

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
THURSDAY, DECEMBER 27, 2012
AT TOWN HALL AT 5:30 PM

Called to order at 5:33 PM

Present: Jim Patterson, Greg Nelson, Ham Ross, Larry Whalen

Absent: Nick Nelson

Staff Present: Jen Croonborg-Murphy, Keith Sowl, Pete Clark, Michael Dalzell

Public Present: Mike Starck, Dave Thomas

I. Public Comment A* Mike Starck requested to speak under IV.A.1. He also made himself available for questions pertaining to County government.

II. Town Administrator's [TA] Report: it was reported that the Army Corps of Engineers and the Wisconsin Department of Natural Resources now want the Town to apply for a permit for the boardwalk project at Big Bay Town Park. It was agreed that there will be a need for a flexible configuration for the Boardwalk: discussion followed regarding the best materials to use so that the walk neither shifts nor settles.

III. Public Works

A. Roads

1. Possible purchase of a plasma cutter: discussion followed regarding the necessity for this. No action taken.

2. Transfer of funds to a designated fund for the 2013 Budget: Keith Sowl has requested \$20,000 of remaining highway funds to be transferred into designated funds for the following: \$2000 for a plasma cutter; \$5000 for Town Shop operations; \$5000 for getting Rice St. opened and \$8000 for the Industrial Zone Road to open the remaining sites that are there for lease. Discussion followed: TA Pete Clark recommended transferring \$2000 for Shop operations. Greg Nelson asked how much remains in the roads budget. Keith Sowl replied that there is \$100,000; however, end of year bills are still being paid out from this amount. He added that \$5000 is what the Town actually spends each year in Shop operations, and the Industrial Zone needs funding in order to be completed. He also stated that Rice Street will have to be built to "urban standards." Ham Ross asked if this will require a Special Assessment; Sowl replied that it will. Ham Ross asked if the current plan is the property of the Town; Sowl replied that it is but that it may not be a construction plan. Pete Clark asked that a complete & detailed list of Expenses be submitted at the Regular Town Board Meeting on January 8, 2013. Motion to transfer \$2000 to Town Shop Operations. HR/JP 4A MC

B. Parks

1. Recommendation from the CAPP committee regarding Rieman Park: more research will be needed on this project; after that, the CAPP's recommendation will need to go to the Town Plan Commission.

C. Airport

1. Airport Manager's Report & Checklist for November 25, December 2, 9, & 16, 2012, placed on file by unanimous consent. At the recommendation of the Airport Manager, the Donkers family will be thanked by letter for the work that they've done at the airport. Motion to thank the Donkers by letter. JP/HR 4a MC

2. Application for Permit for Wetland Fill at the Industrial Zone: motion to apply to the DNR for a Wetland Fill Permit HR/LW 4A MC

IV. Committees

A. Zoning

1. Recommendation of Town Plan Commission for Conditional Use Permit RE: LP #014-00136-0100 at 1230 Big Bay Rd. Owner: Hawkeye Investments: motion accept the recommendation of the TPC and grant the CUP as it is presented from the Town Plan Commission. HR/LW 4A MC
2. Zoning Assistant Job Description: Change in Description: Ham Ross asked what effect this would have on budgeting for the Zoning Department. Jen Croonborg-Murphy replied that there will be no increase in wages or hours (hours not to exceed 800 per year.) Motion to approve the Zoning Assistant job description as presented, effective January 1, 2013. JP/LW 4A MC

B. CAPP

1. Authorization to post for CAPP member for term ending 4/30/13 granted by motion: HR/GN 4A MC

C. ad Hoc Committee on a local food system

1. By-laws: Jim Patterson asked if the meetings are both posted and open. Dave Thomas answered that they are. Larry Whalen pointed out that item E. General Provisions #9 has the effect of giving up some of the Town Board's powers. He suggested changing the sentence to read: These By-laws are subject to approval by the Town Board and may be changed by a majority vote of the entire membership of the Committee ~~and~~ **change to and/or** approval by the Town Board. Motion to approve the by-laws with this one change. LW/JP 3A 1 Ab HR MC This ad Hoc Committee now becomes a standing committee.
2. Resignation of member: already posted

V. Town Hall Administration

- A. Administrative Assistant's Report placed on file by unanimous consent.
- B. Resolution #2012-1227A Use of 1.5% Accommodation Tax for Tourism Infrastructure Project: Pete Clark pointed out that the \$60,000 referred to here will pay for work already done. Motion to adopt Resolution #2012-1227A JP/HR 4A MC
- C. Budget Amendment #2012-04 adopted by motion: HR/JP 4A MC
- D. Wage Resolution #2012-1227B adopted by motion: JP/HR 4A MC
- E. Contract with HSI for new Town Hall copier approved by motion in the amount of \$6904.00:HR/JP 4A MC
- F. Approval of New Checking Account Structure approved by motion: HR/LW 4A MC
This change is made due to a change in legislation. Up till now the Town's deposits have been fully secured under the Federal Temporary Account Guarantee program. This program expires on 12/31/12. Under the new structure the Town will keep a minimum balance in the general account and the remainder [majority] of the funds will be in a separate "sweep" account. The sweep account is then secured by purchase of federal securities. The deposits are 100% secure; they earn .03% interest; there is a service charge of \$110 a month for basic service.

VI. Vouchers approved in the amount of \$53,784.17 by motion: JP/HR 4A MC

VII. Minutes had to be postponed

VIII. Emergency Services

IX. Library

A. Library Board Minutes

X. New Agenda Items for Future Meetings

- A. Appointment of new Capp member
- B. Budget adjustments and fund transfers
- C. Rice St. extension

D. Rieman Park

E. 12/11 minutes

F. Training & equipment for wetland delineation to be done by Jen.

XI. Public Comment B**

XII. Lawsuits & Legal Issues

XIII. Liquor & Operators' Licenses

XIV. Adjourn at 6:53 PM

Submitted by Patty Hobin, Town Clerk

Approved as submitted on January 8, 2013

Patty Hobin, Town Clerk