

TOWN OF LA POINTE ANNUAL COMMUNITY AWARDS PROGRAM NOMINATION FORM

At its regular meeting on May 24, 2011, the Town Board resolved to recognize and honor "positive contributions made by citizens and community organizations for the good of the Town". The responsibility now rests with you, the general public, along with those in Town government, to nominate those individuals or Island groups who have positively affected the board, committee, commission or department of the Town or to the Town as a whole".

These awards will be given on a date, time and location to be announced later.

Your Name: _____
Your Address: _____
Your Phone Number: _____

Nominee's Name: _____
Nominee's Address: _____
Nominee's Phone Number: _____
Nominated for Year of: _____

Please check one of the three following award categories:

Community Appreciation Award - A yearly award made to one citizen or group who used their initiative in the past year to provide service for the good of the community, working above and beyond the expectations of the normal citizen.

Town of La Pointe Hall of Fame - A yearly award made to one citizen or group in recognition of lifetime achievement or cumulative accomplishments.

Roll of Honor - Reserved for Town of La Pointe citizens who have served honorably in the Armed Services of the United States of America. Any person who lived in the Town of La Pointe at the time of their induction or during their period of service in the Armed Forces is eligible for inclusion on the Roll of Honor.

Please briefly describe the achievements of the nominee and explain why you feel this individual/group's efforts have significantly improved community life in the Town of La Pointe. Feel free to attach additional sheets if necessary...including a bio, resume, organizational history, etc...

Please return your nomination form to the following:
La Pointe Town Hall, P.O. Box 270, La Pointe, WI 54850

Please see reverse side of this form for detailed information on the Nominating Process as outlined in the Community Awards Committee Bylaws.

Procedure to Nominate for a Community Award:
Amended 10/8/2013

3. PROCEDURE

3.1. Nominations are made to acknowledge the actions, in the previous year, of a person or group who has positively affected the board, committee, commission, or department that make the nomination, or a positive contribution to the Town as a whole.

3.2. Each Town of La Pointe board, committee, commission, and department, with the exception of the Community Awards Committee, is designated as a Nominator for the Community Awards Program. Departments and their companion boards, committees, or commissions are considered as separate Nominators. Each Nominator may make only one nomination per category per year. Nominations may also be made by any member of the general public.

3.3. Nominators will decide on the nomination they wish to forward to the Committee by motion as normal business at their posted meetings. Department heads will consult with their staff to decide on nominations to forward to the Committee. Nominators are encouraged to solicit suggestions from the public.

3.4. A person or group may be nominated in multiple years.

3.5. A narrative describing the event, actions, work, or efforts of the nominee must accompany nominations sent to the Awards Committee. The Committee may ask for additional information from the Nominator.

3.6. Nominations are due at the Community Awards Committee no later than April 1 of the calendar year following the action to be recognized. The Committee will meet and review the nominations and make recommendations to the Town Board no later than May 31. The Town Board will review and act on the recommendations.

3.7. The Committee may ask for additional information from the Nominator.

3.8. There is no requirement to recommend for any awards in any given year.

3.9. The Awards Committee will recommend to the Town Board the form of the awards and the venue for presentation.

3.10. A Nominator who is serving on the Committee need not excuse themselves from discussing or voting on a nomination that they bring to the Committee.