

TOWN OF LA POINTE  
TOWN FOREMAN  
JOB POSTING

The Town of La Pointe requests qualified applicants for the position of **Town Foreman**. The Town Foreman works with the Town Board and the Town Administrator to prepare preliminary proposals, plans and designs for various construction and reconstruction projects, supervises personnel assigned to the Road Department, Parks and Recreation Departments and Custodian, oversees Town road and building construction and maintenance, maintains accurate and current record of accounts, submits monthly reports, and administers the road and park budgets as established by the Town Board.

Key requirements and qualifications include; an equivalent combination of education, training, and/or experience which provides the knowledge, ability and skill necessary to perform the job satisfactorily, skill in operation of department equipment and tools and the ability to supervise and train work of others on such equipment and tools, possession of valid Wisconsin Driver's License and a Commercial Driver's License Class ABCD, knowledge and experience in street construction, maintenance and repair, and general mechanics, ability to communicate effectively, ability to use PC and appropriate software, write letters, maintain databases and work with the PASER system.

The Full job description can be obtained on the Town's website ([www.townoflapointewi.gov](http://www.townoflapointewi.gov)) or by email request to [lapointeclerk@cheqnet.net](mailto:lapointeclerk@cheqnet.net).

Full time, salary will commensurate with experience, includes benefits package. Work schedule may require evenings, weekends and holidays.

Send or email cover letter and resume to [lapointeclerk@cheqnet.net](mailto:lapointeclerk@cheqnet.net), or Town Clerk, Town of La Pointe, PO Box 270, La Pointe, WI 54850. **Application Deadline:** December 20, 2013.

Preferred Start Date: January 1, 2014.