

TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
TUESDAY, MARCH 29, 2016
4:00pm AT TOWN HALL
Approved Minutes

Called to order at 4:00pm

Town Board Members Present: Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

Staff present: Town Administrator Lisa Potswald, Elected Clerk Micaela

1. Advance Sick leave time for William Hagen: A request has been made by W. Hagen for advance sick leave time. A specific number of days have not been requested. Discussion on how 3 days of advance sick leave time was approved for A. Hage last year. There is no current policy in place, but will be included in the new Personnel Policy. Because W. Hagen has accrued some personal, sick, vacation days, etc, he should use what he has up first. In order for an employee to 'pay back' one day of sick time, they must work for one month. An agreement was drafted with the previous Town Administrator that the employee can sign that states if they are terminated or quit prior to 'paying back' the advanced sick time, that the Town can deduct the advance amount from wages.

Motion to approve three days of advance sick time if W. Hagen uses all of his personal, sick, and other time first and still needs more days, M. Anderson/ M. Starck. Discussion included the possibility of more time, but the Board would like to stay consistent with what they did before.

Vote: 5 Ayes, Motion Carried.

Motion to adjourn, M. Childers/ M. Starck, 5 Ayes, Motion Carried. Adjourned at 4:12pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, April 12, 2016. M. Montagne, Town Clerk.