

TOWN & COUNTY ZONING
ZA Report Dated 5-14-13
4-6-13-13 to 5-10-13

I. Permit Applications Approved and Issued:

<u>Name</u>	<u>Date Received</u>	<u>Date Issued</u>	<u>Type/Address</u>
Lutz, Troy/Barbara	4-8-13	4-9-13	Rental Principal Dwelling 2865 North Shore Road
Martse, Inc.	4-3-13	4-15-13	Accessory (commercial) N807 Bell Street
Gokey, William./Susan	4-2-13	5-2-13	Structural Alteration 515 Old Fort Road (delay in issuance due to April snows and inability to do ohwm measurement)
Gagnon, Mark	4-23-13	5-3-13	Accessory (unattached deck) 1878 North Shore Drive
Erickson, Evan	5-6-13	5-6-13	Principal Dwelling 288 Voyageur
Griggs, Doug/Beth	5-1-13	5-10-13	Rental Principal Dwelling 1161 Middle Road

Certified Survey Maps

<u>Name</u>	<u>TPC approve/deny</u>	<u>TB approve/deny</u>	<u>Address</u>
Town of La Pointe	4-17-13	4-23-13	777 Big Bay Rd Survey of remaining Industrial Zone lots (Recommendation and Report by Commission. Land use in compliance with Comp Plan.)

II. Permit Applications in Progress:

<u>Name</u>	<u>DateReceived</u>	<u>Project/ Address</u>
Slater/McCue+	1-20-11	SFD 1268 Big Bay Road (waiting for shoreland restoration plan per DNR requirements. Per L. Hildebrandt the applicant has two choices, either submit a restoration plan or choose not to disturb the existing buffer – no mow etc. Slater has communicated to L. Hildebrandt that they will make their decision this spring. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.)
LaDuke, Winona+++	4-28-12 (incomplete)	Land Disturbing Activity, Accessory (x2), Long Term

Camping Unit

(Nelson Const has recently taken agent status on this property and a delineation is being done this spring. Then the wetland fill permit can be issued and the project can progress through Town/County permitting.)

Hartzell, Robert

Rental of a Principal Dwelling x 7
7 different properties

(Employee housing. This is a larger discussion regarding rentals and employee housing I need to clarify with the TPC.)

Radtke, Daniel+

5-1-13 (incomplete) (2) Accessories
382 Bojo Lane

(one accessory does not meet setbacks. Other has yet to be staked. Needs plot plan for the Town app as well)

Island Market+

4-15-13 minor accessory
800 Main Street

(Island Corn stand. No setbacks shown on plot plan or stakes on the site. Will be meeting with Margie Denton on site week of 5-13.)

III. Permit Applications Denied/Revoked:

Name	Date Applied	Date Denied	Type/Address
none			

IV. Violations

Name	Violation	Order
-------------	------------------	--------------

Ed Kale TB approved court action 1-8-13. Fauerbach filed in court.

Kron, Robert

Deck built without permit. TPC interpretation of CUP and permit requirement at 9-20-12 meeting. Certified letter to Kron 9-25 with permit application and appeal application. No application received as of the date of this report. Fees quadrupled. 2nd letter advising of quadruple fees and possible Orders from the TB for Correction + possible ZA Complaint & revocation of CUP. He emailed to tell me he was submitting the permit. I have not received it yet.

Middle Road Literary Arts Society aka Tom's Burned Down Cafe Upon

investigation of CR Nelson Complaint per Section 15 it appears violations are present. Addition/structure w/o permit. Visual clearance triangles to be inspected upon snow melt or on/about May 1. Certified letter to property owner sent. No appeal filed. Email to Mr. Nelson to schedule an inspection the week of May 13.

Bergeon, Susan

TPC interpreted the property is in violation of the conditions on the Special Exception Permit. Travel Trailer and vegetation smothering material to be removed by June 1, 2013 per TPC motion 2-6-13. Letter to owner sent 2-7-13. Travel trailer still present as of May 10, 2013.

Bell Street Properties

Use of structure as Boarding/Rooming House or Hotel/Motel requires conditional use permit. Property owner notified last summer but has failed to submit application. Letter to owner 1-29-13. No response from owner.

V. Land Use Permit – No Permit Required:

Name	Project/ Address
State of WI	Raze Bldg (SFD) 861 Whitefish

VI. Correspondences: Letters/MEMO to

Name	Date	Re
MEMO-TB	4-7	ZA Recommendation for ZA Assistant
TA Peter Clark	4-8	TPC interpretation an application for a CUP amendment is necessary for Town Administrator’s proposal to amend Craftivity, Inc CUP to expand uses of the property.
Shapiro, George	4-12	question re: long term camping unit
MEMO-TB	4-22	TPC report and rec re: LI Zone survey
MEMO – TB/TPC	4-23	Comp Plan revision – Joint meeting
Kale, Edward	4-23	ZA Response to information request
Meech, Charles	4-23	ZA response to Craftivity, Inc request for Kale lawsuit information
MEMO – TPC	4-26	Alteration of legal nonconforming structure
Shapiri, George	5-6	update of possible text change for long term Camping units
Rieman, Phyllis/Gary	5-6	Update re: Rieman park/campground

VII. Complaints

Name	Date	Regarding
None filed within date parameters of this report		

X. New Business

I am grateful to the Town Board their support of a ZA Assistant position. Being able to share some of the responsibility with an extraordinarily talented partner has already put momentum behind the planning and public outreach portion of the department I have long wanted to establish. Our first step in this direction has been to draft a flier for tourist rentals regarding emergency services on the Island. It is meant to hang in the rental and identifies contact for emergency services and bits of preventative tips. A copy will be in your box and will go out to rentals with this year’s permits. After the rental pamphlet is

out we will be working on step by step guides to land use permits with checklists for property owners.

I'm very excited for the future of the Zoning and Planning department with Lisa involved.

I would like to have at least one informational presentations this summer in regard to coastal erosion, management of run-off, and buffer zones. Along with general information, changes to NR 115 are imminent and I feel property owners should be educated about changes before they happen, what they can do to mitigate the effects of coastal erosion on their shoreline property etc.

Speaking of coastal erosion, I copied several communications from a concerned property owner regarding erosion on their beach. I believe there is a DNR inspection scheduled for May 21 I plan to attend.

If the Town Board approves I could also offer a wetlands hike and educational program at the BBTP. I walked out there last week and saw the kiosk at the picnic shelter. I thought it would be great to build programming off that. Just a thought.

XI. Old Business

The Town Plan Commission decided to take a back-casting approach to the Comp Plan Revision. Lisa and I are working on a tentative process and schedule to run by Tom W then present to the Commission. After they look at it and approve/change I will bring it to the Town Board. With all of us on the same page as far as the process we can dive into it. I copied a great article from the League of WI Municipalities about planning. I think it really captures a great deal of what the Town could focus on as part of their planning process.

Respectfully submitted.