

**Town of La Pointe**  
**Special Town Board Meeting**  
**2016 Budget Workshop**  
Wednesday, October 21<sup>st</sup>, 2015  
5:00 pm at the Town Hall  
**Approved Minutes**

**Present:** Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck  
**Staff present:** Lisa Potswald, Ted Pallas, Michael Dalzell, Elected Clerk Micaela Montagne

**1. Call to order:** at 5:02pm

**2. Budget Workshop with each of the following departments:**

**B. Town Plan Commission/ Planning and Zoning:** Presented by Planning and Zoning Administrator Lisa Potswald. The wages budgeted for are for one full time Zoning Administrator (ZA). Permits have been up slightly from the last couple of years, but with the different Shoreland zoning regulations, many permits are County revenues. Discussion on whether a full time ZA is needed, or if the position should be half or three quarter time. Also discussed whether it would be beneficial to continue to do County Zoning or not, but that is a larger discussion that will occur as its own agenda item at a Regular Town Board Meeting. Other items discussed included that there are 24 Town Plan Commission meetings budgeted for, but a maximum of 17 will occur in 2015, so some money could be subtracted from that line item. There are three Board of Appeals meetings scheduled for, but there needs to be revenue for that to match as the meetings cost around \$1,000 to have. Other areas that may be adjusted are the Employee Insurance: \$11,048 has been put into the budget in case a new Zoning Administrator comes in that wants insurance: L. Potswald has applied for the Town Administrator position. Thus, the TPC budget may need to be modified depending on the outcome of the Town Administrator hiring.

**A. Materials Recovery Facility (MRF):** Presented by MRF Supervisor Ted Pallas. Discussion on how many of the budget figures are fixed due to hauling costs and the amount of solid waste and recycling to be dealt with. A few additional items for 2016 include a culvert extension on the road to accommodate larger semi-trucks, fee increases for hauling, ferry transportation, and utilities. No change to fee schedule for 2016.

**C. Airport:** Presented by Airport manager Michael Dalzell. Discussion on increased expenditures in 2016 for Town Crew labor: tree removal as well as road/plowing work and mowing. The AWOS system project is still underway, and as previous designated funds were used by the Town elsewhere, M. Dalzell has added it back to the designated fund. Some of the fees on the Airport fee schedule have increase slightly; annual tie down fees are up \$10 for a single engine (from \$200 to \$210), and \$15 for a multi engine (from \$300 to \$315), and industrial zone leases are proposed to be \$10 more than 2015 (from \$765 to \$775). M. Dalzell also mentioned that one of the future projects

may be to extend the safety over run zone at both ends of the runway. There would be an extended length of graded and graveled space as a safety overrun.

**3. Adjourn:** Motion to adjourn, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.  
Adjourned at 6:28pm.

Submitted by Micaela Montagne, Town Clerk.  
Approved as submitted October 27, 2015. M. Montagne