

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY, AUGUST 23, 2016**  
**5:30PM AT TOWN HALL**  
Approved Minutes

**Called to order** at 5:30pm

**Town Board Members Present:** Jim Patterson, Mike Anderson, Sue Brenna, John Carlson, Mike Starck

**Staff present:** Lisa Potswald, Kristian Larsen, Michael Dalzell, William Defoe, Elected Clerk Micaela Montagne

**Public Present:** T. Michaels, Charley Brummer, Paul Brummer, Meg Brown

**I. Public Comment A\*:** Paul Brummer stated and submitted his comments that the Financial memo on Big Arn's Road should be in the Gazette, before considering any work on Big Arn's Road the culverts and other repairs should be done on South Shore Road, and when publishing the Zoning Board of Appeals Notice, make sure it is proofread prior to publishing.

John Carlson commented that when a Town Board member discusses issues with the public to make sure they are stating the facts.

**II. Town Administrator's Report:** Report prepared and presented by Town Administrator L. Potswald dated August 19, 2016 placed on file by Unanimous Consent.

### **III. Public Works**

#### **A. Roads**

1. Silent Auction on Boss Plow: One offer submitted and opened. Offer from Meg Brown was for \$707.07. M. Brown gets the plow for \$707.07.

2. Big Arn's Road and Brian's Road: A new memo on financial break down ("Financial Considerations in building Big Arn's Road and Brian's Road" dated August 22, 2016) was created by Town Hall staff with the assistance of Cooper Engineering. Discussion included the three different options for the road, just Big Arn's Road; Big Arn's and Brian's Road; or Big Arn's with just part of Brian's and the 'cut through' to Miller Farm Road. All three options have different costs, with the cut through being the most expensive at up to \$833,000, and a minimum of at least \$300,000 with just Big Arn's Road. There are also breakdowns on what the assessment could look like for the property owners depending on the number of years the Special Assessment was for.

3. Sale of 1996 Chevy Truck Information: Posted and accepting offers. This will be on the next agenda for opening and awarding.

#### **B. Parks**

1. Leisure Interactive Issues for Big Bay Town Park 2015 Reservation Fees: a letter was sent to an acquaintance in California to assist in contacting a California attorney and hopefully receiving an estimation on what it might cost to pursue the matter of collecting \$26,576.78 in reservation payments legally. Discussion on trying to get this figured out as it has been an ongoing issue for a while.

### **C. Airport**

1. Airport Manager's Report & Checklist: the AWOS system is underway and will hopefully be completed around September 15, 2016. Report prepared and presented by M. Dalzell dated August 23, 2016 placed on file by Unanimous Consent.

## **IV. Committees**

### **A. Planning and Zoning**

1. Town of La Pointe Budget Request to Ashland County for Zoning Services: County permits are down from 2015. The 2015 request and agreed amount was \$6500.

Discussion on taking a rough three year average and asking for \$5500 for 2017. Motion to request \$5500.00 from Ashland County for zoning services based on a three year average, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Recommended Zoning Ordinance Changes from Town Plan Commission: No written changes were made. The discussion on hoop houses continued from last meeting. The Town Plan Commission will discuss the changes at their first meeting in September and make a new recommendation to the Town Board for the next regular meeting.

3. Final Approval of Greg Nelson dba C.A. Nelson & Son Construction: Conditional Use Permit 638 Miller Farm Road: The Conditional Use Permit (CUP) was previously approved at the May 31, 2016 and the June 14, 2016 Town Board Meetings, but the 45 day waiting period has been met and now the documents need to be signed. Motion to approve the final Conditional Use Permit 638 Miller Farm Road for C.A. Nelson & Son Dock Construction, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

4. Final Approval of Greg Nelson dba C.A. Nelson & Son Construction: Conditional Use Permit 631 Middle Road: The Conditional Use Permit (CUP) was previously approved at the May 31, 2016 and the June 14, 2016 Town Board Meetings, but the 45 day waiting period has been met and now the documents need to be signed. Motion to approve and authorize the Town Chair to sign the final Conditional Use Permit 631 Middle Road for C.A. Nelson & Son Dock Construction as submitted, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

### **B. Alternative Energy Committee**

1. Recommendation to Approve Name Change (from Alternative Energy Committee to Energy Committee): Motion to approve the name change from Alternative Energy Committee to Energy Committee, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

2. Recommendation to Approve By-Laws of the Energy Committee: Motion to approve By-Laws of the Energy Committee, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

3. Recommendation to Approve New Member to the Energy Committee: Motion to approve Alan Hardie as a member of the Energy Committee, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

### **C. Winter Transportation Committee**

1. Appointment of Committee Member to Term Ending September 9, 2019: No one signed up. Motion to extend the posting until September 12, 2016, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

## **V. Town Hall Administration**

A. Administrative Assistant's Report: Motion to accept the Administrative Assistant's Report for August 2016, M. Anderson/ M. Starck, 5 Ayes, Motion Carried.

B. Budget Summary Report: Motion to place the Budget Summary Report for July 2016 on file, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

C. Grant Updates: Lisa Potswald and Kristian Larsen will work on submitting a grant to Wisconsin Coastal Zone Management that is due Nov. 1<sup>st</sup>. The grant will be for engineering and permitting for a possible second stairway at Big Bay Town Park. The stairway would be to the right (west) of where the current stairway is. It would end with a platform in the water for kayak and canoe boat launch and would not have a bridge across the lagoon.

D. Superieur Petrol Delivery Changes: Originally Superieur Petrol stated that they would not deliver any gas to the island this winter if the ferry's weren't running, but they have now agreed to do some limited runs. The Town will consider larger storage tanks for the future if delivery will be cut down in the winter months.

E. Purchasing and Contracting Policy and Procedure Manual - First Read: Nothing at this time. Will be on the next agenda.

F. Budget Amendment: Resolution #2016-3: Motion to approve Budget Amendment Resolution #2016-3, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

G. Meeting with Ashland County Finance Committee, August 25, 2016: The Ashland County Finance Committee will meet to discuss the County budget which includes Law Enforcement budget. Police Chief W. Defoe present to go over specifics needed to be discussed with the Finance Committee as the Law Enforcement Agreement hasn't been updated since 2008 and the County has not been providing their share of the budget as per the agreement for years. Discussion on requesting \$129,679.91 from the County to cover officer wages (one full time and half the wages for three part time officers) as well as half of things for squad cars as per the agreement. The meeting is at 9:00 am, Lisa, J. Patterson, M. Starck, and M. Anderson will all attend.

**VI. Vouchers:** Motion to approve vouchers the in amount of \$45,295.17, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

## **VII. Minutes**

A. Amend Regular Town Board Meeting April 12, 2016: Motion to approve minutes as submitted, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

B. Regular Town Board Meeting August 9, 2016: Motion to approve minutes as submitted, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

C. Special Town Board Meeting August 16, 2016: Motion to approve minutes as submitted, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

## **VIII. Emergency Services**

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated August 23, 2016 placed on file by Unanimous Consent.

B. Ambulance Director Job Description: Motion to approve the updated Ambulance Director Job Description as submitted, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

C. Assistant Director Job Description: Motion to approve the updated Ambulance Assistant Director Job Description as submitted, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

## **IX. Library**

A. Library Board Minutes July 14, 2016: Motion to place the Library minutes on file, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

**X. Public Comment B\*\*:** Paul Brummer mentioned to the Board to not forget about what the former Town Administrator did in regards to trying to negotiate the Law Enforcement budget without the Board's knowledge as well as other things that were not good for the Town.

## **XI. Lawsuits & Legal Issues**

(A.) Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc: Nothing to report at this time.

## **XII. Liquor & Operators' Licenses**

A. Temporary Class "B"/ "Class B" Retailer's License

1. La Pointe Center Inc, September 3, 2016: Motion to approve the Temporary Class "B"/ "Class B" Retailer's License for the La Pointe Center Inc. on September 3, 2016, M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

B. Non-intoxicating Beverage License

1. La Pointe Center, Inc.: Motion to approve the Non-intoxicating Beverage License for the La Pointe Center, Inc., M. Starck/ S. Brenna, 5 Ayes, Motion Carried.

## **XIII. New Agenda Items for Future Meetings**

A. Requests for Information on Painting the Town Hall

B. Recommendations for Merit Increases

Also: purchasing/ contracting policy, Zoning ordinance changes, Big Arn's Road, Leisure Interactive, Sale of Chevy Truck, Winter Transportation Committee member, and follow up from the Meeting with the Ashland County Finance Committee on Law Enforcement budget.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:54pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, with attached public comment submission, September 13, 2016. M. Montagne, Town Clerk