

TO: Town Plan Commission/Town Board
FROM: Ric Gillman
RE: Monthly Report
DATE: May 1, 2016 through May 31, 2016
 Prepared on June 1, 2016

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
St. John's Church	5/11/16	702 Main Street	Addition	C, T	
Farmhouse	5/13/16	858 Main Street	Sign	T	
Edward Michael	5/18/16	1103 Sunny Slope	Carport - accessory	C, T	
Alan and Jane Smith	5/19/16	2659 North Shore	Principle	C, T	
David Donkers	5/24/16	1812 North Shore	Driveway extension	T	
Nelson, Greg	3/30/16	631 Middle Road	Conditional Use	T	
Nelson, Greg	3/30/16	638 Miller Farm	Conditional Use	T	

II. Certified Survey Maps

None.

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Maciejewski	Not yet	1590 North Shore	Addition	C	Need application and check
Pugliese, Nicole	Not yet	2800 North Shore	Accessory	C	Waiting for permit application
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	T	Reviewed siting with DNR on 5/29/14; wetland delineation required
Slater/McCue	1/20/11	1268 Big Bay Road		C	Waiting for shoreland restoration plan per DNR requirements. Apply for all new permits
LaDuke, Winona	4/28/12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Camping Unit	T	Permits for driveway received 12/15
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	C	Waiting for sanitary application

Stern	9/4/14	4327 Chippewa	Principle, Sanitary	C	Waiting for application/fees
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IV. Permit Applications Denied/Revoked:

None.

V. Violations

None.

VI. Fire Numbers Issued

None. I have the fire number maps and we will get to that project as soon as we can.

VII. Correspondences: Letters/MEMO to

TO	DATE	PROPERTY	REGARDING
Town Board	5/6/16	631 Middle Rd, 638 Miller Farm Rd	CA Nelson and Son fee waiver for second CUP application
Jake Dobson	5/9/16	400 Old Fort Road	Camper in yard – permit needed
David Boone	5/12/16	1179 Middle Rd	Permit application for addition
Lemke, Saumweber (2), Allen, Bell Street Properties, CA Nelson. Cherry, Coleman, MIWC, Nelson, Sowl, Wakem	5/13/16	631 Middle Rd, 638 Miller Farm Rd	As per ordinance, inform adjacent property owners of TPC recommendation
Town Board	5/17/16		Memo regarding TPC Chair recommendation
Town Plan Commission	5/18/16		Memo re: ordinance changes
Town Plan Commission	5/20/16		Public Hearing date
Town Plan Commission	5/24/16		Ordinance changes
Town Board	5/27/16	631 Middle Rd, 638 Miller Farm Rd	Conditional use permit recommendations
Town Board, Town Plan Commission	5/31/16	631 Middle Rd, 638 Miller Farm Rd	Clarify intent of conditional use permits
David Boone	5/31/16	1179 Middle Rd	Application Process/defining property lines

VIII. Complaints Received About

None.

IX. Public Information Requests

None.

X. Revenue and Expenditures for the Previous Month

	Mar 2016	%	Apr 2016	%	May 2016	%	June 2016	%	Jul 2016	%	Aug 2016	%	2016 BUDGET
Expenditures	\$8,389.00	18%	\$10,473	23%									\$46,354
Revenue:													
Building permits	\$836.00	20%	\$993.00	25%									\$4,000
Revenue: Zoning permits	\$235.00	2%	\$2,855.00	22%									\$13,000
REVENUE TOTAL	\$1,071.00	6%	\$3,848.00	23%									\$17,000

XI. New Business

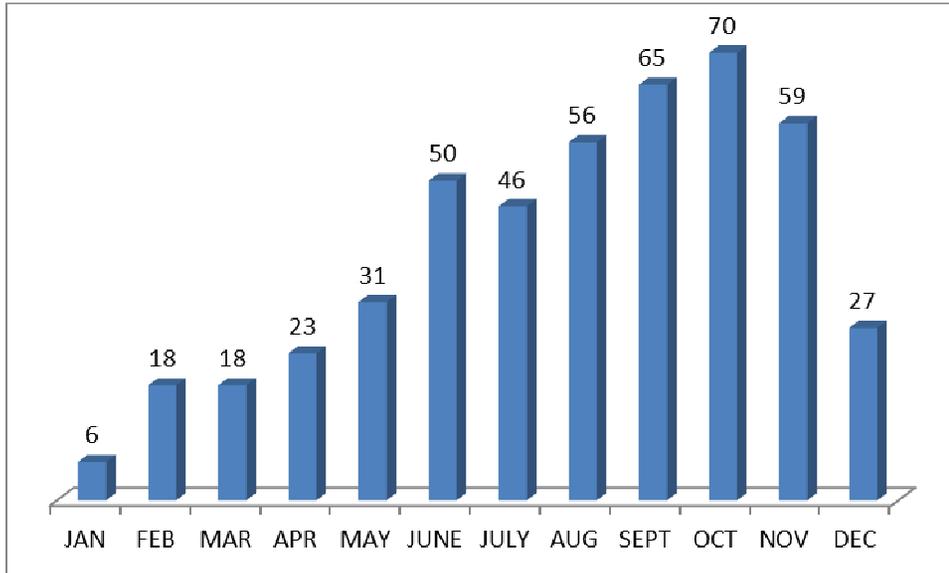
None.

XII. Old Business

Planning and Zoning Department priorities for the next month:

- Work with property owners and agents on projects and issue permits.
- Fire number project
- Develop filing system for contracts and grants
- Clean Town Hall Basement
- Clean and organize ordinance files by year
- NR 115 changes and others to Zoning Ordinance
- Develop ordinances as prioritized by the Town Administrator:
 - Roads to come
 - Driveways to come

XIII. STATISTICS



The chart at the left shows the number of permits issued by month since 2008. The busiest months historically have been September and October.

This includes both county and town permits but does not include rental permits.