

## Madeline Island Ambulance Service Report

December, 2015

During the month of December it has been quiet and without incident

Our regular monthly meeting was run by Sarah since Deena and I were both out of town for my daughter's wedding.

Michael Carlin has joined the service officially. He needed to get his National Registry certified by the state of Wisconsin. We welcome him to the team. I have also been introduced to a new police officer here on the island that is a certified EMT. He is willing to help in any way he can. We will meet soon and discuss how it would work to have him join when he is able. There has to be a line of command with his duties coming first and the EMS work as an addition when able.

Lisa will come to our January meeting and make sure that everyone has their paperwork done for the length of service award. She will be available to answer questions as well.

I have begun to set up an office at the winter transportation building. There are plenty of tables and chairs. All I have ordered is a two drawer locking file cabinet for document storage. We will continue to hold most of our training meetings at the fire hall where the equipment and ambulances are.

I am still making a guide book and schedule of duties that the ambulance director performs. There has never been such a document and when I became director I relied on Barb and the old files to figure out what I needed to do. I would hate to leave the next director in that situation. We will also add in the other officers duties as well. We are updating our bi-laws as well. Sarah and I consider these good winter projects to get done.

I plan to attend the Area Council meeting in January and the conference for EMS in Milwaukee at the end of January.

Respectfully Submitted, Cynthia Dalzell, Madeline Island Service Director

