

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, APRIL 28, 2015
5:30PM AT TOWN HALL
Approved Minutes

Called to order at 5:30pm

Present: Greg Nelson, John Carlson, Michael Childers, Jim Patterson, Mike Starck

Staff present: Pete Clark, Lisa Potswald, Kristian Larsen, Michael Dalzell

I. Public Comment A*: None

II. Town Administrator's Report: Presented by Pete Clark and placed on file by Unanimous Consent. Discussion on receiving payment reimbursement from the insurance company for the two ton truck. The Board needs to decide where the funds will be placed: in the general fund or a designated fund.

III. Public Works

Skipped item III. A. 1. Dust Abatement proposals because Foreman K. Larsen out of room.

B. Parks

1. Hiring of Campground Hosts: Motion to hire allow Foreman Kristian Larsen to hire two campground hosts, Rand Moore at \$11.50/ hour from 5/21/15 to 9/30/15, and Karen Flesh at \$10.00/ hour from 6/3/15 to 8/30/15, both not to exceed 599 hours, J. Patterson/ M. Childers, 5 Ayes, Motion Carried.

C. Airport

1. Airport Manager's Report & Checklist: Presented by M. Dalzell. Discussion on whether an easement will be necessary for some of the Sanitary District land, because the AWOS system needs a radius of 500' with nothing over 17' high. Administrator Clark contacted Attorney K. Posewitz and is waiting on a reply.

Motion to go back to agenda item III. Public Works. A. Roads. 1. Dust Abatement proposals, J. Patterson/ M. Starck, 5 Ayes, Motion Carried.

A. Roads

1. Dust Abatement proposals: One proposal submitted by Handy Andy Express. For a 28% mixture the cost is \$0.87 per 4200 gal load plus ferry fees. Motion to approve the proposal from Handy Andy Express as presented, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Report dated April 24, 2015 placed on file by Unanimous Consent.

IV. Committees

A. Planning and Zoning

1. Appointment of two Town Plan Commission members for 3 year terms, ending April 30, 2018: Motion to appoint Suellen Soucek and Greg Thury to the Town Plan

Commission for 3 year terms ending April 30, 2018, M. Childers/ J. Patterson, 5 Ayes, Motion Carried.

2. Updates on Senate Bill 104: presented by Lisa Potswald, just an update that a letter was sent to Senator Devin LeMahieu to request a hearing before the Senate Committee, and is waiting on a response.

B. Ineffective and Disappearing Committees: Due to discussions Administrator Clark had with a member of the Local Foods committee, it seems that the committee falls into the category of ineffective and disappearing. Motion to disband the Local Foods Committee, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

C. Local Foods Committee

1. Appointment of members to the Local Food Committee

a. Appointment of three members for 2 year terms ending April 30, 2017: Not Applicable as the Committee was disbanded.

b. Appointment of one member for term ending April 30, 2016: Not Applicable as the Committee was disbanded.

V. Town Hall Administration

A. Administrative Assistant's Report: Discussion on some questions that B. Nelson included in her report: whether tapes of old Town Board meetings can be destroyed that have been sitting in boxes in the basement for years. Motion to allow the recordings to be destroyed that no longer need to be archived, J. Patterson/ M. Childers, 5 Ayes, Motion Carried. Other discussion on if the Board would like to have town email addresses, and the consensus was no, it is redundant as they will get all the information on paper in their boxes anyways. Discussion on if the Board wanted any training from the attorney, the decision was that they will use the Towns Association for training. Motion to place report dated 4/24/15 on file, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

B. Budget Summary Report: presented by Supervisor Childers as he meets with Admin Assistant B. Nelson once a month to go over the budget and compare it to last year, to see where the revenues and expenditures are at. Supervisor Childers points out that they are looking into ways to spread out the debt service a bit so that it does not have such a large impact on the next couple of years. He also mentioned having a capital improvement plan, and got permission to proceed with the project that will cover many years, all equipment and other projects. Motion to place the March 2015 Budget Summary on file, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

C. Grant Updates: there will be a celebration for the bilingual signs on June 27th. Grant Report dated 4/24/15 placed on file by Unanimous Consent.

D. Rescind Resolution #2011-1025 Appointing Impartial Hearing Officer: Motion to rescind Resolution #2011-1025 Appointing Impartial Hearing Officer, W. Bussey, M. Childers/ J. Patterson, 5 Ayes, Motion Carried.

E. Resolution #2015-0428 Appointing Impartial Hearing Officer: Motion to approve Resolution #2015-0428 Appointing Impartial Hearing Officer, Colleen Daly, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

F. Update on meeting with Attorney Katie Posewitz: Current Town Attorney M. Fauerbach is retiring and his associate Katie Posewitz would like to meet with the Board at the May 12th meeting with the possibility of taking over for Fauerbach.

G. Ashland County Agreements and Reimbursements

1. Zoning: Administrator Clark discussed that there has been contention and controversy on the zoning agreements, and permits and bills have been ignored and rejected by

the county. The Board would like to see updated agreements, though P. Clark mentions that the county does not have the money right now. Planning and Zoning Administrator L. Potswald has been keeping track of the work she does for the county, last year it being about \$18,000 worth [Clerk's note: L. Potswald corrected this amount to around \$6,000 instead of \$18,000], and the town only receives \$5,000 from the county for Zoning services. The last agreement included the county paying the Town a per permit fee. The agreement drafted by the Town was signed only by the Town and not by the County, though the Town continues to bill the county per permit, receiving no payments. Supervisor Starck stated that he will work on getting ideas for how to proceed with the zoning agreements.

2. Law Enforcement: last agreement in place from 2008/2009 and also needs to be updated.

H. Ashland County Reimbursements in Lieu of Property Tax Exemption: Administrator Clark reports that the County denied the Exemption because they would not be able to reapportion the funds to other municipalities. The County did not completely deny the proposal for \$36,000 in duplicate services, but needed more information and more specific examples with specific line items before they would agree that the Town should be reimbursed for the services. Discussion on tabling the agenda item to the next meeting, but have some key notes, specific examples, and a possible strategy prepared for discussion.

I. Property, Auto and Liability Insurance Renewal 6/10/2015: both the current Insurance company and another would like to meet with the Board to go over proposals. Nate from Horton Group will be at the May 12th meeting and Al from Rural Mutual will be at the May 26 meeting.

J. Personnel Meetings/ Reviews: procedure/ checklist and scheduling of meetings: Supervisor Starck discussed the need for reviews to be complete prior to budget time so that it will be known whether there needs to be merit raises etc. The Board wants a list of when reviews were last done, have the department heads do reviews with their employees, and come up with a recommended approach for a schedule to perform the reviews.

K. Comprehensive Economic Development Strategy (CEDS): the time is coming up again for preparing the Comprehensive Economic Development Strategy, a 'wish list' for projects, which needs to be in place for many grant applications. Lisa Potswald to continue to work on it prior to the May 30 deadline.

L. Status of Town Administrator

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session for the reasons stated above, M. Childers/ J. Patterson, 5 Ayes, Motion Carried.

Greg Nelson recuses himself from the discussion and leaves the meeting.

Motion to return to open session M. Starck/ M. Childers, 4 Ayes, Motion Carried.

Motion to appoint Jim Patterson as chair in the absence of G. Nelson, M. Childers/ M. Starck, 3 Ayes, 1 abstain (J. Patterson), Motion Carried.

VI. Vouchers: Motion to approve vouchers in amount of \$27,716.28, J. Patterson/ M. Childers, 4 Ayes, Motion Carried.

VII. Minutes

A. Regular Town Board Meeting April 14, 2015: postponed until next meeting.

VIII. Emergency Services

A. Ambulance Service

1. Ambulance Director's Report: Report dated April 28, 2015 placed on file by Unanimous Consent.

IX. Library

A. Library Board Minutes March 12, 2015: not available, will be on next agenda.

X. Public Comment B:** None

XI. Lawsuits & Legal Issues: Nothing at this time.

XII. New Agenda Items for Future Meetings

AWOS Sanitary District easement

Ashland County Agreements

Personnel Meeting information

Minutes, RTBM and Library

Meetings with K. Posewitz and Horton Group

XIII. Adjourn: Motion to adjourn, M. Childers/ J. Carlson, 4 Ayes, Motion Carried. Adjourned at 7:20pm.

*This portion of public comment is restricted to one minute in length. For those wishing to speak for longer than one minute, that item appears later in the agenda.

**Public Comment which is longer than one minute

Submitted by Micaela Montagne, Town Clerk

Approved as Submitted, May 12, 2015, Micaela Montagne, Town Clerk.