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**INTEROFFICE MEMORANDUM**

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**TO:** TOWN OF LA POINTE BOARD OF SUPERVISORS  
**FROM:** MICHAEL DALZELL – AIRPORT MANAGER  
**SUBJECT:** MONTHLY REPORT  
**DATE:** 26 MAY 2015  
**CC:** TOWN OF LA POINTE CLERK

On Thursday May 28<sup>th</sup> I'll be on a tele-conference with Gayle Stearn – BOA, Brad Volker – Cooper Engineering, Chris Egger – DOT, Diann Danielson – DOT and Justin Hetland – DOT about the AWOS and the tree removal for both the AWOS and runway clearances. On Tuesday June 23<sup>rd</sup> Gayle Stearn, Brad Volker, Chris Egger and Shawn Hasseleu of the DNR will be at the Airport for a final approval and wetland delineation for the AWOS. Any Board members who would like to attend one or both are more than welcome. As soon as the DNR put themselves into the equation, we knew that their interests would have to be addressed. It seems to be moving along well enough, it just takes time.

Every year airports under Wisconsin's federal block grant must sign documents agreeing to the terms and conditions attached to airport funding. Like last year, FAA is requiring that the airport owners sign Sponsor Certifications, seven in all (the Conflicts of Interest one is new):

- Sponsor Certification for a Drug-Free Workplace
- Sponsor Certification for Equipment and Construction Contracts
- Sponsor Certification for Project Plans & Specifications
- Sponsor Certification for Real Property Acquisition
- Sponsor Certification for Selection of Consultants
- Sponsor Certification for Construction Project Final Acceptance
- Sponsor Certification and Disclosure Regarding Potential Conflicts of Interest

We need to sign all seven documents regardless of whether we have a current project to which the particular certification would apply. We would need to sign even if there were no projects at our airport this year. Before it got so formal I had signed as Airport Manager for the Town. I'm happy to do so again unless the Board thinks otherwise.

Respectfully,