

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, SEPTEMBER 22, 2015
5:30PM AT TOWN HALL
Approved Minutes

Town Board Members Present:

Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

Staff present: Lisa Potswald, Elected Treasurer Carol Neubauer, Elected Clerk Micaela Montagne

Public Present: Ann Hauser, Glenn Carlson, Dick Hoffman, Paul Brummer

Called to Order : at 5:30pm

I. Public Comment A*: Supervisor M. Starck asks if anyone is planning on attending the Towns Association meeting on September 28, 2015. No one is planning on it.

II. Interim Town Administrator's Report: Presented by Interim Town Administrator L. Potswald. Discussion included that the budget process is starting well, all department heads turned in their budget sheets on time. Other items discussed included fireworks, the Town Park reservation system and memorial benches; comments under each agenda item. Report dated September 19, 2015 placed on file by Unanimous Consent.

III. Public Works

A. Roads: Nothing at this time.

B. Parks

1. Big Bay Town Park Reservation System: Treasurer C. Neubauer reported that there was one \$4,000 payment made the morning of September 22, 2015, but that was the first payment received since May. This company, who does the reservations for the Big Bay Town Park Campground, owes the Town \$58,723 (prior to fees) and there will be approximately another \$12,000 for September and part of October due. C. Neubauer has left messages with the president of the company as well as sent emails. She will send another certified letter to the company if payments are not made by the end of the week. Discussion on looking into a new hosted reservation system company like Reserve America: though it seems that we are too small for them. Other options include buying software and managing our own reservations, the possibility of becoming a KOA affiliate, and finding other hosted companies. More research will be done by Interim Town Administrator L. Potswald, C. Neubauer, and Foreman K. Larsen, ensuring that if a switch is made, the current reservations made for next year are not lost.

2. Memorial Benches: L. Potswald reported that Foreman Larsen would like to have some benches placed around the Island dedicated to certain individuals. K. Larsen would create a map where the benches could be located, and have a few options for different kinds of benches and plaque choices. The Town Board is in favor of moving forward with this project.

C. Airport

1. Airport Manager's Report & Checklist: Report dated September 22, 2015 placed on file by Unanimous Consent.

IV. Committees

A. Planning and Zoning: There may be a potential map change that will be discussed by the Town Plan Commission and a Public Hearing would need to be set by them. Hegwood legislation passed in the Senate and will move on to the Assembly.

B. Alternative Energy Committee

1. Resolution #2015-0922 Support of Alternative Energy Committee objectives: Motion to approve Resolution #2015-0922 in support of the Alternative Energy Committee's objectives, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Administrative Assistant's Report: Chairman J. Patterson noted the budget workshop schedule. Supervisor M. Starck mentioned that he and C. Neubauer will be out of town November 1 -10. Report dated September 2015 placed on file by Unanimous Consent.

B. Budget Summary Report: Showing comparisons of 2015 budget to 2014 budget at this time. Total revenues are up mostly due to receipt timing, expenditures also up slightly. Motion to place 2015 Budget Summary & Comparisons to 2014 report on file, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

C. Grant Updates: the Clean Sweep grant that occurred in July at MRF was a big success; over 12,500 pounds of waste were removed from the island including many things that had been stored at MRF for years; like batteries, paint related waste, etc. The town is responsible for paying around \$11,700, which MRF Supervisor T. Pallas believes he will be able to cover in his budget.

D. Fireworks fund for Chamber of Commerce: The Madeline Island Chamber of Commerce is interested in the Town having a fund for the fireworks donations so the donations can be tax deductible. Everything else regarding the fireworks will continue to be handled by the Chamber. Motion for the Town to create a line item in a designated fund to cover the fireworks donations, M. Childers/ J. Carlson, 5 Ayes, Motion Carried.

E. Designee as the Town Administrator, Police Chief or Town Foreman for all the town ordinances: Interim Town Administrator L. Potswald drafted a resolution for review to assign a designee to certain Town ordinances where it states 'the Town Board or its designee'. This is for matters that need timely attention, so there does not need to be a special Town Board meeting called, and the Town Administrator, the Town Foreman, the Planning and Zoning Administrator, or the Police Chief can act where appropriate and then bring the information to the Board at the next meeting. Resolution will be on the next agenda for approval.

F. 2016 Budget process: L. Potswald met with all of the department heads to go over each of their budgets. There are still some kinks to work out. Administrative Assistant B. Nelson will now compile the budget sheets and meet with L. Potswald to go over where things need to be trimmed and 'cut'. One of the things that may need to be adjusted is pay raises. It may be that the Board will decide to just do a blanket increase of a certain percent. Overall things are going well this budget cycle.

G. Town Website: Interim Administrator L. Potswald placed this item on the agenda to find out the interests of the Board members in updating the current website. Though it is out of date and could be improved, it seems the budget for 2016 will be tight, so this may not be a priority.

H. DRAFT Management Discussion & Analysis for audit ending 12/31/14: L. Potswald has no concerns with the audit report. The board would like more time to review it, will be on the agenda for the next meeting.

I. 2016 Department of Employee Trust Funds Health Insurance including option for Dental Benefits: Dental coverage will be a separate policy from Health Insurance for 2016. The Board may opt to offer dental without contribution from the Town, they may opt to contribute 100% or just a portion, or they can decide to not offer dental at all. Discussion included that it would be an added expense, but that they think it would be best to offer dental. Motion to offer dental coverage for employees with health insurance in 2016 but not yet specify the contribution percentage from the Town, and to sign and submit the letter of intent to elect uniform dental benefits, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

J. Approval of W. Hagen grievance appeal written decision: The decision made by the Town Board at the Special Town Board meeting held on September 17, 2015 must be signed by the Board. Motion to approve and sign the W. Hagen grievance appeal written decision, M. Anderson/ M. Childers, 3 Ayes, 2 abstain (M. Starck and J. Carlson because they recused themselves from the discussion at the 9/17/15 meeting and were not present), Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$59,637.67, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

VII. Minutes

A. Regular Town Board Meeting September 8, 2015: Motion to approve minutes as submitted, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

B. Special Town Board Meeting September 17, 2015: Motion to approve minutes as submitted, M. Childers/ M. Anderson, 3 Ayes, 2 abstain (M. Starck and J. Carlson due to absence at the meeting), Motion Carried.

VIII. Emergency Services

A. Ambulance Director's Report: none submitted

B. Fire Department /EMS Volunteer Accident Plan: this is an optional plan offered by the Towns Insurance Company, Rural Mutual. The policy is over and above what workers comp (as a supplement to workers comp) would cover for all volunteers. Motion to opt for the Volunteer Accident Plan with plan 1 coverage and a three year installment plan with a yearly payment of \$1026 per year, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

IX. Library

A. Library Board Minutes August 13, 2015: Unanimous Consent to accept the minutes and place them on file.

X. Public Comment B:** Paul Brummer clarified that W. Hagen had been reinstated.

XI. Lawsuits & Legal Issues

A. Nelson, et al. v. Defoe, et al. Case No. 15-CV-274: Nothing at this time.

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts: Discussion on a meeting request from MISA, to have the attorneys present. MISA offered to pay for the Towns attorney to be present at the meeting. The majority of the Board is not in favor of having a meeting with attorneys present. They would like

to have a meeting with the Town Chair, the Chair of the Town Plan Commission, the Planning and Zoning/ Interim Town Administrator, and the MISA Board to try to settle the dispute and come to an agreement.

XII. Liquor & Operators' Licenses

A. Operator's License

1. Briana Sullivan: Motion to grant the Operator's License to Briana Sullivan, M. Anderson/ M. Childers, 5 Ayes, Motion Carried.

XIII. New Agenda Items for Future Meetings: Resolution for Designees in ordinances, DRAFT audit report, Ambulance Report, Town Board Liaisons with other committees/ boards, and M. Starck questioned whether there are contracts with the different attorneys and what the different attorney relationships are.

XIV. Adjourn: Motion to adjourn, M. Anderson/ M. Childers, 5 Ayes, Motion Carried.
Adjourned at 6:38pm.

Submitted by Clerk M. Montagne.

Approved as submitted, October 13, 2015. M. Montagne, Town Clerk