

APPLICATION LAND USE PERMIT and CERTIFICATE OF COMPLIANCE

PERMIT #: _____

DATE REC'D _____

PARCEL NO: 014 - _____

ESTIMATED PROJECT COST: \$ _____

SITE ADDRESS (INCLUDE FIRE # & ROAD NAME) _____

SANITARY PERMIT # : _____

OWNER(S) (LAST NAME(S), FIRST NAME(S)) LIST ALL _____

AGENT/CONTRACTOR (Letter of Authorization Form Required) _____

MAILING ADDRESS (IF DIFFERENT THAN ABOVE) _____

ADDRESS _____

DAYTIME PHONE _____

DAYTIME PHONE _____

LEGAL DESCRIPTION (as appears on tax statement) _____

Zoning District: W-1 * W-2 * R-1 * R-2 * R-3 * S-1 * S-2 * C-1 * LI-1 * LI-2 * W-P * G-I * P-R * T-P * C-V * M-I
(Circle all that apply)

- Type of Land Use** Principle Dwelling/Accessory Dwelling (circle one) Accessory Structure
 Addition/Alteration Change of Use Sign Road Access (Circle): Town Road/County Highway
 (Check all that apply) Move Structure Fire Number Travel Trailer Driveway Extension
 Permit Extension Permit Transfer Land Disturbing Activity Commercial Building

Describe Project: _____

WITHIN 1000 FT OF LAKESHORE? YES NO

WITHIN 300 FT OF RIVER, STREAM, or LANDWARD SIDE OF FLOODPLAIN? YES NO

**DISTANCE FROM PROPERTY LINES
FOR ALL PROPOSED BUILDING
CONSTRUCTION**

PARCEL AREA: _____

FRONT: _____

PARCEL WIDTH: _____

SIDE: _____

NEW BUILDING COVERAGE: _____

REAR: _____

NONCONFORMING LOTS (Completion of this field only required for nonconforming lots)

DATE LOT CREATED: _____ (Supporting documentation required)

NONCONFORMING IN: WIDTH / AREA (Circle all that apply)

"I (we) declare that this application (including any accompanying schedule) has been examined by me (us) and to the best of my (our) knowledge and belief it is true, correct and complete. I (we) acknowledge that I (we) am (are) responsible for the detail and accuracy of all information I (we) am (are) providing that will be relied upon by the Zoning Administrator/Town Plan Commission in determining whether to issue a permit. I (we) further accept all liability which may be a result of the Zoning Administrator/Town Plan Commission relying on the information provided in this application. I (we) agree to permit officials charged with administering the Zoning Ordinance or any other authorized person to have access to the above-described premises at any reasonable time for the purpose of inspection." I further understand that this permit expires 24 months from date of approval.

SIGNATURE OF OWNER(S) : _____ DATE: ___/___/___

DATE: ___/___/___

OFFICE USE ONLY

CONDITIONALLY APPROVED

FEE AMOUNT \$ _____

DATE ___/___/___ INIT. _____

NOT APPROVED

AMT. REC'D \$ _____

CHECK # _____

NOTES: _____

Authorized Signature: _____ DATE: ___/___/___

***** CERTIFICATE OF COMPLIANCE *****

HAVING INSPECTED THE PREMISES ABOVE TO DETERMINE THAT CONSTRUCTION AND/OR USE OF LAND HAS BEEN UNDERTAKEN IN COMPLIANCE WITH THE ABOVE APPLICATION AND IN CONFORMITY WITH THE ZONING ORDINANCE AND OTHER PERTINENT ORDINANCES; PERMIT AUTHORIZING USE OF THE PROPERTY FOR THE PURPOSE LISTED ABOVE IS HEREBY GRANTED. THE PERMIT EXPIRES 24 MONTHS FROM DATE OF APPROVAL.

ZONING ADMINISTRATOR _____

DATE ___/___/___

INSTRUCTION SHEET

Return completed application to: Town of La Pointe Zoning Administrator, PO Box 270, La Pointe, WI 54850

Land Use Application Requirements

Applications submitted for Land Use Permits to the Town of La Pointe shall be completed in their entirety in permanent ink, bearing signatures of all property owners on approved application forms. Applicants are advised that applications shall not be considered without submitting to the Zoning Administrator four (4) complete sets (one set to be the original) of the following information:

1. Applications for Land Use Permit and Certificate of Compliance (shall be filled out in their entirety).
2. Approved Ashland County Sanitary Permit or approved Madeline Sanitary District Permit if on municipal sewer (if applicable).
3. Approved Ashland County Highway Permit (if applicable).
4. Approved Ashland County Building Permit (if applicable).
5. Elevations (for each side of structure, if addition/alteration existing shall be shown).
6. Site Plan. Accurately show the location, size, and shape of the lot(s) involved. Identify all existing structures and improvements. Identify all lakes, ponds, streams or wetlands. Identify relationship to streets, roads, alleys and/or easements being active, platted or reserved, wells and sanitary systems, both on or abutting property. Identify directly adjacent landowners and property use.
7. Applications for changes in land use shall identify changes in detail.
8. Fees.
9. Town Driveway application from Town Foreman (if applicable).
10. The actual building site shall be staked out prior to the Zoning Administrator's inspection.

NOTE: The Town of La Pointe does not require plans to be professionally drawn, however, they shall be of a legal and understandable quality that properly conveys all information necessary to complete project. Actual dimensions are preferred to scale maps. Failure to comply with the above instructions will result in delays in processing of applications.

The Wisconsin Uniform Dwelling Code (UDC) is enforced in the Town of La Pointe. It is the responsibility of the applicant to pursue required UDC Permits.

FEE SCHEDULE

Land Use Permit:	\$75.00 plus \$0.25 per square foot
*Permit Extension (12 months):	\$50.00 (must be received at least 30 days prior to permit expiration)
*Permit Transfer:	\$50.00
Move Structure:	\$ Requires Land Use Permit
Addition/Alteration/Accessory:	\$ Requires Land Use Permit
Long Term Camping Unit:	\$ Requires Land Use Permit
NonRefundable Land Use Permit Fee	\$50.00
Change of Use:	\$50.00
Road Access/ Extension:	\$50.00
Board of Appeals:	\$750.00
Variance Request:	\$750.00
Zoning Map Change:	\$750.00
Certified Survey Map:	\$250.00 (provide original + 20 copies)
Subdivision Map:	\$500.00 (provide original + 20 copies)
Conditional Use Permit:	\$750.00
Land Disturbing Activity	Land Use Permit required - no fee required
Fire Number:	\$150.00 (up to two signs and posts)
Fire Number Replacement Sign:	\$50.00 each sign
Petition for Zoning Map/Text Change:	\$750.00 plus costs
Sign	\$50.00
Special Meeting of the Plan Commission	\$500.00 (per meeting)
Rentals	
Principal Dwelling:	
Short term	\$100.00 (annual renewal fees due on or before May 14)
Long Term	No fee required
Accessory Dwelling	
Short Term	\$100.00 (annual renewal fees due on or before May 14)
Long Term	No fee required
Multiple Family Dwelling	TBD
Tourist Room(s)	\$100.00 (annual renewal fees due on or before May 14)
Boarding/Rooming House Lodging Permit	\$100.00 (annual renewal fees due on or before May 14)

LATE FEE SCHEDULE

- Permit fees shall be doubled if project begins prior to permit issuance
- Permit fees shall be quadrupled upon 30 days after notification
- Late Fee for any Rental without a Permit: \$50.00 (assessed if property is rented prior to permit issuance)

PROJECT BEGINNING: Where applicable, project begins at land disturbing activity.

LAND DISTURBING ACTIVITY: Any man-made change of the land surface including stumping of vegetative cover, excavating, filling, soildeposits and grading but not including agricultural land uses such as planting, growing, cultivating and harvesting of crops; growing and tending of gardens; harvesting of trees; and landscaping.