

**Town of La Pointe Zoning
Town Plan Commission Regular Monthly Meeting Minutes
May 15, 2013**

TOWN PLAN COMMISSION APPROVED AS AMENDED ON JUNE 6, 2013

Town Plan Commission (TPC) Members Present: Ted Pallas, Chair, Charles Brummer, Vice-Chair, Suellen Soucek, Carey Baxter, Joan Martin, Ron Madich. (6).

Town Plan Commission members absent: Greg Thury (1).

Public Present: Dave Thomas, Paul Brummer (2).

Town Staff Members Present: P. Clark, Administrator, J. Croonborg-Murphy, Zoning Administrator, L.Potswald, ZAA (3).

I. Call to Order/Roll Call

Chair Pallas called the Meeting to order at 4:30 PM at the La Pointe Town Hall. Roll call reflected members present or absent as recorded above.

II. Public Comment

None.

III. Approval of Previous Meeting Minutes

A. Town Plan Commission Special Monthly Meeting, May 1, 2013.

C. Brummer moves to approve the Town Plan Commission Special Monthly Meeting minutes of May 1, 2013. S. Soucek seconds. Five in favor, C. Baxter abstains. Motion carries.

B. Joint Meeting with Town Plan Commission and Town Board, April 25, 2013.

C. Brummer moves to approve the minutes from the Joint Meeting with Town Plan Commission and Town Board of April 25, 2013. S. Soucek seconds. All in favor; motion carries.

IV. Zoning Administrator's Report

On file.

V. Consideration and/or Action of Permit Applications

None.

VI. New Business

Emergency Information for Rentals:

- A.** Town Plan Commission members reviewed the draft brochure and think the brochure will be very helpful for rental owners, agents, renters and residents.
- B.** C. Brummer recommended adding the Madeline Island Yacht Club Ship's Store to the list of stores carrying medical supplies; this change will be made.
- C.** The brochure will be mailed out with the rental placards. Extra copies will be made available for the public.

VII. Old Business

A. La Pointe Zoning Ordinance text changes:

1. Changes to the proposed text changes dated May 15, 2013 as follows:
 - a. Page 38:
 - Under G, add “Garage shelter/canopy”.
 - Add “**Note: Shall meet required setbacks. Reference Section 4.2.A.1.”
 - Add double asterisks(**) after G. 3, 6, 8, 9, 13, and 20.
 - b. Page 91, 2. b.:

Change to read as follows: “Cease to participate as a Board Member at the Board meetings until the case giving rise to the conflict has been decided; and refrain from representing oneself as a Board member before the Board or its staff.”
- C. Brummer moves to approve Resolution 2013-0515 as amended at today’s meeting. S. Soucek seconds. All in favor; motion carries. Information regarding the public hearing will be posted and published on May 16, 2013.

B. Comprehensive Plan Review:

1. Next steps:
 - a. Zoning Staff will contact community members who have expressed interest in comprehensive planning to serve on a Steering Committee. Members will work with Zoning staff to review a draft community survey, to review a draft assessment of progress toward the existing Comprehensive Plan, and to make recommendations to the Town Plan Commission on the comprehensive planning process. J. Croonborg Murphy will check with the Town Clerk as to the process for setting up a Steering Committee.

Administrator Clark leaves the meeting at 5:20 p.m.

- b. Zoning staff will contact Tom Wojciechowski to schedule meetings. Four meetings will be scheduled in the summer and 4 in the winter, with the possibility of scheduling more if needed.
2. Survey:

Zoning staff/Steering Committee members will present a draft questionnaire to the Town Plan Commission for their approval on June 19, 2013.

C. Rieman Park:

J. Croonborg Murphy has not yet received a response from Riemans to the letter sent to them requesting more information regarding their assumed timeline for development.

VIII. Future Agenda Items

- A. Comprehensive Plan/Steering Committee
- B.

IX. Schedule Future Meetings

Next Special Monthly Meeting to be held **Wednesday, June 5, 2013 at 4:30 pm.**

X. Adjournment

C. Brummer moves to adjourn. S. Soucek seconds. All in favor. Motion Carries. Meeting ends at 5:45 pm.

Town Plan Commission minutes respectfully submitted by Lisa Potswald, ZAA on Thursday, May 30, 2013.