

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, APRIL 24, 2012
AT 5:30 AT TOWN HALL**

Called to order at 5:33 PM

Present: Nick Nelson, Jim Patterson, Greg Nelson, Ham Ross, Larry Whalen

Dept. Heads present: Jen Croonborg-Murphy, Keith Sowl, Michael Dalzell

Public Present: Mike Starck, Kevin Chevront, Glenn Carlson, Dave Thomas, Greg Thury

I. Public Comment

Jen Croonborg-Murphy stated that the CSM that appears under zoning [Hartzell, Robert re: Certified Survey Map to reconfigure lots within Hartzell subdivision - combine 4 parcels into 2 at westerly corner of Penny Lane and Mondamin Trail] will need a modification in the motion to approve: Carol Neubauer, the Treasurer, is not comfortable certifying that no Sanitary District taxes or County taxes are unpaid.

Mike Starck mentions the Inline Skate Marathon.

II. Vouchers approved by motion in the amount of \$19,101.40 JP/HR 5A MC

III. Minutes

A. Regular Town Board Meeting 4/10/12 approved as submitted by motion: HR/JP 4A 1 Ab [NN]
MC

IV. Public Works

A. Parks

1. Big Bay Town Park

a. Approval of Resolution #2012-0424 for Big Bay Town Park Improvements

Phase II grant application to Wisconsin Department of Natural Resources [DNR] adopted by motion. JP/NN 5A MC

b. Amendment WI DNR Outdoor Recreation Aids Grant Agreement Project #S-ADLP3-12-1120 (RTA-475-12), Acquisition & Development of Local Parks for Big Bay Town Park: Foreman Sowl reported that no amendment is needed per Ed Slaminski of the Wisconsin Department of Natural Resources. The amendment is due to increased costs, and Foreman Keith Sowl has already been authorized to approve.

c. Return of 2011 Parks Assistant/Laborer (PAL) by motion: Merrill Grey to resume work on Monday, April 30, 2012, at the budgeted rate [\$12.34/hour] for 1040 hours. JP/HR 5A MC

d. Request from Town Foreman for additional staffing at Big Bay Town Park

(1.) Draft job description

(2.) Posting, wage rate, start date

Discussion ending with the Town Board decision to not create this job at this time. Foreman Sowl to pursue an email that he got from a couple who want to work in the park in return for a free campsite all summer.

B. Roads

1. Letter from Howard Dallin RE: water volume on his property at 948 Voyageur Lane: GN asked Foreman Sowl to do whatever he could to alleviate the problem; after that the Dallins will need to seek relief from the DNR, who issued the permits.

2. Opening of bids for culverts: two bids: PK Forest Farms bid of \$6462.95 with delivery by 5/15/12. Also, Volm Companies for \$6386.66 with delivery in 14 days. Volm bid accepted by motion: JP/LW 5A MC

3. The Native American Graves Protection and Repatriation Act Meeting on Madeline Island August 27-30, 2012: information only

4. Town Foreman's Report March, 2012: placed on file by unanimous consent. Foreman Sowl spoke about the Special Town Board Meeting on April 25, 2012. He is expecting 3 representatives presenting four bids for chip sealing project; he also explained the necessity of the meeting with the tribes on May 1st [due to Corps of Engineers involvement for Big Bay Town Park wetland/water certification permit]. Foreman Sowl also stated that he has approved Jane Edwards to submit two other grant applications at a cost to the town of \$325. [Clerk's note: Ms. Edwards was approved by motion at the Regular Town Board Meeting on February 14, 2012, to write grants at a rate of \$20 per hour for an amount not to exceed \$1000. Since she has previously been paid \$675 for writing grants, the amount of \$1000 has now been reached.]

C. Airport

1. Airport Manager's Report & Airport Checklists dated 3/25, 4/1, 4/8, and 4/15, 2012 placed on file by unanimous consent.

V. Emergency Services

A. Fire Chief's Report for April, 2012 not available

VI. Library

A. Library Board Minutes March, 2012 placed on file by unanimous consent

VII. Committees

A. Zoning

1. Hartzell, Robert re: Certified Survey Map to reconfigure lots within Hartzell subdivision - combine 4 parcels into 2 at westerly corner of Penny Lane and Mondamin Trail. Adopted by motion pending assurance of no unpaid taxes reported by Ashland County or the Madeline Island Sanitary District. JP/NN 5A MC

2. Memorandum from Zoning Administrator RE: Joint Meeting with Town Board and Town Plan Commission: meeting set for 4:30 on May 3, 2012.

3. Appointing of two members to the Town Plan Commission to terms ending April 30, 2015. Greg Thury and Suellen Soucek agreed to continue serving, and so they were appointed by motion: NN/JP 5A MC

B. CAPP

1. Appointment of members to the Community & Public Works Planning Committee to terms ending April 30, 2011 and April 30, 2012: Margie Denton signed up and was appointed to Seat #7 [ending April 30, 2013] by motion: JP/LW 5A MC Nick Nelson volunteered to recruit for this committee.

VIII. Town Hall Administration

A. Monthly Budget Report March, 2012: not available

B. Administrative Assistant's Report placed on file by unanimous consent. The Town Board stated that it does not wish to meet with insurance agents for the Town.

C. Possible Appointment of Tribal Relations Committee [per Town Foreman's Report] motion to post sign up list with a deadline of May 22, 2012, at 4:30. JP/LW 5A MC

D. Fireworks Permit Approval: motion to authorize Clerk's signature. [Clerk's note: Permit issued to Hollywood Pyrotechnics of Eagan, MN. The sponsor is Madeline Island Chamber of Commerce] GN/JP 5A MC

E. Review of Issues of the People from the Annual Town Meeting

1. Tribal Relations Committee: being posted
2. Parking issues: being addressed by Town Plan Commission
3. Post Office: Town Administrator to look into lease arrangement with Post Office
4. Rec Center: Nick Nelson will be following up on this

F. Town Administrator Job Description approved by motion: HR/JP 5A MC

Decisions regarding this position as follows:

A college degree will not be required.

There will be no ordinance passed regarding the Town Administrator.

No preference will be given to an Island resident.

Relocation expenses & housing assistance will not be provided.

General experience only will be requested.

The following skills will be a requirement: computer, written, speaking, leadership, decision-making, managerial, mediation, driving, and human resources.

The posting will include only part of the job description, a starting pay of \$25-\$30 an hour depending on experience & qualifications, and full benefits.

The time line for hiring will be as follows: June 2-11: reading of resumes, June 12: paring down the list of candidates; June 6-25: interviews; June 26th final selection.

Job posting in the *Ashland Press*, *the Duluth Tribune*, the Town website & the journal of the Wisconsin Towns Association. Applications to be sent to the Clerk in resume form by mail, electronically or in person, due 30 days from the posting. Hourly pay of \$25-30 to start depending on experience & qualifications.

IX. New Agenda Items for Future Meetings

- A. The Native American Graves Protection and Repatriation Act Gathering
- B. DNR Letter: Order 61 Relating to Job Creation & Small Business Expansion
- C. Park Hosts

X. Lawsuits & Legal Issues

XI. Liquor & Operator's Licenses

- A. Application for Tom's Burned Down Café: Reserve Class B/Beer, Non-alcoholic Beverage & Cigarette Licenses approved by motion. HR/LW 5A MC

XII. Adjournment at 8:07 PM

Submitted by Patty Hobin, Town Clerk
Approved as submitted on May8, 2012
Patty Hobin, Town Clerk