

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, MAY 26, 2015
5:30PM AT TOWN HALL
Approved Minutes

Called to order at 5:30pm

Present: Greg Nelson, John Carlson, Michael Childers, Jim Patterson, Mike Starck

Staff present: Lisa Potswald, Kristian Larsen, Michael Dalzell

Public Present: Nathan Pezewski of Horton Group, Al Schiefelbein of Rural Mutual, Chuck Irvine, Jim Peters, Dave Thomas, Dickie Hoffman, Dave Donkers, Paul Brummer, Susie Flores, Glenn Carlson

I. Public Comment A*: Chuck Irvine commented that his home and others on Chief Buffalo Lane are without fiber optics, and there has not been any meaningful conversation with Norvado on how to get fiber optics to that area. Norvado has turned the issue over to the state as it is due to protected land.

Mike Starck mentioned that for the video recording it would be nice if people spoke up for better audio.

Motion to move to agenda item V. C and V. D, Town Hall Administration, C. Meeting with Horton Group, Property, Auto and Liability Insurance Renewal 6/10/2015 proposal and D. Meeting with Rural Mutual Insurance, Property, Auto and Liability Insurance proposal, M. Childers/ J. Patterson, 5 Ayes, Motion Carried.

V. Town Hall Administration

C. Meeting with Horton Group, Property, Auto and Liability Insurance Renewal 6/10/2015 proposal: Nathan Pezewski of Horton Group was present to go over the proposal for the next year. Horton Group has been the insurance carrier for many years. Nate and the Board did an overview of the proposal, the coverages and some details. Some changes would be to insure the personal tools at the shop, and that a claim in one area doesn't dilute coverage for others areas.

D. Meeting with Rural Mutual Insurance, Property, Auto and Liability Insurance proposal Alan Schiefelbein from Rural Mutual was present to go over their insurance proposal for Property, Auto and Liability Insurance. A. Schiefelbein gave an overview of the company (they are endorsed by the Wisconsin Town's Association and insure over 70 towns around the state) as well as a brief overview of the proposal. The total coverages are around 7.3 million versus the current coverage at 6.9 million.

Motion to return to agenda item II. Town Administrator's Report, M. Starck/ J. Patterson, 5 Ayes, Motion Carried.

II. Town Administrator's Report: None submitted.

III. Public Works

A. Roads: nothing at this time.

B. Parks

1. Continue to post/hire Parks Assistant/ Laborer: K. Larsen has an applicant for the Parks Assistant Laborer position, Steve Wakem, who would work only 16-20 hours/ week, and he would also still like to post for the Attendant position due to K. Powe's injury an inability to work. Motion to hire Steve Wakem for the Parks Assistant/ Laborer position at 13.50/ hour, hours not to exceed 599 from now until September, starting immediately, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

C. Airport

1. Airport Manager's Report & Checklist: Report dated May 26, 2015 placed on file by Unanimous Consent. The Board authorized Airport Manager M. Dalzell to sign all of the documents for the FAA requirements.

IV. Committees

A. Planning and Zoning

1. Amendment to Ordinance 2014-01: Ordinance to Regulate Rental Properties: Motion to table the item for future discussion and consideration, M. Childers/ J. Patterson, 5 Ayes, Motion Carried.

B. Community Awards Committee

1. Appointment of four members for terms ending May 31, 2017: Motion to appoint Glenn Carlson to the Community Awards Committee for a two year term ending May 31, 2017, M. Starck/ J. Carlson, 4 Ayes, 1 Abstain (M. Childers), Motion Carried. No other appointments at this time.

2. Appointment of member to fill the term ending May 31, 2016: none at this time

V. Town Hall Administration

A. Administrative Assistant's Report: Motion to adopt the Administrative Report dated 5/22/15 and place on file, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

B. Budget Summary Report: presented by M. Childers. His meeting with Administrative Assistant B. Nelson raised a concern about the Big Bay Town Park Reservation system- that they have not received payment from the company for six months. Treasurer C. Neubauer is looking into the issue.

E. Comprehensive Economic Development Strategy (CEDS): Lisa Potswald informed the Board that the state is doing things differently this year. There is a more broad planning process, and the usual forms do not need to be filled out. At this point the state (Northwest Regional Development Commission) will get back to the Town with more information.

F. Ashland County Agreements and Reimbursements

1. Zoning: Supervisor M. Starck has been working with L. Potswald on updating the agreements. Waiting for some specific amounts from B. Nelson. The updated agreement will have changes is the payment portion, actual expenses spent by the Town will be reimbursed by the County; this would include postage, copies, permits, etc, and the fee for the Zoning Administrator would be paid \$35.00/ hour for the work done for the County.

2. Law Enforcement: No updates at this time. Police Chief W. Defoe to meet with the Sheriff and go over budget and the agreement.

G. Ashland County Reimbursements in Lieu of Property Tax Exemption: Nothing at this time, there have been no savings for the exemption as of yet.

H. Proposed Town Administrator Agreement: the Board is waiting for some questions to be answered by Administrative Assistant B. Nelson and Attorney P. Albrecht.

I. Interim Town Administrator: There was discussion at the previous Special Town Board Meeting on May 19 to have Lisa Potswald temporarily pick up the duties and responsibilities of the Town Administrator. Compensation for her has not been discussed. Motion to appoint Lisa Potswald as the Interim Town Administrator to temporarily assume the duties and responsibilities of the position, J. Patterson/ M. Starck, 4 Ayes, 1 Abstain (G. Nelson), Motion Carried.

J. Town Administrator Duties and Responsibilities: L. Potswald has compiled a list of open projects and things to be done. The Board would like her to prioritize the list on what needs to be done.

K. Personnel Meetings/ Reviews: The Board would like Interim Town Administrator L. Potswald to put together an appropriate approach and schedule for the meetings/ reviews.

L. Possibility of Town Board filing a complaint regarding Ethics of Closed Session Meetings: Supervisor Carlson received information that details of what the Town Board discussed in closed session was given out, and this information cost the town money. The District Attorney could do an investigation as to how this information was 'leaked'. The first step would be filing a written complaint with the District Attorney, then there would be a decision made as to whether charges would be pressed.

Motion to continue with a possible investigation and submit a letter to the District Attorney, J. Carlson/ M. Starck, 4 Ayes, 1 abstain (G. Nelson), Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$10,091.46, J. Patterson/ M. Childers, 5 Ayes, Motion Carried. Discussion on a couple of purchase orders for the Fire Department that were not fully complete and the Board had questions on, so they are not signing at this time until they find out more information.

VII. Minutes

A. Special Town Board Meeting May 7, 2015: Motion to approve minutes as submitted, M. Starck/ J. Patterson, 4 Ayes, 1 Abstain (G. Nelson), Motion Carried.

B. Special Town Board Meeting May 12, 2015: Motion to approve minutes as submitted, M. Starck/ J. Patterson, 4 Ayes, 1 Abstain (G. Nelson), Motion Carried.

C. Regular Town Board Meeting May 12, 2015: Motion to approve minutes as submitted, J. Carlson/ M. Starck, 5 Ayes, Motion Carried.

D. Special Town Board Meeting May 14, 2015: Motion to approve minutes as submitted, M. Starck/ J. Patterson, 4 Ayes, 1 Abstain (G. Nelson), Motion Carried.

VIII. Emergency Services

A. Ambulance Director's Report: Motion to place report on file (dated 4/28/15), J. Carlson/ J. Patterson, 5 Ayes, Motion Carried.

B. Regional Ice Rescue: nothing to discuss at this time.

IX. Police Department

A. Hire of new part time officer: Motion to authorize Police Chief W. Defoe to hire Bryce Hall at \$16/ hour during the 90 day probationary period, M. Starck/ J. Patterson, 5 Ayes, Motion Carried.

X. Library

A. Library Board Minutes, April 9, 2015: Minutes placed on file by Unanimous Consent

XI. Public Comment B**

Chairman Greg Nelson stated that this will be his last Town Board Meeting as the Town Chairman. He will give his written notice prior to the next Town Board meeting. He commented that this is the best action for him, that he needs to put himself in front of the Town. He wishes the Board good luck, but says luck has nothing to do with it.

Supervisor Childers thanks G. Nelson for his long service for the Town, that he always did what he thought was in the best interest of the Town. J. Patterson agrees.

XII. Lawsuits & Legal Issues: nothing to discuss at this time

XIII. New Agenda Items for Future Meetings

Interim Town Administrator wage, ongoing issues with County agreements, Insurance proposals, Chairman Vacancy.

Discussion on if a Special Town Board meeting is needed to discuss the Town Administrator agreement. Scheduled a meeting for Friday May 29, 2015 at 4:00pm.

XIV. Adjourn: Motion to adjourn, M. Starck/ J. Patterson, 5 Ayes, Motion Carried. Adjourned at 6:42pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, June 9, 2015, Micaela Montagne, Town Clerk.