

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: February 1, 2014 through February 28, 2014
 Prepared on February 28, 2014

I. Permit Applications Approved and Issued:

None.

II. Certified Survey Maps

| NAME | DATE RECEIVED | PROJECT ADDRESS | PERMIT TYPE | STATUS |
|----------------|---------------|-----------------|----------------------|---|
| Ashland County | 12/19/13 | Big Bay Road | Certified Survey Map | Approved by TPC and TB; filed with county |

III. Permit Applications in Progress:

| NAME | DATE RECEIVED | PROJECT ADDRESS | PERMIT TYPE | STATUS |
|----------------------|-------------------------|-----------------------|--|--|
| Jones, William/Nancy | 12/19/13 | 2354 North Shore Road | Accessory structure | Need county permit application and clarification on setbacks. |
| Van Veldhuizen | 11/12/13 | 1748 North Shore | Accessory structure | Research holding tank size, verify siting |
| Lemke | 10/16/13 | Miller Farm Road | Driveway, fire number | Wetland Protection Overlay District; must review siting with DNR in spring |
| Hartig | 11/15/13 | 3195 Big Bay Road | Principle dwelling | Will be submitting plans shortly |
| Slater/McCue | 1-20-11 | 1268 Big Bay Road | | Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active. |
| LaDuke, Winona | 4-28-12 (incomplete) | Middle Road | Land Disturbing Activity, Accessory (x2), Long Term Camping Unit | ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core on 6-4-13 Call from Winona on 2/20 re: permits |
| Hartzell, Robert | | Multiple | Rental of a Principal Dwelling x 7 different | Employee housing. This is a larger discussion regarding rentals and employee housing to be clarified |

| NAME | DATE RECEIVED | PROJECT ADDRESS | PERMIT TYPE | STATUS |
|-------------------------------|---------------|--------------------|------------------------------------|--|
| | | | properties | with the TPC. |
| Bergeon, Susan | 6/14/2013 | 2635 Big Bay Road | Principle, sanitary Special use | Mtg. with Larry Hildebrandt, Mike Starck, agent, and me onsite on 7/31. Letter sent to owner to outline next steps. Waiting for sanitary application |
| Brown, Derrick and Amy | 9/3/13 | 425 Deerwoods Lane | Principle Dwelling, Sanitary | Sanitary permit issued/POWTS installed; site visit to verify siting. |

IV. Permit Applications Denied/Revoked:

None.

V. Violations

| NAME | VIOLATION | ORDER |
|----------------|---|---|
| Ed Kale | Town of La Pointe v. Edward Kale – Ashland County | Ashland County agreed to take over the court case; letter has been sent to Mr. Kale to comply with ordinance by 6/1/14 or going to court. |

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

None.

VIII. Correspondences: Letters/MEMO to

| NAME | DATE | PROPERTY | REGARDING |
|--------------|-----------|--------------------|---------------------------------------|
| Baker Dukett | 2/19/2014 | 486 Mondamin Trail | Complaint of renting without a permit |

IX. Complaints Received About

| NAME | COMPLAINT | ACTION |
|--------------|---|---|
| Baker Dukett | Renting without a permit - 486 Mondamin Trail | Letter sent on 2/19. Will be reviewed by the TPC on 3/5 |

X. Public Information Requests

None.

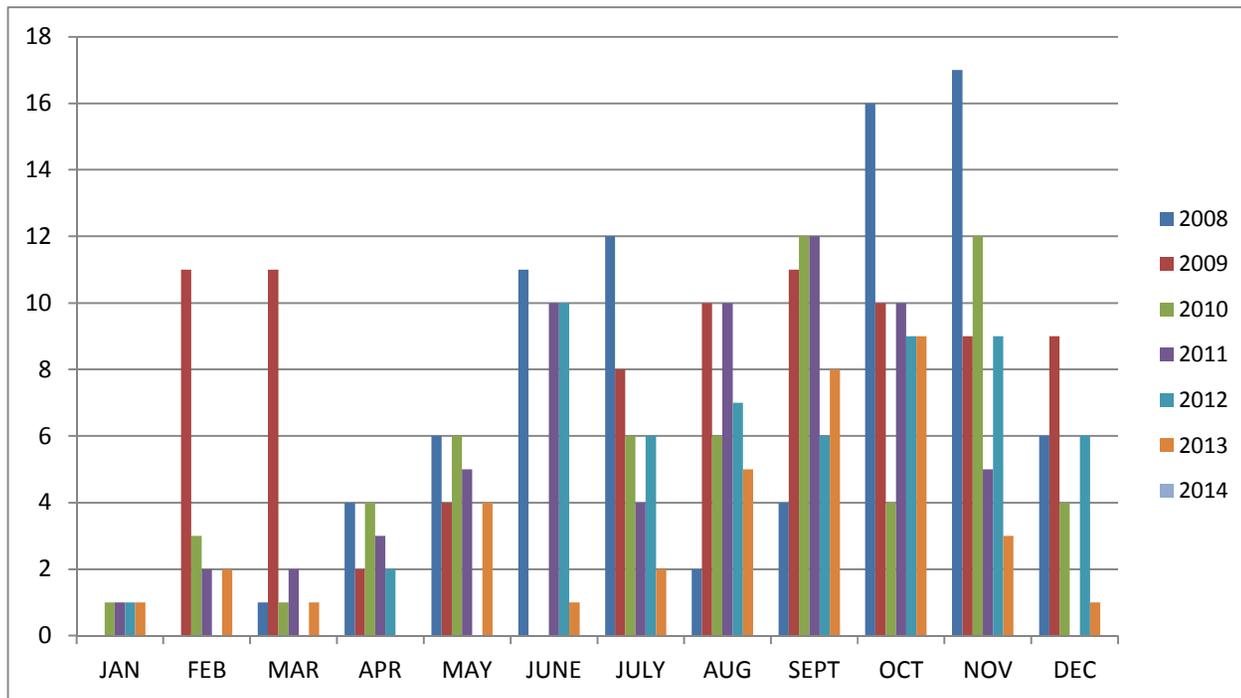
XI. New Business

1. The Hegwood decision and ramifications have taken up most of February.
 - I attended the Ashland County Zoning Committee meeting on 2/6 as they had both the Kale case and the Hegwood decision on their agenda. The Zoning Committee referred the Kale case to Ashland County’s corporate counsel. They also set a date for a public hearing on a moratorium for issuing zoning permits on the Island for March 14.
 - A letter was sent to 880 Island property owners on 2/24 to inform them about the public hearing.
 - An impact analysis which describes the impact of Hegwood on each on the Town zoning districts, along with potential overall impacts to the Island, will be distributed to the TB, Ashland County Zoning Committee members, supervisors, and others who may be interested.
 - A question/answer sheet will be published in the Island Gazette and available on the website to attempt to explain Hegwood.
 - A new rental ordinance will be reviewed by the TPC on 3/5 and presented to the Town Board for their consideration on 3/11. Because of Hegwood, all sections of the Zoning ordinance related to rental permits had to be taken out and developed into a separate ordinance.
 - As this decision has developed into an unfunded mandate for the Town, we have spent a lot of time working with the Town’s attorney and WTA. We will look to WTA and the county’s attorney for legal interpretations as often as possible to mitigate the cost of this decision on the Town.

XII. Old Business

1. Comprehensive Plan survey report has been received and will be reviewed by the TPC on 3/5. We hope to have the draft report and comments (72 pages worth) available on the website and at the Town Hall by 3/10/14. I will also distribute copies to TB members.
2. Winter projects: **these are on hold due to Hegwood**
 - Organize CUP and BOA files/set up database – working on CUPs (developing summary information) to be reviewed by the TPC.
 - Develop database filing system for Zoning files by both owner and plat number – To Do
 - Type/enter all Zoning minutes into one file - completed for 2013

TOWN PERMIT APPLICATIONS FROM 2008 THROUGH 2014



COMMENTS:

- In 2013, there were 2 permit applications each year in February, compared to no permits in February 2014.
- The permit numbers in this chart do not include rental permits, of which there are approximately 110 per year.