

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: December 1, 2013 through December 31, 2013
 Prepared on December 31, 2013

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	DATE ISSUED	ADDRESS	PERMIT TYPE
Ashland County Housing	11/21/13	12/09/13	247 Voyageur	Accessory (2 storage buildings)

II. Certified Survey Maps

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Ashland County	12/19/13	South Shore Road	Certified Survey Map	On TPC agenda for 1/8/14

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Jones, William/Nancy	12/19/13	2354 North Shore Road	Accessory structure	Need county permit application and clarification on setbacks.
Van Veldhuizen	11/12/13	1748 North Shore	Accessory structure	Research holding tank size, verify siting
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	Wetland Protection Overlay District; must review siting with DNR in spring
Hartig	11/15/13	3195 Big Bay Road	Principle dwelling	Will be submitting plans shortly
Slater/McCue	1-20-11	1268 Big Bay Road		Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
LaDuke, Winona	4-28-12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core on 6-4-13

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Hartzell, Robert		Multiple	Rental of a Principal Dwelling x 7 different properties	Employee housing. This is a larger discussion regarding rentals and employee housing to be clarified with the TPC.
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	Mtg. with Larry Hildebrandt, Mike Starck, agent, and me onsite on 7/31. Letter sent to owner to outline next steps. Waiting for sanitary application
Brown, Derrick and Amy	9/3/13	425 Deerwoods Lane	Principle Dwelling, Sanitary	Sanitary permit issued/POWTS installed; site visit to verify siting.

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Town of La Pointe v. Edward Kale – Ashland County	Case 13 CX01 – Status conference scheduled for 12/17/13

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

None.

VIII. Correspondences: Letters/MEMO to

NAME	DATE	PROPERTY	REGARDING
Hartig	12/5/13	3195 Big Bay Road	Information regarding setbacks
Jones	12/19/13	2354 North Shore Road	Need for county permits, issues with setbacks
TPC Memo	12/19/13		Updated land use application and instructions
Ashland County	12/23/13	South Shore Road	Need for Town permit for Certified Survey Map

IX. Complaints Received About

None.

X. Public Information Requests

None.

XI. New Business

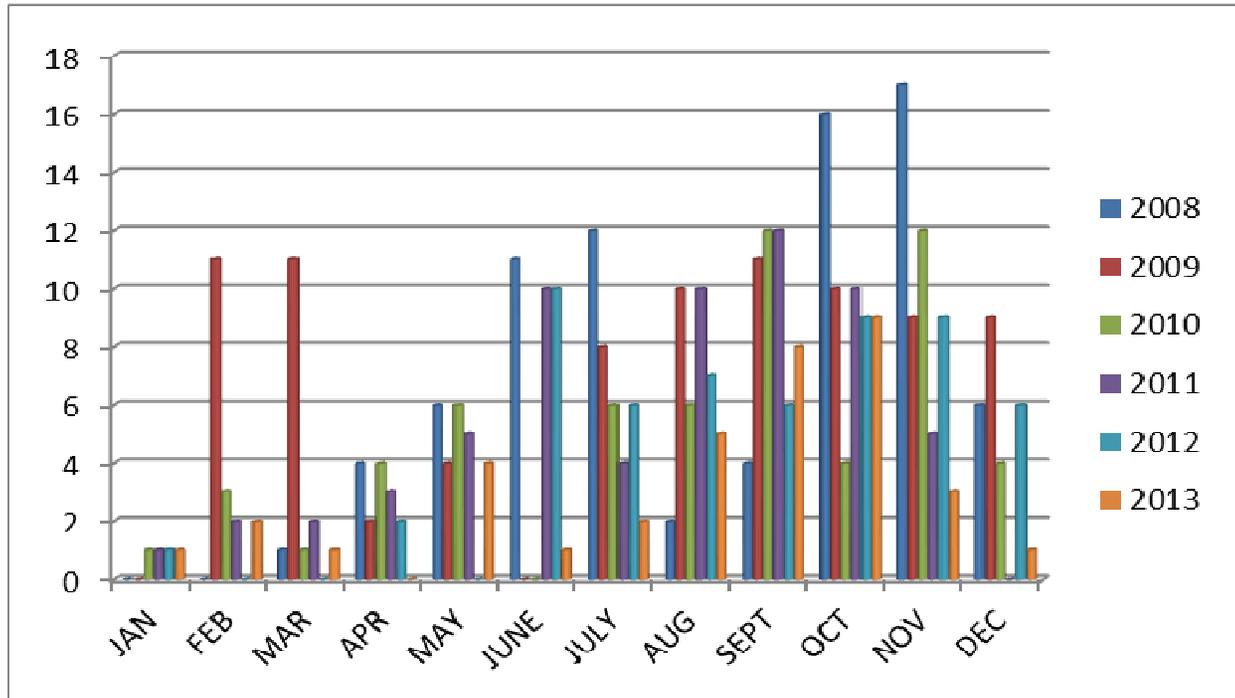
1. Winter projects:
 - Organize CUP and BOA files/set up database
 - Develop database filing system for Zoning files by both owner and plat number
 - Type/enter all Zoning minutes into one file

XII. Old Business

1. Town of La Pointe v. Kale goes to court in January.
2. The Comprehensive Plan survey report will be reviewed by the TPC at the 1/8/14 meeting.
3. Pete and I are reviewing and drafting updates for a number of ordinances.
4. The updated Zoning permit application and instructions are being reviewed by the TPC on 1/8/14.

NOTE: The Planning and Zoning Office will be closed January 2 through January 6.

TOWN PERMIT APPLICATIONS FROM 2008 THROUGH 2013



COMMENTS:

- We had 1 permit application in December 2013, compared to 6 in December 2012.
- We issued 37 permit applications for the year, compared to 56 last year, a 34% reduction.
- In 2009 we had 89 permits, the most for any year since 2008.
- The permit numbers in this chart do not include rental permits, of which there are approximately 110 per year.