

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, JUNE 28, 2016
5:30PM AT TOWN HALL
Approved Minutes

Called to order at 5:30pm

Town Board Members Present: Jim Patterson, Mike Anderson, Sue Brenna, John Carlson, Mike Starck

Staff present: Lisa Potswald, Kristian Larsen, Michael Dalzell, Elected Clerk Micaela Montagne

Public Present: Paul Brummer, Charles Brummer

I. Public Comment A*: Supervisor Starck brought up if there is a way to block off the Colonel Woods Avenue between Whitefish St and Main Street on the 4th of July for the ceremony on celebration that takes place on the lawn by the Museum.

Paul Brummer is grateful for the bump signs on Middle Road, but wonders when the road will actually get fixed. He also mentions that the grass at the Ballfield was just cut, but has grown 1/100 of an inch, so maybe it should be cut again.

II. Town Administrator's Report: Report prepared and presented by Administrator Lisa Potswald dated June 24, 2016 placed on file by Unanimous Consent.

Motion to move to agenda item VI. Vouchers, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$53,865.26, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

Motion to return to agenda item III, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

III. Public Works

A. Roads

1. Big Arn's Road and Brian's Road: Discussion on how Barb Nelson is preparing values on what the assessment might look like for the property owners based on different criteria. That will be prepared for the next meeting. K. Larsen mentions that the Board will need to decide if they want to have a survey and engineering done.

B. Parks

1. Leisure Interactive Updates: No updates at this time, Treasurer C. Neubauer still working on it.

2. La Pointe Center Music Affiliate request for use of Joni's Beach: Ric Gillman still needs to talk with a couple of the neighbors. When everything is set the La Pointe Center will submit rental requests for the days they want to have the concerts.

C. Airport

1. Airport Manager's Report & Checklist: Airport manager M. Dalzell informed the Board that next week there will be a large group of pilots coming to the island next week staying a couple of days. Report dated June 26, 2016 placed on file by Unanimous Consent.

2. Six Year Improvement Plan: Plan includes the AWOS system, the possibility of a future perimeter fence, and the possibility of a runway extension. The projects need to be on the future plan so when the time comes, funding will be available. Motion to sign the Statement of Project Intentions for Major Gilbert Field 4R5, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MFR)

1. Industrial Waste Services and Disposal Agreement: This agreement was signed at the last Town Board Meeting on June 14th, but the Board had changed the length of the contract from 36 months to 2 months. This needs to be corrected and signed for the 36 month period so the rates are locked in. With a disposal fee of \$64.75 per ton, \$20.00 Environmental Surcharge per load. Motion to approve the Industrial Waste Services and Disposal Agreement with Waste Management for 36 months, M. Anderson/ M. Starck, 5 Ayes, Motion Carried.

2. Commercial Service Agreement Non-Hazardous Waste: This contract is also with Waste Management including hauling fees of \$125.00 per hour. Motion to authorize Jim Patterson to sign the Commercial Service Agreement Non-Hazardous Waste, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: Nothing at this time.

B. Zoning Board of Appeals

1. Two member appointments for three year terms ending July 1, 2019: Both William Tibble and Louise McCray stated they will serve another term. Ted Pallas is also interested on being on the Board. Town Board Chair Jim Patterson appoints William Tibble and Louise McCray to the Zoning Board of Appeals. Motion to approve J. Patterson's appointment of W. Tibble and L. McCray, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

2. Appointment of Alternate 1 for term ending July 1, 2019: Bob Kron has agreed to serve another term. J. Patterson nominates Bob Kron as Alternate 1 of the Zoning Board of Appeals. Motion to approve J. Patterson's recommendation, J. Carlson/ M. Starck, 5 Ayes, Motion Carried.

C. Housing Authority Committee

1. Appointment of member for three year term ending July 1, 2019: Motion to appoint Mike Anderson to another term, ending July 1, 2019, M. Starck/ S. Brenna, 4 Ayes, 1 Abstain (M. Anderson), Motion Carried.

V. Town Hall Administration

A. Administrative Assistant's Report: Prepared by Barb Nelson. Audit coming up in August. Motion to accept the Administrative Assistant Report dated 6/20/2016, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Budget Summary Report: Supervisor Anderson thinks it is important to keep an eye on the MRF hauling budget and expenses as it is not going as anticipated. Motion to place the May Budget Summary Comparison Report on file, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing at this time.

D. Wisconsin Towns Association Survey: Much of the survey was filled out by Town Staff having to do with tax figures and other information. Some questions the Board had input on. Survey Completed and will be sent back to the Town's Association.

E. Fireworks Permit: Hollywood Pyrotechnics for July 4, 2016: all insurances, plans, and permits are current and in order. Motion to approve the 2016 Fireworks Event Permit to

Hollywood Pyrotechnics, M. Anderson/ S. Brenna, 4 Ayes (M. Starck out of the room), Motion Carried.

F. Business Permit for Non-Motorized and Motorized Vessels: The Town's Attorney K. Posewitz also recommends approving the changes to the non-motorized vessel ordinance at the same meeting, so both will be on the next agenda. Discussion included that the permit looks good and that maybe the fee for the permit should reflect the amount of work required to process the permit, about one hour of time, so possibly \$20 to \$25 dollars per permit.

G. Septic Waste Removal Proposals for 7/1/16 to 6/30/19: One proposal received from Island Septic (La Pointe Gas and Septic submitted a letter, but it was not opened because postmarked and received late). Island Septic's proposal was for \$90 per pump out of a holding tank, and \$70 per pump out of two porta pottys. Motion to accept Island Septic's proposal, M. Anderson/ J. Carlson

H. Propane Proposals for 7/1/16 to 6/30/17: Two proposals received, one from Brummer Company for \$1.20-2.00/ gallon depending on market conditions. The second proposal was from Midland Services for 1.17/ gallon including ferry and other fees. Discussion on if the Board must statutorily accept the lowest bidder, versus going with the local company. Discussion also included that there was a problem with the midland contract last year, but that has all been worked out. The Board also would like to see how many gallons of propane the Town uses a year, on average. Lisa will follow up, and it will be on next agenda.

I. Gas/ Diesel Proposals 7/1/16 to 6/30/17: No proposals received. Discussion on whether to rebid or just go with the current supplier. Decision to continue with the present provider for gas and diesel.

J. Purchase of property on Main Street: The price came in lower than originally quoted because of taxes, but the Town will be responsible for the taxes next year, and are currently high. Motion to approve the purchase of the two parcels on Main Street, parcels #014-00435-0100 and 014-00435-0200 for \$11,562.64, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

K. Set date and agenda items for Town Board Workshop: Agenda to include the budget and going to a three year budget, Big Arn's Road, MRF exchange, cell tower. Workshop set for Thursday July 14, 2016 at 5:00pm.

L. Attachment "C" to 2016 Compensations Resolution # 2015-1222: includes changes to the Ambulance Director and Assistant Director. Motion to move this item, V. L. to after agenda item VIII. Emergency Services, S. Brenna/ M. Starck, 5 Ayes, Motion Carried.

M. Policies and Procedures for the Cost of Living and Merit Wage Increases: Small corrections made. Discussion on whether the Board should be able to view the evaluations if they are the ones who approve wage increases. It was decided that the Board gets an overview from the supervisor and Town Administrator but not the actual evaluations so that they do not become public documents. This item will be on the next agenda.

N. Policies and Procedures for Employee Performance Evaluations: Discussion above under the last agenda item. This item will be on the next agenda.

VII. Minutes

A. Regular Town Board Meeting June 14, 2016: Motion to approve minutes as submitted, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

VIII. Emergency Services

A. Ambulance Director's Report: The fourth of July picnic that has been put on by the Fire Department or the EMT's at the Rec Center will not be happening this year. Report dated June 28, 2016 placed on file by Unanimous Consent.

B. Ambulance Director Wage: There was a Director and two assistants, but one assistant position as been removed and the duties of that position have been split between the director and the remaining assistant. The wage for the removed assistant is also being split between the Director and the Assistant. Motion to approve the Ambulance Director Wage at \$350/ month, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

C. Assistant Ambulance Director Wage: Motion to approve the Assistant Ambulance Director Wage at \$300/ month, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

V. Town Hall Administration

L. Attachment "C" to 2016 Compensations Resolution # 2015-1222: Motion to approve Attachment "C" to 2016 Compensations Resolution # 2015-1222, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

IX. Library

A. Library Board Minutes May 11, 2016: Minutes placed on file by Unanimous Consent.

B. Library Board member appointment for three year term ending July 1, 2019: Motion to appoint Lauren Schuppe to the Library Board for the term ending 7/1/2019, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

X. Public Comment B:** Paul Brummer is okay with the town shop heat being turned down in the winter, and also commented on how it is okay for the Town to go with a flexible rate for gas and diesel, but not for propane. He thinks that if the Town is interested in cutting expenses it should look in house (examples include less mowing, plowing, or reducing hours) rather than whittle down vendors. [Clerk's note: changed from original draft minutes at the July 12, 2016 regular Town Board meeting]

XI. Lawsuits & Legal Issues

(A.) Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc: Nothing at this time.

XII. Liquor & Operators' Licenses

A. Class "A", "Class A" Retail for consumption off premises, combined

1. Mission Hill Coffee House/ La Pointe Provisions, Marie Noha, Agent
Motion to approve combination Class "A" and "Class A" license for Mission Hill Coffee House/ La Pointe Provisions, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

B. "Class B" Liquor License

1. On the Edge Inc./ Café Seiche, Chris Wolfe Agent
Motion to approve the "Class B" Liquor License for On the Edge Inc./ Café Seiche, S. Brenna/ M. Starck, 5 Ayes, Motion Carried.

C. Class "B" Fermented Malt Beverage License

1. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent
2. On the Edge Inc./ Café Seiche, Chris Wolfe Agent

Motion to approve Class “B” Fermented Malt Beverage License for Frankie’s Inc./ Grampa Tony’s, and On the Edge Inc./ Café Seiche, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

D. “Class C” Wine License

2. Frankie’s Inc./ Grampa Tony’s, Susan Flores, Agent

Motion to approve the “Class C” Wine License for Frankie’s Inc./ Grampa Tony’s, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

E. Non-intoxicating Beverage License

1. Frankie’s Inc./ Grampa Tony’s

2. Mission Hill/ La Pointe Provisions

3. On the Edge Inc./ Café Seiche

Motion to approve Non-intoxicating Beverage Licenses for Frankie’s Inc./ Grampa Tony’s, Mission Hill/ La Pointe Provisions, and On the Edge Inc./ Café Seiche, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

F. Operator’s Licenses

1. Aimee Baxter

2. Madeline Brown

3. Amanda Mathews

4. Shannon Murphy

Motion to approve Operator’s Licenses for Aimee Baxter, Madeline Brown, Amanda Mathews, and Shannon Murphy, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

XIII. New Agenda Items for Future Meetings: Business permit and ordinance, propane proposals, policies and procedures for evaluations and wage increases.

XIV. Adjourn: Motion to adjourn, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried. Adjourned at 7:05pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, July 26, 2016. M. Montagne, Town Clerk.