

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY, DECEMBER 9, 2014**  
**5:30PM AT TOWN HALL**  
Approved Minutes

**Called to order** at 5:31pm

**Present:** Greg Nelson, Michael Childers, Marty Curry, Jim Patterson, Ham Ross

**Staff present:** Pete Clark, Kristian Larsen

**Public Present:** Paul Brummer, John Carlson

**I. Public Comment A\*:** None

**II. Town Administrator's Report:** Presented by Administrator Clark and placed on file by Unanimous Consent. Discussion included Pete meeting with WI DOT about the Rice Street extension to discuss waiving the engineering fees of \$95,000.

**III. Public Works**

**A. Roads**

1. Foreman's Report: Presented by Foreman Kristian Larsen and placed on file by Unanimous Consent. Discussion included an engine leak in the plow truck that may have been there for a while.

2. Foreman wage increase: The Foreman received his CDL license. When he was hired the Board discussed increasing his wage by \$0.50 per hour when he obtained his CDL. Motion to approve a wage increase of \$0.50/ hour for the Foreman to be effective since the receipt of the license, November 23, 2014, H. Ross/ M. Childers, 5 Ayes, Motion Carried.

3. Ice Road: Town Crew Responsibilities policy: Foreman Larsen drafted a brief policy so that it is clear as to what the Town responsibilities are and what Nelson Constructions responsibilities are. The Board would like Kristian to sit down and discuss things over with Arnie Nelson of Nelson Construction and to keep up good communication with him during the ice road season so that when the Town Crew is capable and available to do work on the ice road that they are and not Nelson Co.

4. Advance Sick Time for Town Mechanic: Mechanic Adam Hage needed to be out for three days but has not accumulated enough sick time yet. Approval would provide him with sick days and as he 'earned' them they would be applied to this time off. Administrator Clark mentions that there should be a uniform policy for these situations in the Personnel Policy which would be case by case and say 'shall' rather than 'may'. Motion to approve advance sick time for Adam Hage for three days or more if needed, M. Childers/ M. Curry, 5 Ayes, Motion Carried.

**B. Parks:** Nothing at this time. H. Ross thanks the crew for the Grigg's parking lot improvements.

**C. Materials Recovery Facility (MRF)**

1. MRF Supervisor's Report: Placed on file by Unanimous Consent.

## **IV. Committees**

### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Motion to accept the report for the month of November, H. Ross/ J. Patterson, 5 Ayes, Motion Carried.

### **B. Winter Transportation Committee**

1. Collaborative Agreement between the Town of La Pointe and the School District of Bayfield: minor changes have been made and the Winter Transportation Committee approved it at their last meeting. Motion to approve the Collaborative Agreement between the Town of La Pointe and the School District of Bayfield, J. Patterson/ M. Childers, 5 Ayes, Motion Carried.

2. 2014-2015 Winter Transportation Agreement with Bayfield School District: changes to the agreement include each entity paying \$10,000/ year instead of \$7,000, and if there are any remaining funds at the end of the year they will remain in the Winter Transportation account and not be refunded to the district. Motion to approve the 2014-2015 Winter Transportation Agreement with Bayfield School District, H. Ross/ M. Curry, 5 Ayes, Motion Carried.

3. 2014-2015 Winter Transportation Agreement with Madeline Island Ferry Line: changes to the agreement include each entity paying \$10,000/ year instead of \$7,000, and if there are any remaining funds at the end of the year they will remain in the Winter Transportation account and not be refunded to the district. Motion to approve the 2014-2015 Winter Transportation Agreement with Madeline Island Ferry Line, J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

4. Recommendations from Winter Transportation Committee: Nothing at this time.

## **V. Town Hall Administration**

A. Budget Report: Motion to approve the Budget Summary Report dated 12/5/14, H. Ross/ M. Childers, 5 Ayes, Motion Carried.

B. Grant Updates: None at this time.

C. 2015 Wage Rates: Discussion included whether the camp host position needs a raise as it used to be a volunteer position. Motion to accept the 2015 wage rates as submitted on the 2015 Compensation Info sheet provided, J. Patterson/ M. Curry, 4 Ayes, 1 Abstain (H. Ross), Motion Carried.

D. 2015 Fee Schedule: changes submitted by MRF Supervisor for Materials Recovery Fees, most are down from last year, except for an increase in garbage bag. There are slight increases in the Airport fees, and lots of discussion on Park fees as well as Zoning. Discussion on Parks fees included a slight increase in camping fees, and questions on whether to charge for parking/ entrance at Big Bay Town Park: Foreman Larsen is against it, but Town Board members see it as a great way to increase revenues and cover costs by charging a minimal fee of \$2 or \$3 per vehicle, or the purchase of a yearly sticker for \$10 or so. Many questions arose like what about mopeds, try a volunteer/ honor system for the first year, manning a post to collect fees, etc. K. Larsen estimated 7,500 cars at the park in August 2014, if the Town got \$2 per car that would be \$15,000 in revenue. The Board questioned the zoning fee of \$25.00 for Land Disturbing Activity and would like clarification prior to approval. Motion to approve 2015 fees, except for Zoning and Parks to clarify and discuss further, M. Childers/ H. Ross, 5 Ayes, Motion Carried.

E. Discuss & finalize the 2015 Budget: Motion to approve the 2015 Budget with both expenditures and revenues at \$2,731,854, M. Childers/ J. Patterson, 5 Ayes, Motion Carried.

F. Revenue Shortfall and Possible Borrowing: Administrative Assistant prepared a memo with options for how to cover the shortfall in the 2014 budget that included short-term borrowing, transferring money from Designated funds into the General fund in 2014 instead of 2015, or temporarily borrowing from Designated funds until the grant reimbursement from Big Bay Town Park comes in and the funds can be replaced. Motion to authorize borrowing \$95,519 from various designated funds to cover the 2014 budget shortfall to be replaced/ repaid by March 31, 2015, M. Childers/ M. Curry, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$16,835.67, J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims in the amount of \$95,288.25 and \$5,681.36 for the Library, J. Patterson/ M. Curry, 4 Ayes, 1 abstain (H. Ross), Motion Carried.

**VIII. Treasurer's Report:** Motion to accept the Treasurer's Cash Summary Report as of November 30, 2014 showing a total of \$676,511.25 and a total available checking account of \$52,311.45, J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Special Town Board Meeting, November 19, 2014: Motion to approve as submitted, J. Patterson/ M. Curry, 4 Ayes, 1 Abstain (H. Ross absent), Motion Carried.

B. Regular Town Board Meeting, November 25, 2014: Motion to approve minutes as submitted, J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

C. Public Hearing, December 1, 2014: Placed on file by Unanimous Consent.

D. Special Town Board Meeting, December 1, 2014: Motion to approve minutes as submitted, M. Childers/ J. Patterson, 3 Ayes, 2 Abstain (M. Curry and H. Ross absent), Motion Carried.

E. Amended Minutes, Special Town Board Meeting, October 30, 2014: Supervisor Curry mentioned that it may be best to use the transcript of the meeting as the minutes. Motion to amend the minutes submitted to include the transcript of the meeting, M. Curry/ J. Patterson, 4 Ayes, 1 Abstain (H. Ross), Motion Carried.

#### **X. Police Department**

A. Police Chief's Report: Motion to place report dated 12/4/2014 on file, H. Ross/ J. Patterson. Discussion with Chief Defoe that he will not need to hire a new officer. 5 Ayes, Motion Carried.

#### **XI. Emergency Services**

A. Fire Chief's Report: Motion to place report dated December 9, 2014 on file, H. Ross/ M. Curry, 5 Ayes, Motion Carried.

B. Fire Department Length of Service/Service Award Program Enrollment and Investment: Program was approved in March of 2014 by the Board. Fire department okayed everything and all is set for 2015. Members of the fire department will receive \$336.00 matched by the state with Prior Service buy back for members who have served six years or more.

**XII. Public Comment B\*\*:** Paul Brummer spoke that he shares the opinion of the Foreman and that there should be no parking or entrance fees at Big Bay Town Park, and believes that if fees are charged at the park, then they should be charged at other Town parks and for other services.

**XIII. Lawsuits & Legal Issues**

**XIV. New Agenda Items for Future Meetings**

- A. Wage Resolution for Foreman
- B. Fee Schedules
- C. Update on Insurance ‘shopping’

**XV. Adjourn.** Motion to adjourn, H. Ross/ G. Nelson, 5 Ayes, Motion Carried. Adjourn at 7:00pm.

Submitted by Clerk Micaela Montagne

Approved as submitted, December 23, 2014