

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: February 1, 2016 through February 29, 2016
 Prepared on March 8, 2016

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Robert Harzell	1/14/16		Accessory	T	Permit issued
Michael Brenna	2/4/16	961 Snowplace Lane	Addition	T	Permit issued
Craftivity/MISA	2/10/16	978 Middle Road	Change of Use	T	Pending

II. Certified Survey Maps

Robert Hartzell Certified Survey Map - Application to Combine Parcels #014-00192-0504 and #014-00192-0505 for purposes of installing accessory structure (well cover).

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Maciejewski	Not yet	1590 North Shore	Addition	C	Need application and check
Pugliese, Nicole	Not yet	2800 North Shore	Accessory	C	Waiting for permit application
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	T	Reviewed siting with DNR on 5/29/14; wetland delineation required
Slater/McCue	1/20/11	1268 Big Bay Road		C	Waiting for shoreland restoration plan per DNR requirements. Apply for all new permits
LaDuke, Winona	4/28/12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Camping Unit	T	Permits for driveway received 12/15
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	C	Waiting for sanitary application
Stern	9/4/14	4327 Chippewa	Principle, Sanitary	C	Waiting for application/fees

IV. Permit Applications Denied/Revoked:

None.

V. Violations

None.

VI. Fire Numbers Issued

None. I have the fire number maps and we will get to that project as soon as we can.

VII. Correspondences: Letters/MEMO to

TO	DATE	PROPERTY	REGARDING
Nancy Novak	2/25/16	3594 Big Bay	Permit questions
Rasmus/Johnson	2/29/16	Former Waterfront Gallery	Permit questions

VIII. Complaints Received About

None

IX. Public Information Requests

None.

X. Revenue and Expenditures for the Previous Month

	Jan 2016	%	Feb 2016	%	Mar 2016	%	Apr 2016	%	May 2016	%	June 2016	%	2016 BUDGET
Expenditures													\$46,354
Revenue: Building permits													\$4,000
Revenue: Zoning permits													\$13,000

