

**Town of La Pointe Zoning
Town Plan Commission Special Monthly Meeting Minutes
Wednesday, October 7, 2009**

Town Plan Commission (TPC) Members Present: Ted Pallas; Chair, Charles Brummer; Vice-Chair, Larry Whalen, Greg Thury, Ron Madich, Carey Baxter (6)

Town Plan Commission Members Absent: Suellen Soucek (1)

Public Present: Paul Brummer, Mike Starck (2)

Town Staff Members Present: Jennifer Croonborg; ZA, Jessica Hatch; ZCA, Margaretta Kusch; ZCA (3)

I. Call to Order/Roll Call

Chair, T. Pallas called the meeting to order at 5:01 pm at the Town Hall. Roll call reflected members present or absent as recorded above.

II. Public Comment

- Mike Starck asks if it is the case that the TPC is doing a total Zoning Ordinance revision to be completed by January 1st, 2010. Chair Pallas and J. Croonborg, ZA, clarify that January 1st is the deadline for revision of the Sections regarding Conditional Use Permits and non-conforming lots, both currently under moratorium.
- Paul Brummer asks for a yes or no: is the current TPC trying to correct mistakes that were made by past members of the TPC. Chair Pallas and J. Croonborg, ZA, respond yes, they are revising proposed changes formerly made by the TPC as well as the Ordinance as a whole.

III. Approval of Previous Meeting Minutes:

a. Town Plan Commission Special Meeting September 30, 2009

J. Hatch: ZCA clarifies that minutes under consideration are 2nd drafts. Delete after L. Whalen "(leaves at 5:30)." Under item V change "b. ZA explains..." to "ZA..." Change "c. Collins" "b. Collins." Change the remaining items under agenda item V from "d, e, f, g" to "c, d, e, f." G. Thury moves to approve as amended the Town Plan Commission special meeting minutes of Wednesday, September 30th, 2009. R. Madich seconds. All in favor, 6 aye. Motion Carries.

VI. Zoning Administrator's Report

J. Croonborg, ZA says report due later in week.

V. Consideration and/or Action of Permit Applications:

None.

VI. Old Business

a. Charlie Lazor question RE: house built on steel chassis

J. Croonborg, ZA reports that she did email Mr. Lazor and did not get a response. She did receive a call from the contractor, however he did not provide pertinent information regarding the proposed structure for review at this time.

b. 2010 Zoning Department Budget

1. 2010 Budget Recommendation to Town Board

J. Croonborg, ZA presents amended 2010 Town Plan Commission budget to TPC. Budget gone through line by line (proposed budget attached to these minutes). Major proposed budget increases include regularization of fire number signs and the

alteration of Zoning Clerical Assistant position designation from Limited Term Employee to Part Time, Seasonal.

Discussion. G. Thury moves to recommend to Town Board approval of this budget but include an extra line for the possibility of adding the other 1,044 plus with 50/50 health insurance. R. Madich seconds. All in favor, 6 aye. Motion Carries.

2. Fee Schedule

J. Croonborg, ZA presents 2010 proposed fee schedule (attached to these minutes), which is gone over line by line. Discussion. Proposed changes:

- Board of Appeals fee changed from “\$500.00 + up to \$1,500.00 in legal fees” to “\$750.00”
- Variance Request fee changed from “\$500.00 + up to \$1,500.00 in legal fees” to “\$750.00”
- Fee changed from “\$750.00 + up to \$1,500.00 in legal fees” to “\$750.00”
- Fee changed from “\$750.00 + up to \$1,500.00 in legal fees” to “\$750.00”
- Subdivision Map/Plat Map changed from “\$400 + up to \$500 in legal fees” to “\$500.00”
- Sign permits changed from “\$25.00” to “\$75.00”
- Travel trailer permit changed from “Requires a Land Use Permit” to “No fee at this time.”
- Disclaimer added to end of fee schedule: “Administrative costs for warrantless complaints may be assessed to the Complainant.”

Chair Pallas moves to pass on this recommend fees schedule for 2010 to Town Board. G. Thury seconds. All in favor, 6 aye. Motion Carries.

c. Zoning Ordinance Revision Project Review

Not discussed.

VII. New Business

None.

VIII. Future Agenda Items

- **Zoning Ordinance Revision Project (sections 4.2 and 4.3)**
 - Non-conforming lots
 - Camping on private lands

IX. Schedule of Next Meeting

- **TPC Workshop, Thursday, October 15, 2009 at 1 PM**

X. Adjournment

G. Thury moves to adjourn. L. Whalen seconds. All in favor, 6 aye. Motion Carries. Meeting ends 6:20 PM.

Draft Town Plan Commission Minutes respectfully submitted by Zoning Clerical Assistant, Margaretta Kusch on Saturday, October 17, 2009.

These Town Plan Commission Minutes approved as amended by Margaretta Kusch; ZCA on Thursday, October 22, 2009.