

Madeline Island Ambulance Service Report

January 22, 2016

During the month of January we have had one transport and one non transport. We are using the van style ambulance now because of the roads and possible ice road. Adam and Christian just finished some work on it and it seems to be running well at this time.

We held our regular monthly meeting and we will be having a training meeting next week where Lisa will answer questions on the length of service agreement.

Lisa will come to our January meeting and make sure that everyone has their paperwork done for the length of service award. She will be available to answer questions as well.

I am continuing to set up an office at the winter transportation building. There are plenty of tables and chairs. All I have ordered is a four drawer locking file cabinet for document storage. I was going to just get two drawers but the amount of paperwork I have been sorting and filing is larger than expected. We will continue to hold most of our training meetings at the fire hall where the equipment and ambulances are. I need to get Christian to get the officers keys for the conference room space.

I am still making a guide book and schedule of duties that the ambulance director performs. There has never been such a document and when I became director I relied on Barb and the old files to figure out what I needed to do. I would hate to leave the next director in that situation. We will also add in the other officers duties as well. We are updating our bi-laws as well. Sarah and I consider these good winter projects to get done.

I am leaving on Tuesday to attend the EMS WEMSA conference in Milwaukee. I am taking the town vehicle and will be returning on Sunday.

Respectfully Submitted, Cynthia Dalzell, Madeline Island Service Director

