

**Town of La Pointe Planning and Zoning
Town Plan Commission Special Monthly Meeting Minutes
May 7, 2014**

Town Plan Commission (TPC) Members Present: Charles Brummer, Vice-Chair, Joan Martin, Mike Starck, Greg Thury, Suellen Soucek, Margie Denton (6).

Town Plan Commission members absent: Ted Pallas (1).

Public Present: Michael Childers, Paul Brummer (2).

Town Staff Members Present: Lisa Potswald, Planning and Zoning Administrator (1).

I. Call to Order/Roll Call

Vice Chair Brummer called the meeting to order at 4:30 PM. Roll call reflected members present or absent as recorded above.

II. Public Comment

None.

III. Approval of Previous Meeting Minutes

G. Thury moves to approve the Town Plan Commission Special Monthly Meeting minutes of April 7, 2014 as amended. C. Brummer seconds. Three in favor, three abstain (S. Soucek, M. Denton, M. Starck). Motion carries.

IV. Zoning Administrator's Report

April report reviewed and placed on file. ZA pointed out that the monthly revenue collected will now be included in the report. M. Denton requested that YTD revenue and expenditures against budget be included as well.

The Commission also reviewed 2013 Wisconsin Act 74, which makes the date of the first approval obtained for a development project applicable to all subsequent approvals. M. Denton recommended adding this information to the Town's Land Use Permit application.

V. Consideration and/or Action of Permit Applications

- a. Consideration of rental permit application for principle dwelling at 2427 Benjamin Blvd, PL# 014-00059-0200, owned by Ben Ryder.

ZA was contacted last winter by Mr. Doug Larson of DAL Investments of Menominee, who was considering purchasing or leasing Ben Ryder's property at 2427 Benjamin Boulevard for the purpose of renting it. ZA explained that Mr. Ryder's rental license for that property had been revoked by the Town Board because he was renting it without a license and other legal concerns. Mr. Larson said he would contact the Zoning office if he decided to move ahead. ZA then received a completed permit application along with the rental permit fee in mid-April. ZA contacted Ken Tuckwell from the

Ashland County Health Department, who said Mr. Larson had been working with him to get the property back to licensing standards. ZA wrote a letter to Mr. Larson on 4/28/14 asking for additional information regarding his contract with Mr. Ryder and a current contract for septic pumping. TPC directed ZA to send another letter to Mr. Larson, obtaining a signed agent authorization form and informing him that the garage cannot be rented because it never received a UDC inspection/permit.

VI. New Business

- a. Welcome new TPC member Mike Starck.
- b. Chez Madeline Rental Advertisement, 212 Equaysayway, LP# 014-00009-0600

ZA distributed screen shots from the Chez Madeline website and summarized emails and phone calls with Madeline McCue regarding this property. TPC directed ZA to send her the matrix of uses so she knows what is a permitted use and what is a conditional use in the District.

VII. Old Business

- a. Comprehensive Plan

TPC reviewed updated demographic information researched by ZA and discussed process for updating the Comprehensive Plan. It was agreed that the second meeting of the month will be devoted primarily to the update, and would focus on 2-3 elements per meeting. It was suggested that TPC start with Section 9 – Demographics for the next meeting, and that members should come prepared to discuss and update.

TPC members wondered if Tom W might be available to facilitate one or more meetings to provide direction. ZA will check with him to see if he has some tools to assist with the update process, and if he might be available for meetings.

M. Denton and J. Martin were not sure if they had full copies; ZA will make full copies for them.

- b. Results of Ashland County Zoning Committee vote on ordinance amendment and moratorium/next steps.

Tabled until the Ashland County Board meets (scheduled for May 22). A special meeting may need to be called if the Town’s Special Development Standards are not adopted by the County Board.

VIII. Future Agenda Items

- a. Comprehensive Plan
- b. Results of Ashland County Board vote on ordinance amendment and moratorium

IX. Schedule Future Meetings

Next Regular Meeting to be held **Wednesday, May 21, 2014 at 4:30 p.m.**

X. Adjournment

G. Thury moves to adjourn. S. Soucek seconds. All in favor; motion carries. Meeting ends at 5:25 pm.

Town Plan Commission minutes respectfully submitted by Lisa Potswald, Planning and Zoning Administrator, on Thursday, May 8, 2014.