

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: August 1, 2014 through August 31, 2014
 Prepared on August 29, 2014

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	NOTES
Llop, Henry	8/1/14	1321 Middle Road	Addition	C	
Devine, Tim	8/4/14	3855 Chippewa Trail	Accessory	C	
Wright, Greg and Carol	8/6/14	1950 Big Bay	Accessory	T	
Brown, Margaret	8/25/14	406 Big Arn's Road	4 Accessory additions	T	
Crofoot, Ron	8/25/14	446 Old Fort Road	Principle	C	
Motisi, Joe	8/26/14	2727 Big Bay	Emergency POWTS	C	
Goetch, Paul	8/26/14	2205 North Shore	Principle	C	

II. Certified Survey Maps

None.

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Pedersen, Kristen	3/20/14	1198 Sunny Slope Road	Addition	C	Must verify site measurements
Van Veldhuizen	11/12/13	1748 North Shore	Accessory structure	C	Research holding tank size, verify siting
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	T	Wetland Protection Overlay District; reviewed siting with DNR on 5/29/14; wetland delineation required

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Slater/McCue	1/20/11	1268 Big Bay Road		C	Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
LaDuke, Winona	4/28/12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	T	ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core 6-4-13 5/29/14 – Still in DNR hands
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	C	Waiting for sanitary application
Hartzell	6/8/2014	561 Mondamin	Principle – condo rental	T	Waiting until 2015
Benware	6/25/14	2284 Benjamin	Sanitary/Accessory	C/T	Waiting for staking/sanitary plan

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Town of La Pointe v. Edward Kale – Ashland County	Ashland County agreed to take over the court case; letter was sent to Mr. Kale to comply with ordinance by 6/1/14. He did not comply, so complaint filed in Circuit Court on 6/2/14.

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

None.

VIII. Correspondences: Letters/MEMO to

NAME	DATE	PROPERTY	REGARDING
Devine	8/4/14		
Town Board	8/7/14	N/A	Northland College community survey

NAME	DATE	PROPERTY	REGARDING
Pete Clark	8/8/14	N/A	Ordinance Chapter 40 - Financial
Town Board	8/8/14	N/A	Ordinance Chapter 40 - Financial
Jerry Dunn	8/15/14	Joni's Beach	Informing him of the public meeting
Crofoot	8/25/14	446 Old Fort Road	Permit
DAL Enterprises	8/26/14	2427 Benjamin Blvd	Rental complaint
Goetsch	8/26/14	2205 North Shore	Permit

IX. Complaints Received About

NAME	DATE	PROPERTY	REGARDING
DAL Enterprises - rental	8/21/14	2427 Benjamin Blvd	Email complaint received regarding this rental property, reporting that the property was dirty and had a snake and frogs in the basement. I contacted Ken Tuckwell from Ashland County who did a site visit to the property on 8/27 and found the complaint to be unfounded. Complaint resolved.

X. Public Information Requests

None.

XI. Revenue and Expenditures for the Previous Month

	June 2014	%	July 2014	%	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	BUDGET
Expenditures	53,973.00	60%	61,740.00	69%						89,522.00
Revenue:										
Building permits	2,201.00	25%	2,389.00	27%						9,000.00
Revenue: Zoning permits	12,600.00	79%	13,370.00	84%						16,000.00
REVENUE TOTAL	14,801.00	58%	15,759.00	62%						25,500.00

XII. New Business

- Researching grants for the windsled/winter transportation building;
- Public meeting on Joni's Beach which may result in a Coastal Zone grant for improvements
- Developing 2015-2020 budget

XIII. Old Business

Planning and Zoning Department priorities for the next month:

- Work with property owners and agents on projects and issue permits.
- Update Personnel policy
- Develop filing system for contracts and grants
- Organize CUP and BOA files/set up database – working on CUPs (developing summary information) to be reviewed by the TPC.
- Develop ordinances as prioritized by the Town Administrator:
 - Roads to come
 - Driveways to come

XIV. STATISTICS

Permits issued in August 2008-2014 (average 7 permits in August per year) and September 2008-2013 (average 9 permits in September per year).

