

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, NOVEMBER 22, 2011
AT 5:30 PM AT TOWN HALL**

Called to order at 5:33 PM

Present: Beth Fischlowitz, Jim Patterson, Greg Nelson, Ham Ross

Absent: Larry Whalen

Dept. Heads present: Jen Croonborg-Murphy, Michael Dalzell

Public Present: Mike Starck, Glenn Carlson

I. Public Comment

Mike Starck presented a memo detailing missing items from the Town website.

Jen Croonborg-Murphy respectfully requested that Zoning be moved up in the agenda.

II. Vouchers approved in the amount of \$61,854.10 BF/JP 4A MC

III. Minutes

A. Regular Town Board Meeting 11/08/11 approved as submitted HR/BF 4A MC

B. Special Town Board Meeting 11/11/11 approved as submitted HR/BF 4A MC

C. Special Town Board Meeting 11/15/11 approved as submitted BF/JP 3A 1 Ab [HR] MC

Motion to move to items IX (I) and then VIII (A) BF/HR 4A MC

Motion to return to agenda as written. BF/HR 4A MC

IV. Treasurer

A. Treasurer's Report postponed from 11/8/11 approved by motion showing the following balances: total: \$1,226,528,07; Available cash: \$641,575.31; and checking account: \$517,125.24 BF/HR 3A MC [JP stepped out of room momentarily.]

B. Resolution #2011-1122C Resolution to Waive Treasurer's Bond adopted by motion. HR/BF 4A MC

V. Public Works

A. Roads

1. Griggs Approach discussion following regarding the fact that Ed Slaminiski said the easement may be questionable; Beth Fischlowitz also stated that she feels the Town has nothing to gain by condemning the property in order to move forward with the project. Greg Nelson stated that he thought the issue would come down to whether or not the Town has riparian rights at that location.

Motion to draw this project to a close for now and seek other funds for the express purpose of repairing Griggs Approach BF/JP 2A 1 Ab [HR] and 1 Nay [GN] MC

B. Parks

1. Big Bay Town Park improvement project: Beth Fischlowitz stated that she has heard rumors that clearing has begun for the RV sites. Greg Nelson pointed out that clearing has begun for the loop road.

C. Harbor: nothing new

D. Airport

1. Airport Manager's Report placed on file by unanimous consent of the Board.

2. Airport Check Lists dated 10/23/11, 10/30/11, 11/6/11, & 11/13/11 placed on file by unanimous consent of the Board

3. Airport Liability Insurance Renewal : not available

4. Paul Anderson Renewal Airport Hangar Lease Lot #9: approved by motion HR/JP 4A MC

VI. Library

- A. Library Board minutes for October: placed on file by unanimous consent of the Board
- B. Library Exemption from County Levy Resolution #2011-1122E adopted by motion. JP/BF 4A MC

VII. Emergency Services

A. Fire Chief's Report: postponed from 9/27/11 and 10/25/11: not available. Clerk is directed to write a certified letter to the Chief in this regard.

VIII. Committees

A. Zoning

1. Mike Anderson complaint **RE** Hartzell property #014-00192-0110: motion to request that Jen Croonborg-Murphy, Zoning Administrator, dismiss the complaint for lack of evidence with a letter to go to both parties listing the conditions set by the Town [RE uses of the property] in 1996. Motion was preceded by discussion regarding whether or not the conditions set forth in 1996 had been violated and how unpaid Rental of a Single Family Dwelling fees affected the issue. Greg Nelson asked if the Town can collect unpaid back fees; JCM responded that there is a late fee of \$150 ~~\$150~~ **\$50**. ZA Murphy pointed out that the two parties (Anderson & Hartzell) were supposed to resolve any disputes between the two of them, but that the last time Mike Anderson called ~~Bob~~ **Susan** Hartzell about excessive noise, Hartzell had told him not to call again.

2. Appointment of Town Plan Commission member to fill out term ending April 30, 2013: motion to approve Joan Martin to the Town Plan Commission for a term ending 4/30/13. BF/HR 4A MC

3. Town Plan Commission (TPC) Chair's request to change TPC meeting day: due to the fact that one member of the TPC now has to work on Wednesday nights, the meeting day is changed to Thursday by consensus of the Town Board.

4. Request for extension of vacation hours by Zoning Administrator: approved by motion for the ZA to extend her 26.75 hours of vacation time till December 25, 2011. BF/JP 4A MC

5. Resolution #2011-1122D Ordinance amending the official Town Zoning Ordinance: postponed pending amendment of language. An inconsistency has appeared between Section 13.5B and Section 15. The ZA will fix this.

B. CAPP

IX. Town Hall Administration

A. Administrative Assistant's Monthly Report placed on file by unanimous consent of the Board.

B. Proposed Town Administrator position: postponed till after the start of the new year.

C. Resolution #2011-1122A Approving Election Inspectors: adopted by motion. JP/BF 4A MC

D. 2012 Fee Schedule: consensus to adopt at the Regular Town Board Meeting on 12/13/11 pending minor changes:

The sales tax is to be added to each amount and then the fee made into an even amount by rounding up. So, for example, the \$10 tie down fee at the airport would be \$11. The sales tax would be fifty-five cents; add that to the ten and round up.

Regarding campground rates, there is no high or low season; the rates are the same year round. And there are no camp sites that will take more than two tents.

The Reserve Class "B" Retail license [\$10,000, etc.] should be removed from the fee schedule.

The Temporary Operator's License should be \$10.00

11 x 17 copies should be fifty cents.

Public Records requests that take **more than 30 minutes** to produce, should be charged according to Chapter 128-4(F)(5).

Special Event Permits are not to include the Fourth of July parade or any other impromptu event. Any planned event must have one. The permit is \$50 and the deposit is \$50.

E. Carrying a Concealed Weapon

1. Draft Ordinance: motion to direct the Clerk to send the Ordinance to Town Attorney Matt Anich for final approval before adopting. JP/HR 4A MC
2. Draft Employee Policy: not available

F. Resolution #2011-1122B Authorizing Sale of the Town's Code of Ordinances on Compact Disc: adopted by motion. BF/HR 4A MC

G. Insurance Valuation of five Town buildings: postponed.

H. 2011 Budget Amendment #2: adopted by motion. BF/JP 4A MC

I. Proposed 2011 bonus payout for full-time employees: motion to approve the plan presented in the Memorandum dated 11/22/11 from Barb Nelson: 2011 One-time bonus for Full-time employees, which pays in two installments [one now and one & at the end of 2011] and is based on actual hours that the employee was paid for, as well as sick time, vacation, personal and compensation time. BF/JP 4A MC

[Next agenda:

- A. Airport Liability Renewal
- B. General Code adoption ordinance
- C. Sealed bids RE retired ambulance
- D. Martin Curry's request for action RE Penokee Mine Project
- E. Fee Schedule: Ordinance or Resolution: Clerk to research.
- F. Approval of Ambulance Officers
- G. Non-motorized vehicle racks at BBTP: Keith, the Board would like to hear more from you regarding the concessaires at BBTP. They seemed willing to consider some kind of limit.
- H. Breakwall disposition
- I. Insurance Building Valuations]

X. Lawsuits & Legal Issues

XI. Adjournment at 7:20 PM

Submitted by Patty Hobin, Town Clerk

Approved as amended on 12/13/11. Corrections are struck through and bold, underlined & italicized.
Patty Hobin, Town Clerk