

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, NOVEMBER 10, 2015
5:30PM AT TOWN HALL
Approved Minutes

Called to order at 5:30pm

Town Board Members Present: Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

Staff present: Lisa Potswald, Kristian Larsen, Elected Clerk Micaela Montagne, William Defoe for some

Public Present: Paul Brummer, Jim Peters

I. Public Comment A*: Supervisor M. Starck informs the Board that the cell tower guy could not make it to the meeting, but he would hopefully still come to the island and M. Starck will take him around and discuss the issues with him.

II. Interim Town Administrator's Report: Presented by Interim Town Administrator Lisa Potswald. Report dated October 24, 2015 to November 6, 2015 was placed on file by Unanimous Consent.

III. Public Works

A. Roads

1. Foreman's Report: Presented by Foreman Kristian Larsen who noted that the crew had been working on replacing some culverts, doing ditching projects, the pergola being fixed, and the dock lights installation complete. Report dated October 2015 placed on file by Unanimous Consent.

2. Hire Temporary Truck Driver: Motion to authorize Kristian Larsen to hire Ben Schram as a temporary truck driver, as needed, at \$15.00/ hour, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

B. Parks

1. Request to Waive Fees for Rental of Harry E. Nelson Recreation Center Shelter from Madeline Island Chamber of Commerce for Fall Fest 10/17/2015: Chamber Director Max Paap informed the Town that the Madeline Island Chamber of Commerce wanted to retract their request for the waiver of fees, and will consider it as part of their marketing effort.

C. Materials Recovery Facility (MRF)

1. MRF Interim Supervisor's Report: report dated November 4, 2015 prepared by interim MRF Supervisor Carey Baxter and placed on file by Unanimous Consent.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Presented by Planning and Zoning Administrator Lisa Potswald. Discussion included that zoning continues to be busier than recent past, and that there is no update at this time on new fire number signs as L. Potswald is waiting to hear from the Emergency Manager from the County on follow up. Monthly report for the month of October placed on file by Unanimous Consent.

2. Robert Meents Certified Survey Map and Application to reconfigure Parcels 014-00022-1100, 014-00022-0600 and 014-00022-0900 into 2 parcels: L. Potswald informed the Board that R. Meents had three pieces of property and in order to build he had to reconfigure the lots so all setbacks can be met. The Town Plan Commission recommends approval. Motion to approve the certified Survey Map to reconfigure R. Meents parcels, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

B. Winter Transportation

1. 2015-2016 Winter Transportation Agreement with Windsled Transportation Inc./ Madeline Island Transportation, LLC: Updated agreement between the Town and Windsled Inc. Updates include correct amounts payable for services from the School District of Bayfield as they pay a little more due to an extra run for the school children. Discussion on how if there is any left over money in the designated account, it remains and rolls over to the next year to cover insurance, startup costs and any repairs if needed on the windsleds. Motion to authorize the Chair and Clerk to sign the 2015-2016 Winter Transportation Agreement with Windsled Transportation Inc./ Madeline Island Transportation, LLC, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

C. Alternative Energy Committee

1. Grant application for microgrid to the Wisconsin State Energy Office: The state of Wisconsin released a request for proposals for planning or implementing a microgrid or solar project. The Alternative Energy Committee has been working toward this and would like to apply for the grant. It would be for a solar array for the Clinic and Library, costing around \$65,000. There are still some unknowns to look into as the deadline for submission is November 18, and the date the grant money would need to be spent is the end of May 2016, which does not provide much time. Discussion on how the grant is a good opportunity, but the Board would like to have a better grasp on what the labor cost of the Town staff might be before deciding to move forward. L. Potswald, K. Larsen, and B. Nelson are to meet and go over the grant and what it may entail and bring the agenda item back at a meeting in the near future, maybe the budget meeting on November 17.

V. Town Hall Administration

A. Budget Report: None submitted.

B. Grant Updates: None other than the Alternative Energy grant discussed earlier.

C. Cell Tower Consultant: As Supervisor M. Starck mentioned in public comment, the cell tower consultant was unable to come to the meeting but M. Starck will stay in contact with him and meet with him when he is available to come to the island.

D. Hiring Town Administrator: Motion to move this item until the end of the meeting after agenda item XIII. B, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

E. Temporary Agreement with E. Erickson for Access to Winter Transportation Building: Motion to authorize the Chair and the Clerk to sign the agreement with Evan Erickson for temporary access to the Winter Transportation Building, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

F. Resolution #2015-1110 Length of Service Program for Emergency Medical Technicians: Motion to approve Resolution #2015-1110 to participate in the Wisconsin Length of Service Program, M. Starck/ M. Anderson, 4 Ayes, 1 abstain (J. Carlson), Motion Carried. Also signed was the insurance paperwork to go along with the resolution.

G. Resolution #2015-1110 A: Designee for Town Ordinances: Motion to approve Resolution #2015-1110A to identify the designee for each Town Ordinance, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

H. National Register of Historic Places nomination for Madeline Island: Discussion on how the Board would like to find out more about this, find out what the plan of the Tribes is, and to better know what is requested. Discussion on sending a letter to the Army Corps requesting more information and status, what the implications would be for the residents of Madeline Island, and an explanation of the process.

I. End of 2015 Budget and 2016 Budget: Review and Discussion: L. Potswald mentioned that they are working to establish what the year-end will look like this year as well, there are new updated budget sheets for review prior to the budget meeting on November 11, 2015.

J. Norvado Automated Phone System: the new phone system was discussed at a previous meeting and the Board wanted more information on the redundancy of the system. The sales consultant responded with a list of points addressing concerns and functionality of the new system which works through the internet. Overall the system is just as reliable as the current phone system, with the option on using an old analog phone in the event of a power outage. Motion to authorize the purchase of the proposed Norvado automated phone system for Town Hall and the SRE building, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$25,198.58, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims in the amount of \$128,848.11 and \$5,537.63 for the Library, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: No report submitted, will be on next agenda.

IX. Minutes

A. Regular Town Board Meeting October 27, 2015: Motion to approve minutes as submitted, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting, Budget, October 28, 2015: Motion to approve minutes as submitted, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

C. Special Town Board Meeting, October 29, 2015: Motion to approve minutes as submitted, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

D. Special Town Board Meeting, Budget, October 29, 2015: Motion to approve minutes as submitted, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

X. Police Department

A. Police Chief's Report: Discussion on the need for more part time officers, both new hires from earlier in the year have left, and one officer is out due to medical needs. There are currently two full time officers and one part time officer, with the option of contacting the County if need be to have a deputy come to the island for coverage.

B. TraCS Grant from the Wisconsin Department of Transportation, Bureau on Transportation Safety: The Police Department was awarded \$8050.00 from the WI Department of Transportation. The grant will be used for the purchase of new laptops and printers for the squad cars. Motion to authorize the signing of the TraCS Grant from the Wisconsin Department of Transportation, Bureau on Transportation Safety. M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Police Department Wages: there was a motion at a previous meeting to hire new part time officers at \$19.00/ hour, but there was no decision on what to do about the current part time officers (2 are still on the roster, though not available much at this time) with the wage of \$17.00/ hour. Chief Defoe would like all part time officers to be raised since there is no incentive for them to come to the island when the officers could take a position on the mainland for the same wage. Motion to have all part time police officers at \$19.00/ hour, M. Anderson, M. Starck, 5Ayes, Motion Carried.

XI. Emergency Services

A. Fire Chief's Report: report dated 10/13/15 to 11/9/15 placed on file by Unanimous Consent.

XII. Public Comment B:** None

XIII. Lawsuits & Legal Issues

A. Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc: Nothing at this time.

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts: Nothing at this time.

V. Town Hall Administration

D. Hiring Town Administrator: Motion by M. Childers to offer the position of Town Administrator to Lisa Potswald with a start date of January 1, 2016, annual salary of \$55,000, retention of all benefits she has incurred while on Town staff the last few years, second by J. Carlson. Discussion on increasing her vacation to three weeks, having the hire be subject to the passing of a background check, and having a 90 day probationary period. Motion amended by M. Childers, second by Mike Starck, 5 Ayes, Motion Carried.

XIV. New Agenda Items for Future Meetings: Treasurer's Report

XV. Adjourn: Motion to adjourn, M. Starck/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:35pm.

Submitted by Micaela Montagne, Town Clerk
Approved as submitted, November 24, 2015.