

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: April 1, 2015 through April 30, 2015
 Prepared on May 4, 2015

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Craftivity/MISA	4/27/115	978 Middle Road	Sanitary Reconnect; Change of Use	C T	Permits issued
Cook, Flint/Jody	4/27/15	2926 Big Bay Road	Accessory	C	Permit Issued
Newhall, David	4/27/15	379 Old Fort Road	Accessory	C	Permit Issued
Curry, Martin	4/24/15	547 South Shore Road	Accessory	T	Permit Issued
Towle, Chad/Jill	4/13/15	2393 Umbrage Rd	Accessory	T	Permit Issued

II. Certified Survey Maps

None.

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Berger, Yves	4/27/15	899 Nebraska Row	Accessory	C	Didn't meet setbacks; returned application to correct
Town of La Pointe - Library	4/23/15	1 Library Street	Alteration	C	Waiting for payment
Eoloff, Nick	3/13/15	3514 Big Bay Road	Gazebo	C	Haven't received full payment; must verify siting
Van Veldhuizen	11/12/13	1748 North Shore	Accessory structure	C	Research holding tank size, verify siting
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	T	Wetland Protection Overlay District; reviewed siting with DNR on 5/29/14; wetland delineation required

Slater/McCue	1/20/11	1268 Big Bay Road		C	Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
LaDuke, Winona	4/28/12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	T	ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core 6-4-13 5/29/14 – Still in DNR hands
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	C	Waiting for sanitary application
Hartzell	6/8/2014	561 Mondamin	Principle – condo rental	T	Waiting until 2015
Beitler	9/4/14	2507 Spirit Lane	Road, Accessory	T	Waiting for final application/fees
Stern	9/4/14	4327 Chippewa	Principle, Sanitary	C	Waiting for application/fees

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Ashland County v. Edward Kale	Decision in favor of Ashland County. 4 buildings must be down by June 1, 2015.

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

None.

VIII. Correspondences: Letters/MEMO to

TO	DATE	PROPERTY	REGARDING
Town Board	4/2/15		Rental Ordinance
Town Board	4/3/15		North Shore Trail

TO	DATE	PROPERTY	REGARDING
Town Board	4/6/15		Long Term Rental Permits
Town Board	4/6/15		Park and Recreation Plan
Haecker	4/7/15	Ferguson	Accessory structure
Newhall	4/9/15	379 Old Fort Road	Accessory Structure
Town Board	4/9/15		Ashland County MOUs
Town Board	4/10/15		SB 104 resolution
Town Board	4/13/15	690 Main Street	Ashland County v. Ed Kale
Newhall	4/13/15	379 Old Fort Road	Accessory Structure
Town Board	4/21/15		Complaint about dogs
Craftivity/MISA	4/23/15	978 Middle Road	Information regarding permit application
Town Board	4/24/15		Ashland County MOUs
Berger	4/27/15	899 Nebraska Row	Permit application
Supervisor John Carlson	4/27/15		ZA job description and present projects
Newhall	4/27/15	379 Old Fort Road	Permit information
Town Plan Commission	4/29/15	351 Old Fort Road	Coole Park – weddings
Town Board	4/30/15		Zoning reimbursement from Ashland County

IX. Complaints Received About

None.

X. Public Information Requests

None.

XI. Revenue and Expenditures for the Previous Month

	Jan 2015	%	Feb 2015	%	Mar 2015	%	Apr 2015	%	May 2015	%	June 2015	%	July 2015	%	BUDGET
Expenditures			\$12,058	15%	\$16,776	21%									\$81,228
Revenue:															
Building permits			0		0										\$4,500
Revenue: Zoning permits			\$220	2%	\$1,540	11%									\$13,750
REVENUE TOTAL			\$220	1%	\$1,540	8%									\$18,250

XII. New Business

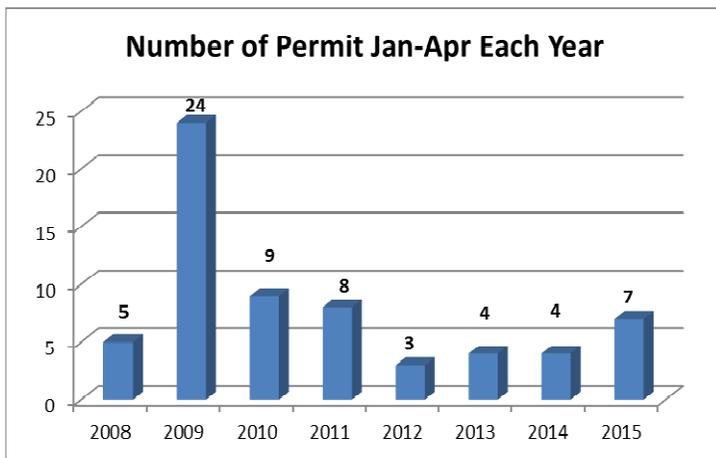
None.

XIII. Old Business

Planning and Zoning Department priorities for the next month:

- Work with property owners and agents on projects and issue permits.
- Update Personnel policy
- Fire number project
- Update Park and Rec Plan
- Develop filing system for contracts and grants
- Cleaning Town Hall Basement
- Cleaning and organizing ordinance files by year
- Purchasing and contracting policy and procedures – NEW
- NR 115 changes to Zoning Ordinance - NEW
- Develop ordinances as prioritized by the Town Administrator:
 - Roads to come
 - Driveways to come

XIV. STATISTICS



The chart at the left shows the number of permits issued (not including rental permits) for the first four months (January – April) of each year since 2008. 2015 is the fourth busiest year of the past 8 years.

The busiest month for issuing permits historically has been October.