

**Harbor Committee
September 8, 2009**

Members present: Alan Fischlowitz, Chair; Jim Binsfield, Gary Russell, Jerry Smith
Members absent: Charlie Meech and Arnie Nelson
Also present: Keith Sowl, Town Foreman (11:27 am)

The Harbor Committee meeting called to order by A. Fischlowitz on Tuesday, September 8, 2009 at 11:10 am at the Town Hall. A quorum of the committee is present as reflected in the members listed above.

1. Review and approval of the following minutes:

A. July 28, 2009

Motion by J. Smith to approve the Harbor committee minutes of July 28, 2009 as presented, second, G. Russell. All in favor, 4 ayes, motion carried.

B. August 3, 2009

Motion by J. Binsfield to approve the Harbor committee minutes of August 3, 2009 as presented, second, G. Russell. All in favor, 4 ayes, motion carried.

C. August 17, 2009

Motion by J. Smith to approve the Harbor committee minutes of August 17, 2009 as presented, second, G. Russell. All in favor, 4 ayes, motion carried.

3. Discussion of the "Request for Proposals" to solicit interest in a La Pointe Harbor feasibility study. Review list of recipients of the RFP

14 Requests for Proposals (RFP) have been sent out. The proposals are due the end of October. A. Fischlowitz said he was asked at the WI Ports meeting if all items in the RFP had to be addressed or if there could be some latitude; he said the committee is more interested in creativity - we are looking for different concepts to improve the existing dock/harbor and there are three steps: a.) looking for money, b.) creating concepts and c.) a feasibility study developed that is practical and economically doable.

Short discussion of the letter submitted by Rick Schutes in regards to harbor needs.

4. Report regarding the WI Commercial Ports Association meeting in Sturgeon Bay.

A. Fischlowitz said this was a good meeting. He will have copies for the committee of his list of contacts.

Keith Sowl, Town Foreman, is now present. Keith suggested a selection committee in regards to the RFP submissions. The RFP process is to pick committee members other than the Harbor committee to go through the RFPs, select five proposal and then schedule and conduct interviews. A. Fischlowitz has asked Burke Henry if he would assist and B. Henry has agreed. Keith suggests Emmer Shields, Ashland County Highway Commissioner. G. Russell suggests Keith and one or two Harbor committee members. Keith has to leave so A. Fischlowitz will talk to Keith later about the budget. Thank you from the committee to Keith for all his work.

Back to the report of the WI Commercial Ports Association meeting. A. Fischlowitz said several political and administrative people attended. There was a presentation regarding the impact ports/harbors have on the economy of a community/city.

5. Discussion of possible funding sources and schedule of application deadlines.

A Coastal Management grant workshop will be held at the Great Lakes Visitor Center on September 21. J. Smith has volunteered to go. The deadline is November 1st.

6. Discussion of a 2010 Harbor Committee budget.

The Committee has no budget at this time. Agreement that the income from the Ferry Line and Nelson Construction for leasing space on the dock should come under the Harbor Committee.

Phase I of the RFP - grant finding and writing will cost around \$20,000. If the committee can match some early grants we will have more credibility. Keith has suggested a budget amount of \$100,000. Discussion of the amount to be requested and the source of the funds for this budget item. Leases take in about \$35,000/year. Agreement to request \$25,000. If a grant has to be matched and there is no budget line item where would the funds come from? A. Fischlowitz suggests the committee keep track of hours spent on harbor as this time can be used as a grant match. Short discussion of how much committee members could charge/hour.

Motion by G. Russell that we put \$25,000 in for a harbor committee budget. Second, J. Binsfield. Discussion. A. Fischlowitz would like to amend the motion and request \$50,000. After discussion the committee agrees to \$25,000 and A. Fischlowitz withdraws his amendment. All in favor to the motion on the floor, four ayes, motion carried.

A. Fischlowitz will talk to Greg Nelson, Town Chair, about the Harbor committee budget request.

7. Review plans for the September 10, 2009 Informational Meeting

A. Fischlowitz will make introductions. J. Smith will describe the purpose of the meeting and write down ideas. J. Binsfield has to leave the meeting.

8. Set next meeting(s) and agenda(s)

Next meeting scheduled for Monday, October 5, 2009 at 11:00 am.

9. Adjourn.

Motion by G. Russell to adjourn, second, J. Smith. All in favor, three ayes, motion carried.

Meeting adjourned at 11:52 a.m.

Minutes taken from recorder and respectfully submitted by Kathy Erickson, Clerical Assistant.

Minutes approved as presented October 5, 2009