	Accessory structure	Research holding tank size, verify siting
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	Wetland Protection Overlay District; must review siting with DNR in spring
Hartig	11/15/13	3195 Big Bay Road	Principle dwelling	Will be submitting plans shortly
Slater/McCue	1-20-11	1268 Big Bay Road		Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
LaDuke, Winona	4-28-12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core on 6-4-13
Hartzell, Robert		Multiple	Rental of a Principal Dwelling x 7 different	Employee housing. This is a larger discussion regarding rentals and employee housing to be clarified

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
			properties	with the TPC.
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	Mtg. with Larry Hildebrandt, Mike Starck, agent, and me onsite on 7/31. Letter sent to owner to outline next steps. Waiting for sanitary application
Brown, Derrick and Amy	9/3/13	425 Deerwoods Lane	Principle Dwelling, Sanitary	Sanitary permit issued/POWTS installed; site visit to verify siting.

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Town of La Pointe v. Edward Kale – Ashland County	Case 13 CX01 – Status conference scheduled for 2/12/14

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

None.

VIII. Correspondences: Letters/MEMO to

NAME	DATE	PROPERTY	REGARDING
Michael Childers/Glenn Carlson	1/17/2014	219 Colonel Woods Ave.	Review of change of use from residential to commercial by TPC and next steps

IX. Complaints Received About

None.

X. Public Information Requests

None.

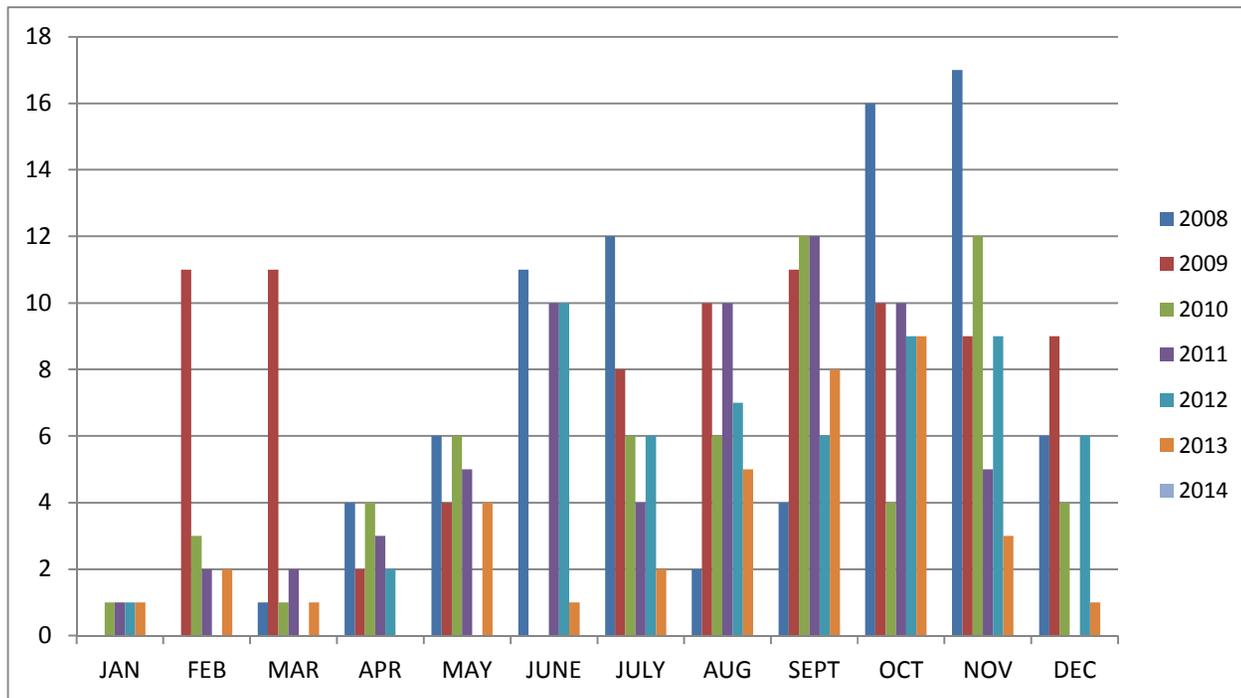
XI. New Business

1. Winter projects:
 - Organize CUP and BOA files/set up database – working on CUPs (developing summary information) to be reviewed by the TPC.
 - Develop database filing system for Zoning files by both owner and plat number – To Do
 - Type/enter all Zoning minutes into one file - completed for 2013
2. A recent court decision has taken up a lot of research time this month.

XII. Old Business

1. Town of La Pointe v. Kale goes to court in February.
2. We are still waiting on receiving the Comprehensive Plan survey report.
3. Pete and I are reviewing and drafting updates for a number of ordinances.
4. New zoning permit application and instructions are on the website and available at the Town Hall.

TOWN PERMIT APPLICATIONS FROM 2008 THROUGH 2014



COMMENTS:

- In 2010 through 2013, there was 1 permit application each year in January, compared to no permits in January 2014.

- The permit numbers in this chart do not include rental permits, of which there are approximately 110 per year.