

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: October 1, 2015 through October 31, 2015
 Prepared on November 3, 2015

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Andreas, Tyler & Eloise	10/15/15	915 Nebraska	Addition	C	
Towle, Chad and Jill	10/20/15	2393 Umbrage	Change of Use	T	
Madeline Island Wilderness Preserve	10/20/15	3060 North Shore	Addition	T	
Madeline Island Wilderness Preserve	10/20/15	Schoolhouse	Road Access	T	
Baxter, Carey/Aimee	10/20/15	636 Brian's Road	Road Access	T	
Dalquist, David (Madeline Island Water Co)	10/26/15	391 Minnewawa	Accessory	T	
George Stone	10/26/15	1264 South Shore	Accessory	C	
Nelson, Greg	10/30/15	631 Miller Farm Road	Addition	T	

II. Certified Survey Maps

None.

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Maciejewski	Not yet	1590 North Shore	Addition	C	Need application and check
Pugliese, Nicole	Not yet	2800 North Shore Road	Accessory	C	Waiting for permit application
Breunig, Kari	8/1/2015	2794 North Shore Road	Addition	C	Waiting for plans
Meents, Robert	6/22/15	3544 Big Bay Road	Principle	C	May reconfigure lot or build on shore
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	T	Wetland Protection Overlay District; reviewed siting with DNR on 5/29/14; wetland delineation required

Slater/McCue	1/20/11	1268 Big Bay Road		C	Waiting for shoreland restoration plan per DNR requirements. Will have to apply for all new permits
LaDuke, Winona	4/28/12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	T	ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core 6-4-13 5/29/14 – Still in DNR hands
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	C	Waiting for sanitary application
Hartzell	6/8/2014	561 Mondamin	Principle – condo rental	T	Map change request
Stern	9/4/14	4327 Chippewa	Principle, Sanitary	C	Waiting for application/fees

IV. Permit Applications Denied/Revoked:

None.

V. Violations

None.

VI. Fire Numbers Issued

None. Note that I am issuing fire numbers with the caveat that we are not giving out temporary number signs in anticipation of the new fire number project.

VII. Correspondences: Letters/MEMO to

TO	DATE	PROPERTY	REGARDING
MI Music Camp	10/2/15	396 Evie Lane	Rental
Esch	10/26/15	2832 Big Bay Road	Cutting trees on shoreline

VIII. Complaints Received About

None

IX. Public Information Requests

None

X. Revenue and Expenditures for the Previous Month

	May 2015	%	June 2015	%	July 2015	%	August 2015	%	Sept 2015	%	BUDGET
Expenditures	\$30,227	37%	\$34,817	43%	\$40,356	50%	\$44,967	55%	\$49,817	61%	\$81,228
Revenue:											
Building permits	\$884	20%	\$884	20%	\$1,598	36%	\$2,672	59%	\$2,855	63%	\$4,500
Revenue: Zoning permits	\$12,210	88%	\$12,210	88%	\$12,210	89%	\$12,420	90%	\$13,280	97%	\$13,750
REVENUE TOTAL	\$13,094	72%	\$13,094	72%	\$13,808	76%	\$15,092	83%	\$16,135	88%	\$18,250

XI. New Business

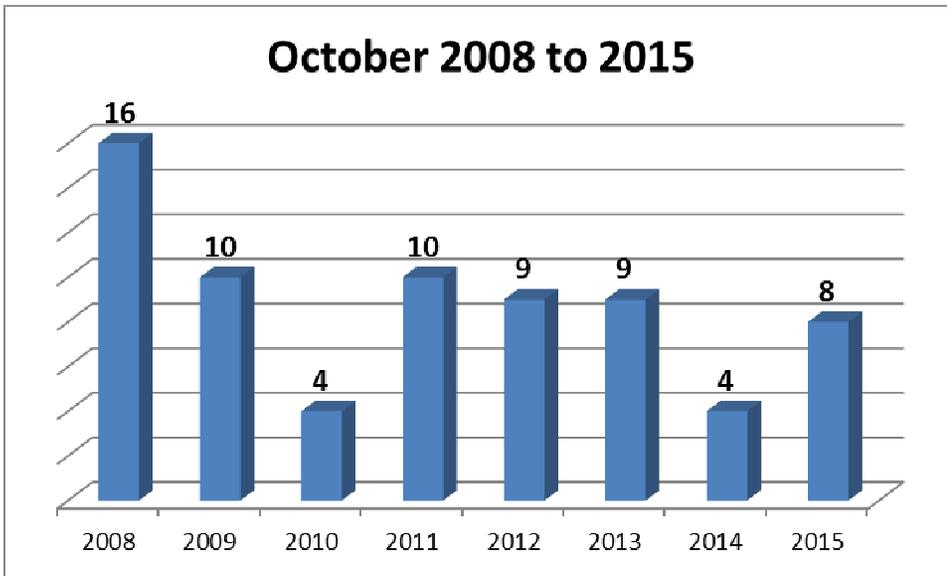
Bob Hartzell has requested a zoning map change of 3 lots on Mondamin. The public hearing is scheduled for November 18, 2015 at 5:30. Notices will go out shortly.

XII. Old Business

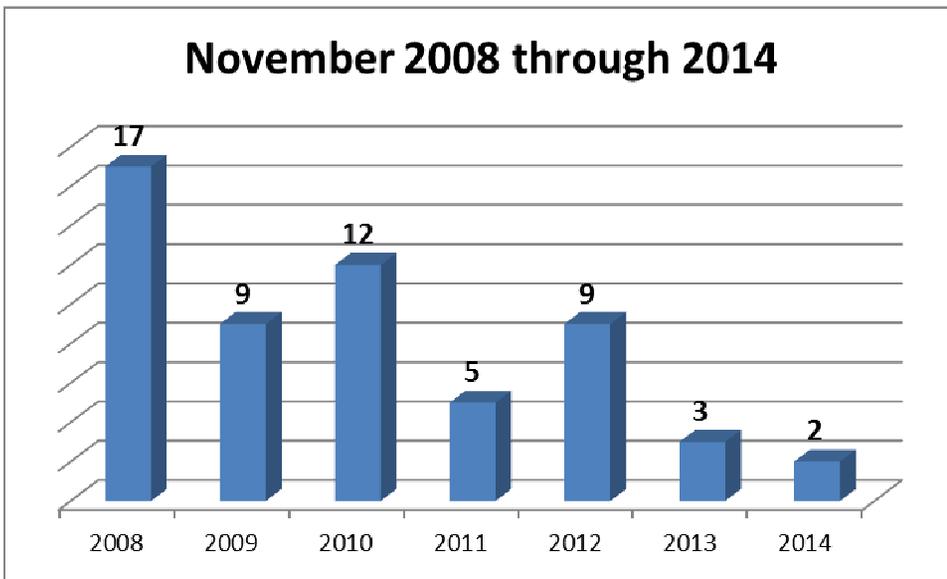
Planning and Zoning Department priorities for the next month:

- Work with property owners and agents on projects and issue permits.
- Update Personnel policy
- Fire number project
- Update Park and Rec Plan – will be completed in October?
- Develop filing system for contracts and grants
- Clean Town Hall Basement
- Clean and organize ordinance files by year
- Purchasing and contracting policy and procedures
- NR 115 changes to Zoning Ordinance
- Develop ordinances as prioritized by the Town Administrator:
 - Roads to come
 - Driveways to come

XIII. STATISTICS



The chart at the left shows the number of permits issued (not including rental permits) in **October** of each year since 2008. The average number of permits issued in September is 8.75 permits, so in 2015 we are very close to the average.



The chart at the left shows the November permits issued from 2008 through 2014. Historically the fourth quarter is busy; however permits dropped dramatically during the past two years.

Total number of permits issued in 2014 was 36. The Town has already issued **47** this year through October.