

**Town of La Pointe Zoning
Town Plan Commission Regular Monthly Meeting Minutes
August 17, 2011**

Town Plan Commission (TPC) Members Present: Ted Pallas, Chair, Charlie Brummer, Vice-Chair, Larry Whalen, Suellen Soucek, Carey Baxter, Ron Madich (6).

Town Plan Commission Members Absent: Greg Thury (1).

Public Present: Nancy Martin (1).

Town Staff Members Present: J. Croonborg-Murphy, ZA , Margaretta Kusch, ZCA (2).

I. Call to Order/Roll Call

Chair Pallas called the meeting to order at 4:30 PM at the Town Hall. Roll call reflected members present or absent as recorded above.

II. Public Comment

None.

III. Approval of Previous Meeting Minutes

a. Town Plan Commission Special Monthly Meeting second draft, July 6, 2011

- In item VII.a, second bullet point, second paragraph, delete “*was*” in first sentence after “*Chair Pallas doesn’t see how this.*”

C. Brummer moves to approve the Town Plan Commission Special Monthly Meeting minutes of July 6, 2011, second draft, as amended. S. Soucek seconds. All in favor, 6 aye. Motion Carries.

b. Town Plan Commission Public Hearing, July 13, 2011

Already approved.

c. Town Plan Commission Special Monthly Meeting, August 3, 2011

Chair Pallas moves to postpone the Town Plan Commission Special Monthly Meeting minutes of August 3, 2011, until the next meeting. C. Brummer seconds. All in favor, 6 aye. Motion Carries.

d. Town Plan Commission Special Meeting, August 10, 2011

C. Brummer moves to approve the Town Plan Commission Special Meeting minutes of August 10, 2011, as submitted. S. Soucek seconds. All in favor, 6 aye. Motion Carries.

IV. Zoning Administrator’s Report

On file.

V. Consideration and/or Action of Permit Applications

a. Erickson, Evan RE: Travel trailer at 304 Big Bay Rd, LP #014-00198-0200.

The Zoning Administrator asks that Chair Pallas take over as acting Zoning Administrator for this permit application as she has a conflict of interest, being a neighboring property owner. Chair Pallas will do so and this item will be revisited after he makes an appointment with the property owner to inspect the property and researches the permit application.

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VI. New Business

VII. Old Business

a. Zoning Ordinance Revision Project

Review and possibly make changes to 2nd Draft per comments received at July 13 and July 20, 2011 Public Hearings

- In 4.2.G.21, add *“one only without permit”* to end of sentence.
- In 13.5.A, insert *“Rental of Single Family Dwelling Permits”* after *“Special Exceptions.”*
- In 15.2.B and throughout ordinance, change *“first class mail”* to *“certified mail.”*
- In 15.2.D, change *“regulation”* to *“regulations.”*
- In 15.2.D, insert *“amend, modify or”* to before *“revoke the Conditional Use Permit.”*
- In 15.2.D, add *“Upon finding that the standards, regulations, and/or conditions set forth in granting the Conditional Use have not been violated, the Town Plan Commission may dismiss the complaint.”*
- In 16.1 Dimensional Requirements chart, add *“(setbacks)”* to *“Yard Requirements: (Measured in Feet).”*
- On zoning map, the two parcels that make up the old Catholic Mission cemetery should be designated G-I Government Institutional.

A brief discussion of the public comment that the Town Board should decide on Conditional Use Permits ensues.

C. Baxter states that Town Plan Commission members are appointed by the Town Board, and if members of the public have concerns with a given commissioner, they should go to their elected officials (the Town Board) with those concerns.

L. Whalen points out that Bill Bussey stated at the July 13 Public Hearing that elected officials can be influenced politically.

b. Mandatory review of Comprehensive Plan

Not discussed.

IX. Schedule Future Meetings

- Town Plan Commission Special Monthly Meeting to be held Wednesday, September 7, at 4: 30 pm.

X. Adjournment

C. Brummer moves to adjourn. C. Baxter seconds. All in favor. Motion Carries. Meeting ends at 5:50 pm.

Town Plan Commission minutes respectfully submitted by Margaretta Kusch, ZCA on Thursday, August 18, 2011.

Town Plan Commission minutes approved as submitted by Margaretta Kusch, ZCA on Wednesday, September 07, 2011.

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