

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY, AUGUST 25, 2015**  
**5:30PM AT TOWN HALL**  
Approved Minutes

**Called to order** at 5:30pm

**Town Board Members Present:** Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

**Staff present:** Lisa Potswald, Kristian Larsen, Micaela Montagne

**Public Present:** Dick Hoffman, Marina Lachecki, Paul Brummer, Vacationer Steve

**I. Public Comment A\*:** Marina Lachecki spoke and passed out a brochure on Water Walker United. There is a group of walkers that will arrive on the Island Labor Day Weekend who have walked 1000 miles following the route of their Anishinabe ancestors.

Paul Brummer spoke on the Craftivity mailing and submitted his comments. Paul hopes the Town Board will not give in to Craftivity statements presented in the mass mailing

**II. Interim Town Administrator's Report:** Presented by Interim Town Administrator Lisa Potswald. Brief discussion on a billing issue with Brown plumbing on the Big Bay Town Park Project. L. Potswald stated that Admin Assistant B. Nelson is working on it. Motion to place Interim Town Administrator report dated August 21, 2015 on file, M. Anderson/ M. Childers, 5 Ayes, Motion Carried.

### **III. Public Works**

**A. Roads:** Foreman K. Larsen mentioned that the plow looks good, they are rebuilding the undercarriage of the spreader which will hopefully get another 8 years.

**B. Parks:** A letter from Health Inspector congratulated Big Bay Town Park on looking great. K. Larsen mentioned the financial standing with the Big Bay Town Park reservation system, making sure all the money is there. Updates to come. It was also mentioned that the donation tube for parking at Big Bay Town Park has been bringing in about \$100- \$150 every couple of weeks.

#### **C. Airport**

1. Airport Manager's Report & Checklist: Discussion on a pushback of the installation of the AWOS due to Section 106. Trees will also need to be removed for the installation; the Town crew will be doing a large portion of the work which is budgeted for. Report dated August 25, 2015 placed on file by Unanimous Consent.

### **IV. Committees**

**A. Planning and Zoning:** Nothing to report, L. Potswald has been busy with permits the last week.

#### **B. Winter Transportation Committee**

1. Resolution #2015-0825 Winter Transportation Committee: Some updates were made to the existing Winter Transportation Committee resolution, clarifying the membership and terms of office sections. Motion to approve and sign Resolution #2015-0825 Winter Transportation Committee, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

2. Town Board Representative on Winter Transportation Committee: Jim Patterson has served on the committee and is willing to continue. Motion to appoint Jim Patterson as the Town Board Representative on the Winter Transportation Committee, M. Childers/ M. Starck, 4 Ayes, 1 abstain (J. Patterson), Motion Carried.

## **V. Town Hall Administration**

A. Administrative Assistant's Report: Motion to allow the transfer of the \$11,400 from the general fund to the designated funds as stated in the Administrative Assistant Report dated 8/20/2015, M. Anderson/ M. Childers, 5 Ayes, Motion Carried.

B. Budget Summary Report: L. Potswald brought up a couple of points from the summary report; pump outs at Big Bay Town Park are up compared to last year, and payment by the Fire Department for the SCBA equipment to Jefferson fire. All the money in the SCBA designated fund will be paid to Jefferson, then the Fire Department will approve the remainder payment. L. Potswald also pointed out that there were \$11,000 in legal fees last month. Supervisor M. Childers would like to see what the potential shortfall in 2016 budget will be after the restructuring of the large loan. Motion to approve the Budget Summary Report for July 2015, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

C. Grant Updates: Nothing to report

D. Town Board Personnel Policy Grievance Appeal Procedure: Procedures for the grievance appeal procedure for the Town Board level of appeal are not clear in the personnel policy. L. Potswald presented an option for the procedure which includes the Board members reviewing all records in a case and making a final decision at a Town Board meeting. Motion to update the Personnel Policy as outlined in L. Potswald's memo dated 8/20/2015, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

E. Schedule and discuss agenda items for a Special Town Board Meeting/ Planning Workshop: One of the important topics is the Town Administrator and job description. Meeting scheduled for Tuesday September 1, 2015 at 4:30pm.

F. Ashland County reimbursements in lieu of Property Tax Exemption: If the Board would like to submit an exemption this year, it is due September 1, 2015. It would require some time and planning to narrow down budget line items that would apply to the exemption. Motion to table the Property Tax Exemption until next year, so it can be better prepared, M. Anderson/ M. Childers, 5 Ayes, Motion Carried.

G. Complaint Registration, Safety and Building: Tom's Burned Down Café: No updates at this time, waiting to hear from State of Wisconsin Department of Safety and Professional Services on the inspection.

H. Budget Cycle Updates: The Town Board would like to do the budget workshops the weeks of October 19<sup>th</sup> and 26<sup>th</sup>.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$88,520.11, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

## **VII. Minutes**

A. Amend Regular Town Board Meeting July 28, 2015: Amendment because Clerk Montagne forgot to include some of the people present. Motion to approve Amended minutes as submitted, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

B. Regular Town Board Meeting August 11, 2015: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Special Town Board Meeting August 17, 2015: Motion to approve minutes as submitted, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

### **VIII. Emergency Services**

A. Ambulance Director's Report: Discussion on the length of service and its importance. L. Potswald mentioned getting it figured out during budget season. It was mentioned in the report that the EMTs would like to use the Winter transportation building; L. Potswald to check with A. Nelson of Windseld Transportation. Motion to approve August 2015 report, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

### **IX. Police Department**

A. Satisfaction of 90 day probationary period for Officer Leverton: Chief Defoe is requesting the status of Officer Leverton be changed to reflect his completion of the probationary period which includes an increase in pay rate from \$16/ hour to \$17/ hour. Motion to approve the completion of the probationary period and the wage increase to \$17/ hour, J. Carlson/ M. Starck, 5 Ayes, Motion Carried. If needed, a wage resolution will be on the next agenda.

### **X. Library**

A. Library Board Minutes July 9, 2015

B. Special Library Board Meeting Minutes July 23, 2015

Motion to approve the Library Board Minutes for both the regular meeting on July 9, 2015 and the Special meeting on July 23, 2015, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

### **XI. Public Comment B\*\***

Michael Childers mentioned that police officers have been very helpful. One officer helped a friend with car trouble, and another assisted with the large ferry line of cars.

Dick Hoffman discussed creating new jobs here on the Island and wants the Board to think long term. Hoffman talked about how schools create jobs, and he would like the Board to make sure the planning commission is chosen so that they are looking at the future.

Paul Brummer stated that the current zoning board is doing a good job, better than some in the past.

A vacationer named Steve commented on how a plaque honoring Rich at the Town Park was no longer there.... Foreman Larsen corrected him, and told him where he could find it.

Marina Lachecki stated that she overheard two affirmations on Kristian Larsen doing a good job as Town Foreman.

### **XII. Lawsuits & Legal Issues**

A. Nelson, et al. v. Defoe, et al. Case No. 15-CV-274: Nothing new at this time.

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts: The Town's Insurance company, Rural Mutual, has been notified, and has taken over the claim. An attorney has been assigned.

### **XIII. New Agenda Items for Future Meetings**

Wage Resolution for Police Officer

**XIV. Adjourn:** Motion to adjourn, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:16pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, September 8, 2015. Micaela Montagne, Town Clerk