

**Town of La Pointe Zoning
Town Plan Commission Special Meeting Minutes
April 12, 2011**

Town Plan Commission (TPC) Members Present: Ted Pallas, Chair, Charles Brummer, Vice-Chair, Larry Whalen (leaves at 3:45), Greg Thury, Suellen Soucek, Carey Baxter (6).

Town Plan Commission Members Absent: Ron Madich (1).

Public Present: none.

Town Staff Members Present: Jennifer Croonborg-Murphy, ZA, Margaretta Kusch, ZCA (2).

I. Call to Order/Roll Call

Chair Pallas called the meeting to order at 2:05 PM at the Town Hall. Roll call reflected members present or absent as recorded above.

II. Zoning Ordinance Revision Project

Discuss and possibly make changes to draft Zoning Ordinance Sections 1-16 and Zoning Map, dated 10/6/2010 in consideration of public comment received at December 1 and December 8 Public Hearings.

- Change “*chapter*” to “*section*” when referring to Ordinance sections.
- Change “*primary residential dwelling*” to “*principal dwelling*” throughout.
- In 6.2.B.2, change “*Section 4.3*” to “*Section 4.3.B.*”
- In 6.2.B.7, change “*Section 8.1.C.3*” to “*Section 8.1.C.*”
- In 6.2.C, add “*principal*” to before “*single-family dwelling.*”
- In 6.3.B.2, delete “*La Pointe.*”
- In 6.4.A, replace “*that meet*” with “*only in accordance with.*”
- In 6.4.B, change “*A Home Occupation is an authorized use with a permit issued by the Zoning Administrator in districts that meet the following criteria specified in Section 3*” to “*A Home Occupation is an authorized use with a permit issued by the Zoning Administrator in districts specified in Section 3 that meet the following criteria.*”
- In 6.4.B.4, insert “*associated with the home occupation*” after “*machinery.*”
- In 6.4.C, add “*in districts specified in Section 3 that meet the following criteria*” to the end of the sentence.
- In 6.4.C.1, change “*an accessory building*” to “*one accessory building.*”
- In 6.4.C.7, change “*vegetative screening or provided with a landscape buffer of trees so that the storage is not visible from rights-of-way of neighboring properties*” to “*vegetative screening is provided or with a landscape buffer of trees is provided so that the storage is not visible from rights-of-way of neighboring properties.*”

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- In 6.5.C, change “*five hundred (500) feet*” to “*two hundred-fifty (250).*”
- In 7.1.C, add a new item 8 to read “*the prevention of the overcrowding of any natural resource.*”
- In 7.1.C.1, second sentence, change “*the uses, values, and enjoyment*” to “*the use, value, and owner enjoyment.*”
- In 7.2.D, fifth sentence, change “*twenty-one (21)*” to “*ten (10).*”
- In 7.2.F, fifth sentence, change “*or*” to “*and/or*” after “*standards of this chapter.*”
- In 7.2.G, delete “*to recommend.*”
- In 7.2.J, delete “*permit*” in its first instance.
- In 8.1.B.5, change “*determining*” to “*to determine.*”
- In 8.1.B.6, change “*or*” to “*and/or*” after “*Town Plan Commission.*”
- In 8.1.C.3, first sentence, change “*this section*” to “*Section 5.*”
- In 8.1.C.3, second sentence, insert “*and location*” after “*the condition.*”
- In 8.1.C.4, delete “*La Pointe.*”
- In 8.1.C.4, change “*Section 6.0*” to “*Section 6.*”
- In 8.1.C.4, delete “*La Pointe.*”
- In 8.1.C.5, delete “*conduct.*”
- In 8.1.C.8, insert “*The Zoning Administrator*” to beginning of second sentence.
- In 8.3.C, second sentence, change “*and extension has been not been granted*” to “*and an extension has not been granted.*”
- In 8.4.G, replace “*and/or sanitary agent*” with “*or designated official.*”
- In 8.4.G, add “*Certificate of Compliance*” to beginning of sentence.
- In 8.4, add a new item G to read “*Property owner request of Certificate of Compliance.*”
- In 8.5.B, delete “*and/or complaints.*”
- In 8.7, first sentence, change “*fees and assessments applicable*” to “*applicable fees and assessments.*”
- In 8.8, fourth sentence, add “*party*” to the end of the sentence.

- In 9.2, second sentence, change “*of this Ordinance*” to “*to this Ordinance.*”
- In 9.2.D, change “*chapter*” with “*Ordinance.*”
- In 9.3, delete the final sentence of the section (“*All inland nonconforming structures may be expanded in the form of an addition. The addition shall meet required setbacks*”).
- In 10.2.E, delete “*notice*” from title.
- In 10.2.E, add “*Notice*” to the beginning of the first sentence.
- In 10.2.E, add numbering so that the second and third paragraphs of the section become items 1-2.
- In 10.2.G, change “*Facts of finding*” to “*Findings of Fact.*”
- In 10.2.K, add “*or the right to review will be lost*” to the end of the first sentence.
- In 10.2.M, fifth paragraph, first sentence, delete “*the following.*”
- In 10.2.M, fifth paragraph, add numbering so that the second through fifth sentences become items 1-4.
- In 10.2.M, sixth paragraph, third sentence, change “*Sections*” to “*Section.*”
- In 10.2.N, change “*the section*” to “*this Section.*”
- In 10.2.N.2, change “*To reduce the applicable off-street parking or loading facilities required by not more than one parking space or loading facilities required by not more than one parking space or loading space*” to “*To reduce the applicable off-street parking required by not more than one parking space; loading facilities required by not more than one loading space.*”
- In 11.D, insert “*Town Clerk, Administrative Assistant, or Clerical assistant*” after “*Zoning Administrator.*”
- In 11.H.1, insert “*within ten (10) days. They*” after “*written communication*” and delete the word “*shall*” which had been between “*written communication*” and “*place the matter.*”
- In 11.I.2, change “*timely filed*” to “*filed timely.*”
- In 11.I.2, replace “*have original signatures (photocopied, faxed, emailed signatures not valid)*” with “*duly signed.*”
- Renumber Section 11 to be consistent with the numbering pattern of the rest of the Ordinance.
- In 12.1, final sentence, change “*and*” to “*and/ or.*”
- In 13.1, change “*prevent impairment of depreciation*” to “*prevent impairment and depreciation.*”
- In 13.5.B, change “*on Certified Survey Maps*” to “*regarding Certified Survey Maps.*”

- In 13.5.D, change “*the application*” to “*applications.*”
- In 13.5.D, change “*purpose*” to “*purposes.*”
- In 13.5.H, change “*Consider and make report*” to “*Consider and report.*”
- In 13.6, change title from “*Applications*” to “*Land Use Applications.*”
- In 13.7, change “*parties in interest*” to “*parties of interest*” in both first and second sentence.
- In 13.9, third sentence, change “*requested*” to “*filed.*”
- In 15.1.C, insert “*a*” before “*minor dispute.*”
- In 15.1.E, change items 4-6 to three bullet points under item 15.1.E.3.
- In 15.2.E, change “*last known address*” to “*tax bill mailing address.*”
- On Zoning Map, change triangular parcel of land north east of Big Bay Town Park from T-P District to P-R District.
- On Zoning Map, designate parcels on Main St. (Light Keeper’s Lodge and Lakeside Condos) owned by the Inn on Madeline Island as C-1 District.

III. Schedule Future Meetings

- Town Plan Commission Public Hearing to be held Tuesday, March 15, 2011, at 5:00 pm.
- The next Town Plan Commission Regular Monthly Meeting to be held on Wednesday, April 20, 2011, at 4:30 pm.

IV. Adjournment

G. Thury moves to adjourn. S. Soucek seconds. All in favor, 5 aye. Motion Carries. Meeting ends at 4:30 pm.

Town Plan Commission minutes are respectfully submitted by Margaretta Kusch, ZCA on Thursday, April 14, 2011.

Town Plan Commission minutes are approved as amended by Margaretta Kusch, ZCA on Wednesday, April 20, 2011.