

**Town of La Pointe Zoning
Town Plan Commission Special Monthly Meeting Minutes
June 5, 2013**

TOWN PLAN COMMISSION APPROVED AS PRESENTED ON JUNE 19, 2013

Town Plan Commission (TPC) Members Present: Ted Pallas, Chair, Charles Brummer, Vice-Chair, Suellen Soucek, Greg Thury, Ron Madich. Carey Baxter, Joan Martin (7).

Town Plan Commission members absent: None (0).

Public Present: Dave Thomas, Paul Brummer, Jim Rogers, Marty Curry, Harry Rieman, Annie Ferguson (6).

Town Staff Members Present: Pete Clark, Administrator, Jennifer Croonborg-Murphy, Zoning Administrator, Lisa Potswald, Zoning Administrator Assistant (3).

I. Call to Order/Roll Call

Chair Pallas called the Meeting to order at 4:30 PM at the La Pointe Town Hall. Roll call reflected members present or absent as recorded above.

II. Public Comment

None.

III. Approval of Previous Meeting Minutes

a. Town Plan Commission Regular Monthly Meeting, May 15, 2013.

- In item VII. B. 1. b, Page 2, spell out Tom W's name.
- In item VIII, remove letter B.

C. Brummer moves to approve the Town Plan Commission Regular Monthly Meeting minutes of May 15, 2013 as amended. S. Soucek seconds. Six in favor, G. Thury abstains. Motion carries.

IV. Zoning Administrator's Report

A written report will be available on Friday, June 7, 2013.

V. Consideration and/or Action of Permit Applications

a. Regarding Certified Survey Map to reconfigure 4 lots into 3 – Richards, Fraser
Parcels 014-001570-0100, 014-001570-0200, 014-001570-0300, 014-001570-0400 – Hagen Road

There are corrections that should be made to the map, including easements, which adjacent lands are platted or unplatted, a navigable stream and setbacks to the ordinary high water mark of the navigable stream. The Town Plan Commission recommendation will be delayed pending receipt of an updated map.

C. Brummer moves, S. Soucek seconds to postpone the Richards Certified Survey Map review until the Town Plan Commission receives an updated map. All in favor.

VI. New Business

a. Regarding Zoning Administrator request for Zoning interpretation

- Special exceptions – Radtke outdoor shower – 382 Bojo Lane

Mr. Radtke wants to build an outdoor shower in a specific location on his property that does not meet setbacks. There is a buildable area on the property that meets setbacks. J. Croonborg Murphy asks clarification from the Town Plan Commission as to how Mr. Radtke can proceed.

T. Pallas moves, G. Thury seconds to provide Daniel Radtke information that he would not be able to apply for a special exception, that he would have to apply for a variance or keep in the buildable area. The Zoning Administrator will provide him with the information he needs for the variance process. All in favor.

- Stable and riding ring at 916 Whitefish/933 Nebraska Row – R2 District

Robert Kron representing the property asked the Zoning Administrator if a stable and riding ring would be allowed on the property, which is zoned R2.

C. Brummer moves, S. Soucek seconds the Town Plan Commission's interpretation that a horse stable and riding ring at 916 Whitefish/933 Nebraska Row in R2 zoning district does not comply with either the permitted or conditional uses set forth in the Town of La Pointe Zoning Ordinance. All in favor.

VII. Old Business

- a. Schedule site visit for Rieman Park site

Mr. Rieman was in attendance at the meeting. He stated that he would like to know what would be a reasonable time for the Town proceeding with development of the property. J. Croonborg Murphy explained that developing a plan according to guidelines and public comment is not a quick process. The Town Plan Commission must put together a plan to present to the public and go through the Conditional Use Permit process. There are wetlands and a waterway on the property, and DNR wetlands permits may take over a year to process. Mr. Rieman and Town Plan Commission members agreed that a reasonable time line for the Town Plan Commission is to complete the planning process in six years, and have the park actually useable in eight years. Chair Pallas stated the Town Plan Commission can agree to that timeline; however the Town Board is the final decision maker. J. Croonborg Murphy will prepare a memo for the Town Board explaining process and proposed time line.

A Town Plan Commission site visit to the Rieman Park site is scheduled for Wednesday, July 3, 2013 at 4:30 p.m.

- b. Comprehensive Plan Revision

- Next Steps/Timeline

J. Croonborg Murphy said the focus now is on the survey.

- Survey

J. Croonborg Murphy has requested an agenda item at the next Town Board meeting requesting assistance from community volunteers. The Town Plan Commission will have a draft questionnaire for review on June 19. Once it is approved by the Town Board, it can be mailed out in mid-summer.

VIII. Future Agenda Items

- a. Certified Survey Map – Richards
- b. Rieman Park
- c. Zoning Ordinance text changes

IX. Schedule Future Meetings

- a. Public Hearing regarding proposed ordinance changes scheduled for **Wednesday, June 12, 2013 at 5:00 p.m.**
- b. Next Regular Monthly Meeting to be held **Wednesday, June 19, 2013 at 4:30 p.m.**
- c. Beginning in August, the Town Plan Commission will meet once a month on the third Wednesday of the month.

X. Adjournment

G. Thury moves to adjourn. S. Soucek seconds. All in favor. Motion Carries. Meeting ends at 5:30 pm.

Town Plan Commission minutes respectfully submitted by Lisa Potswald, ZAA, on Friday, June 12, 2013.