

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, SEPTEMBER 8, 2015
5:30PM AT TOWN HALL
Approved Minutes

Called to order at 5:30pm

Town Board Members Present:

Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

Staff present: Lisa Potswald, Kristian Larsen, Michael Dalzell, Clerk Micaela Montagne

Public Present: Larry Bean, Dick Hoffman, Paul Brummer

I. Public Comment A*: None

II. Interim Town Administrator's Report: Presented by Interim Town Administrator Lisa Potswald. Discussion on L. Potswald meeting with Chamber director Max Paap regarding future projects and improvements around town. Other discussion; revenues up at Big Bay Town Park, waiting for more documentation from Brown Plumbing, and questions on what transpired with the Police Chief's meeting with the Sheriff's Department on budget. Motion to accept and place the Interim Town Administrator's Report dated September 4, 2015 on file, M. Childers/ M. Starck. 5 Ayes, Motion Carried.

III. Public Works

A. Roads

1. Foreman's Report: Presented by Foreman Kristian Larsen. Discussion on challenges with staffing at the park next year and discussion on the possibility of putting up a safety and warning type message board for when there are small craft advisories and other things the public should be aware of. Report dated August 2015 placed on file by Unanimous Consent.

B. Parks

1. Big Bay Town Park Reservation System updates: There is still around \$60,000 that needs to be paid to the Town. Administrative Assistant B. Nelson and Treasurer C. Neubauer will discuss and see if the attorney needs to get involved. The other concern is looking into finding a new reservation system company without losing any of the current reservations or information.

C. Materials Recovery Facility (MRF)

1. MRF Supervisor's Report: Discussion on making sure there is the labor support needed while Ted is away, with G. Thury hired for the position, they think it will be covered. Report dated September 5, 2015 placed on file by Unanimous Consent.

2. AA Roll-Off Services Inc. Contract: a five year contract with the same company the Materials Recovery Facility has been using in the past. It will secure good rates with an effective start dated of 1/1/15. Motion to authorize the Chair to sign the contract with AA Roll-Off Services, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

D. Airport

1. Airport Survey: Airport Manager M. Dalzell is curious as to what the pilots think about the terminal building and pilot lounge as there may be state funding to cover costs of a new one. The survey will be emailed to those pilots who M. Dalzell has emails for and there

will also be copies left at the terminal building for other pilots. There are also questions on the survey regarding the possibility of putting up a perimeter fence surrounding the airport. Surveys will be due October 5th. L. Potswald will assist in compiling the data to present to the Board.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Presented by Zoning Administrator L. Potswald. Discussion on permits were up last month and it seems contractors are busy. Motion to place the Planning and Zoning Administrator's Report for August 2015, M. Starck/ M. Childers, 5 Ayes, Motion Carried.

2. David Ehlen/Sarah Haecker Certified Survey Map: Review/Approval: Split of 014-00116-0900 into Two Parcels: Certified Survey Map has been reviewed by the Town Plan Commission and they have recommended it for approval by the Town Board. Motion to approve the Certified Survey Map for David Ehlen/Sarah Haecker to split parcel 014-00116-0900 into two parcels, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

B. Alternative Energy Committee

1. Updates from Committee: L. Bean from the Alternative Energy Committee (AEC) went through the scope of work Chippewa Valley Alternative Energy, the hired consultant submitted in regards to a complete solar installation on the island for municipal buildings. L. Bean also presented a draft of the first steps that could be taken in order to develop this solar alternative: A solar array at the landfill at MRF for MRF, Winter Transportation and EMS buildings; a solar array behind the Library/Clinic near the Whitefish Parking lot for the Library, Clinic and school; and a solar array behind the Town Hall for the Town Hall building. These three locations have propane backup generators to assist during power outages. Also presented to the Board was that the Town might be looking at a 100kw system which is the upper limit of what Xcel Energy allows; benefits of the electric meters running forward and backward depending on how much solar energy is gained; and that there would be a payback of 12 to 16 years. The AEC is looking for support from the Town Board to continue to move forward to search for grants and funding. A Resolution of Support from the Town Board will be on the next agenda.

2. Committee Appointments: One member resigned and one is wavering. The AEC has recommended that Marty Curry and Zach Montagne, both who have agreed to be on the committee, be appointed to the AEC. Motion to appoint Marty Curry and Zach Montagne to the Alternative Energy Committee, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Report: Supervisor M. Childers mentioned getting together with B. Nelson and L. Potswald to go over month to month budget and possible shortfalls etc. Motion to approve the Budget Report dated 9/8/15, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

B. 2015 and 2016 Budget Review: Discussion on propane prices being lower, next year there are unknowns on the Expenditure Restraint Program, legislation changes regarding room tax, and the possibility of needing to increase the levy beyond the allowed amount. All things will be looked at closer during the budget cycle coming up.

C. Update on Brown Plumbing, Five Star Electric invoices: discussed during the Interim Town Administrators Report. A letter was sent to Brown Plumbing and Five Star Electric

requesting additional supporting documents that show what the Town is supposed to pay as the Town has closed out the project the invoices were for.

D. Grant Updates: None

E. Town Administrator Job Description: Discussion included whether to have the Administrator be a full time position or a part time position who could also be the Zoning Administrator. L. Potswald, current Zoning Administrator and Interim Town Administrator, stated that the work load for doing a good job is too much to not be a full time position. Further discussion on the issue included the cost effectiveness of having one person do both things, the different set of skills each position needs, etc. Motion to approve the Town Administrator job description as submitted, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

F. Hiring process for Town Administrator: a suggested posting was prepared and reviewed, with a timeline that would ensure hiring of a new Administrator by the end of the year. Motion to approve Town Administrator posting dated 9/8/15 with a deadline for applications October 16, 2015, M. Childers/ M. Anderson, 5 Ayes, Motion Carried. Posting will go locally, to the Daily Press newspaper, the Towns Association website, and other job websites.

G. Town Board liaisons on Clinic Board, Library Board, Madeline Island Chamber of Commerce, and Madeline Sanitary District: Supervisor M. Starck stated that he would be the liaison for the Madeline Island Chamber of Commerce. Supervisor J. Carlson mentioned that it may be a better idea to send the committees/ boards a letter asking if they want a liaison prior to just telling them they have one. Clerk M. Montagne to send the Clinic Board, Library Board, Madeline Island Chamber of Commerce, and Madeline Sanitary District Board a letter asking if they would like a Town Board Liaison.

H. Set date for W. Hagen Grievance Appeal: Special Town Board Meeting set for Thursday September 17, 2015 at 5:00pm.

VI. Vouchers: Motion to approve vouchers in the amount of \$20,979.80, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims in the amount of \$303,246.73 and \$20,468.14 for the Library, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report as of August 31, 2015 showing a total of \$996,076.79 and a total available checking account amount of \$529,679.65, J. Patterson/ M. Starck, 5 Ayes, Motion Carried.

IX. Minutes

A. Regular Town Board Meeting, August 25, 2015: Motion to approve minutes as submitted, M. Starck. M. Anderson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting, September 1, 2015: Motion to approve minutes as submitted, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

X. Police Department

A. Police Chief's Report: Supervisor Anderson would like to know how the meeting went with the Police Chief and the County Sheriff's Department. Motion to place the Police Chief's Report dated 9/4/15 on file, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Completion of 90 day probationary period for Officer Hall: Chief Defoe is requesting the status of Officer Hall be changed to reflect his completion of the probationary period which includes an increase in pay rate from \$16/ hour to \$17/ hour with a retroactive date of 9/1/15. Motion to approve the completion of the probationary period and the wage increase to \$17/ hour for Officer Hall, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

XI. Emergency Services

A. Fire Chief's Report: Motion to place report dated 8/10/15 – 9/8/15 on file, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

XII. Public Comment B:** None

XIII. Lawsuits & Legal Issues

A. Nelson, et al. v. Defoe, et al. Case No. 15-CV-274: Nothing at this time

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts: Nothing at this time.

XIV. New Agenda Items for Future Meetings: Alternative Energy Committee Resolution of support, and Town Board liaisons for other Boards.

XV. Adjourn: Motion to adjourn, J. Carlson/ M. Childers, 5 Ayes, Motion Carried. Adjourned at 7:05pm

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, September 22, 2015, Micaela Montagne, Town Clerk