

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY, SEPTEMBER 13, 2016**  
**5:30PM AT TOWN HALL**  
Approved Minutes

**Called to order** at 5:30pm

**Town Board Members Present:** Jim Patterson, Mike Anderson, Sue Brenna, John Carlson, Mike Starck

**Staff present:** Lisa Potswald, Ric Gillman, Elected Clerk Micaela Montagne

**Public Present:** Paul Brummer

**I. Public Comment A\*:** Paul Brummer read and submitted a correction his public comment from the August 23, 2016 regular Town Board meeting. P. Brummer also commented that prior to awarding merit raises, the Town Board should look into fixing the roads with raised culverts and bad seams, and to also do this prior to doing any work on Big Arn's Road/ Brian's Road.

**II. Town Administrator's Report:** Report prepared and presented by Administrator Lisa Potswald dated September 9, 2016 placed on file by Unanimous Consent.

**III. Public Works**

**A. Roads**

1. Foreman's Report: Brief discussion on use of the skate park (it does get used), and that the fixing road culverts is on the upcoming projects list for the fall. Report prepared by Foreman Kristian Larsen dated August 2016 placed on file by Unanimous Consent.

2. Big Arn's Road and Brian's Road: Nothing new to report at this time. There will be more information at the next regular meeting.

3. Sale of 1996 Chevy Truck. Open Offers and Award: Two offers received and opened. The first from Ryan Kough for \$205.99, the second from Aaron Mager for \$100.00. Truck sold to Ryan Kough for \$205.99.

**B. Parks**

1. Leisure Interactive Issues for Big Bay Town Park 2015 Reservation Fees: A memo from Treasurer C. Neubauer stated that Leisure Interactive verbally agreed to make a payment by the 15<sup>th</sup> of September. If there is no payment by then the Board would like C. Neubauer to contact the California Attorney General again, but continue to make our payments to the company so that we are not at fault for anything.

**C. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Compliments to the Exchange as things seems to be going well. Report prepared by Ted Pallas dated September 10, 2016 placed on file by Unanimous Consent.

2. Request for vacation extension for MRF Assistant, C. Baxter: Motion to approve the vacation extension for MRF Assistant, Carey Baxter for 59 hours through December 31, 2016, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

#### **IV. Committees**

##### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared and presented by Zoning Administrator Ric Gillman for August 2016 placed on file by Unanimous Consent.

2. Recommended Zoning Ordinance Changes from Town Plan Commission: Past discussion had been on the definition of hoop house. Discussion on the possibility of changing the language of hoop house, or removing it all together. Motion to exclude the hoop house definition from the Zoning Ordinance, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried. Motion to approve the rest of the Zoning Ordinance language as presented, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

##### **B. Winter Transportation Committee**

1. Appointment of Committee Member to Term Ending September 9, 2019: No one signed up. Leave posting up.

##### **C. Energy Committee**

1. Approval of the Energy Committee members as of August 23, 2016: Motion to approve the Energy Committee members as of August 23, 2016: Larry Bean, Carl Fredrickson, Glenn Carlson, Marty Curry, Zach Montagne, and Alan Hardie, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

A. Budget Report: Motion to approve the Budget Report for August 2016 dated 9/8/2016, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Grant Updates: Nothing at this time.

C. Requests for Information on Painting the Town Hall: None received. Lisa Potswald and Kristian Larsen to look more into it this fall and winter, possibly expanding requests to Ashland and Duluth if there continues to be no local interest.

D. Recommendations for Merit Increases: Memo prepared by Lisa Potswald dated September 9, 2016 asks the Town Board to consider 4% merit raise increases for Kristian Larsen, Barb Nelson, Kathleen (Waggie) Erickson, Adam Hage, and Carey Baxter based on performance evaluations completed following the approval of the Wage Increase and Evaluation policies on July 12, 2016. Discussion on how both Adam Hage and Carey Baxter both already received increases in 2016, but in general Town employees are underpaid. Motion to approve merit wage increases of 4% as recommended by Lisa for Kristian Larsen, Barb Nelson, and Waggie Erickson beginning September 1, 2016, but to have the 4% increases for Adam Hage and Carey Baxter to be effective starting January 1, 2017, J. Patterson/ M. Anderson, 5 Ayes, Motion Carried. Further discussion on how the timing of the increases is odd as budget season is approaching, maybe next year they could be done earlier or later.

E. Purchasing and Contracting Policy and Procedure Manual - First Read: Discussion on adding information on State Contracting, adding information on mutual aid, the change of purchasing amount without approval from \$750 to \$1500, and equipment use/ leasing. Second read will be on the next agenda.

F. Follow up from Meeting with Ashland County Finance Committee: regarding the law enforcement budget with the county as the county has not provided the Town with the contractual amount in the past. Meeting went well, but J. Patterson, M. Anderson, B. Defoe and L. Potswald are to discuss further with County Administrator Jeff Beirl to go over figures and try to finalize so both parties are satisfied.

G. Turnout for Transportation Meeting and Information: A statewide initiative by the Wisconsin Towns Association to help legislators and Governor Walker understand that failure to find a sustainable solution to infrastructure funding is not good for public safety. There will be a meeting held in each of the 72 Wisconsin Counties on September 29, 2016 at 7:00pm. The Ashland County meeting will be held at the Great Lakes Visitor Center. The Board is to come up with at least three stories or examples of infrastructure situations that are plaguing the Island. Road issues, Big Arn's Road, the Harbor, are a few that were discussed. Will be on the next agenda to discuss and finalize prior to the 9/29/16 meeting.

H. Island Institute Visit: The Great Lakes Island Institute (visitors from Maine, Michigan, as well as Northland College and the Chamber of Commerce) will be visiting Madeline Island October 12 and 13, 2016. There will be a tour of the Island, presentations, workshop/ discussion and shared thoughts about our Island. The goal is to learn from one another. Lisa Potswald is requesting \$400 from the Town's budget to contribute to the event. Motion to provide/ contribute up to \$400 to the Island Institute Event, to be taken from the Contingency Fund, M. Anderson/ M. Starck, 5 Ayes, Motion Carried.

I. Resolution #2016-0913: Just Fix It Resolution for Wisconsin Transportation System: This Resolution goes along with the Turnout for Transportation, encouraging Governor Walker and State Legislators to Just Fix It and come up with a way to adequately fund Wisconsin's Transportation System. Motion to approve and sign Resolution #2016-0913 regarding transportation, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$31,815.13, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims for August 2016 in the amount of \$153,373.48 and \$4,668.32 for the Library, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

### **VIII. Minutes**

A. Regular Town Board Meeting August 23, 2016: Motion to approve minutes as submitted, M. Starck, J. Patterson, 5 Ayes, Motion Carried. Discussion on Paul Brummer's correction to the Public Comment. M. Starck amended his motion to attach Paul Brummer's submitted public comment to the minutes, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

### **IX. Police Department**

A. Police Chief's Report: Discussion on how the bike patrol will continue until Apple Fest, and next year there will be more officers participating. Report prepared by Chief William Defoe dated 9/9/16 placed on file by Unanimous Consent.

### **X. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer dated August 2016 placed on file by Unanimous Consent.

**XI. Public Comment B\*\*:** Paul Brummer comments that all of his culvert and road comments could be used for the Turnout for Transportation meeting, and it should be noted that if the roads don't get repaired soon, the larger trucks may make the problem much bigger.

## **XII. Lawsuits & Legal Issues**

(A.) Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc: This case has been settled and closed. Motion to remove the item from the agenda, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

## **XIII. Liquor & Operators' Licenses**

### **A. Temporary Class "B" Retailer's License**

1. Madeline Island Historical Preservation Association, September 24, 2016: Motion to approve the Temporary Class "B" Retailer's License for the Madeline Island Historical Preservation Association on September 24, 2016, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

### **B. Non-intoxicating Beverage License**

1. Madeline Island Historical Preservation Association: Motion to approve the Non-intoxicating Beverage License for the Madeline Island Historical Preservation Association for September 24, 2016, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

### **C. Operator's License**

1. Rick Christ: Motion to approve the Operator's License for Rick Christ, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

**XIV. New Agenda Items for Future Meetings:** Purchasing and Contracting second read, Winter Transportation Committee member, Turnout for Transportation meeting, Island Institute visit, Leisure Interactive, Big Arn's Road, Meeting follow-up with Jeff Beirl on Law Enforcement budget from the County.

**XV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:04pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, September 27, 2016. M. Montagne.