

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, MARCH 25, 2014
5:30PM AT TOWN HALL
Approved as submitted 4-8-14

Called to order at 5:32pm

Present: Nick Nelson, Jim Patterson, Greg Nelson, Ham Ross, Marty Curry

Staff present: Pete Clark, Kristian Larsen, Lisa Potswald, Michael Dalzell, Cindy Dalzell

Public Present: Michael Starck, Michael Childers, Steve McHugh, Mary McHugh, Charles Brummer, Paul Brummer, John Ruff, Greg Thury

I. Public Comment A*: None

II. Town Administrator's Report: Presented by Pete Clark and placed on file by Unanimous Consent. Discussion included the SeaGrant study proposal discussed at March 11, 2014 meeting has been withdrawn, and the Assembly passed the bill relating to the Property Tax Legislation.

Motion to move up agenda item V. F. Summer Solstice Street Dance/ Street Closing J. Patterson/ M. Curry 5Ayes, Motion Carried.

V. Town Hall Administration

F. Summer Solstice Street Dance/ Street Closing: Request has been made by Bell Street Gallery to hold an event on June 20, 2014 on LeSueur and Bell Streets. The request was made to have the streets closed for the event. Proper permit applications and fees had been paid. Town Administrator Pete Clark addressed concerns about liability, permission from neighboring property owners, and charges for Town work done by Road Crew and Police. Discussion included legal opinions from prior event applications, comparing it to Inline Skate Event, using the Skate Park/ Rec Center parking lot instead, volunteering the Town's time, and the 'safe guards' of a Hold Harmless and Liability Insurance. Conclusion was as long as the safe guards are in place, the Board does not see a problem permitting the event because the street closing requests are for LeSueur and Bell Streets (not big thoroughfares).

Motion to allow the closing of LeSueur and Bell Streets for the Summer Solstice Street Dance Event subject to a Hold Harmless, Liability Insurance, and a written document with signatures from neighboring property owners granting consent. J. Patterson/ M. Curry 5Ayes, Motion Carried.

III. Public Works

A. Roads

1. Town Crew Mechanic Applications/ Hiring: Applications have been received and interviews conducted by Town Foreman Kristian Larsen. Foreman K. Larsen recommends the Town Board hire Adam Hage as Mechanic. Kristian thinks he would be a great fit. Motion to hire Adam Hage with a start date of April 14, 2014 at \$19.00/ hour, N. Nelson/ J. Patterson, 5Ayes, Motion Carried.

2. Purchase of Computer and Pressure Washer: Purchase vouchers were signed prior to meeting, granting permission to buy the new products.

B. Parks

1. Job Descriptions and Posting for Parks Attendant & Parks Assistant/ Laborer: Preference for Island residents was removed from the job descriptions and the hours for the position were removed from the submitted posting draft. Motion to approve Job Descriptions and Posting for Parks Attendant & Parks Assistant/ Laborer with suggested changes, H. Ross/ J. Patterson, 5Ayes, Motion Carried.

2. Invasive Species Intern Extension, Applications/ Hiring: Foreman Kristian Larsen extended the deadline for applications one week because of a communication error with Northland College, one of the locations where the job was posted. K. Larsen also is requesting permission to hire for the position with Bonnie Matuseski of the Madeline Island Wilderness Preserve (who funds the position). Discussion included that since the Management Plan is fully funded by the MIWP, and it is an internship, there is no problem with this. K. Larsen will have a decision/ hire for the next Town Board Meeting.

C. Airport

1. Airport Manager's Report & Checklist: Presented by Michael Dalzell and placed on file by Unanimous Consent.

Motion to move up Agenda Item 10.A.1 J. Patterson/ N. Nelson 5Ayes Motion Carried.

X. Emergency Services

A. Ambulance Service

1. Ambulance Director's Report: Presented by Cindy Dalzell and placed on file by Unanimous Consent. Discussion included Clerk to have minutes from Feb 25, 2014 to amend at the next meeting, and clarification of money transferred from EMS designated funds: there is worry that money taken out was from donations received. Admin Assistant, Barb Nelson, is working on compiling all of the designated funds from the last 10 years, and will create two separate funds for EMS (and Fire), strictly for donations so there is no dispute on where the donations are being spent.

Motion to return to Regular Agenda (III. C. 2).

III. Public Works

C. Airport

2. Lease of Industrial Zone Lot #8: David Ehlen: Everything for the Lot Lease is in order. Motion to approve Lease of Industrial Zone Lot #8 to David Ehlen and grant permission to build if correct steps are followed, i.e. permits, H. Ross/ J. Patterson 4Ayes, One Abstatin (N. Nelson) Motion Carried.

IV. Committees

A. Zoning

1. Town of La Pointe Rental Ordinance: Presented by Planning and Zoning Administrator Lisa Potswald. Due to the Hegwood v The Town of Eagle court decision, the Town of La Pointe lost zoning authority in the shoreland area of the Island. The Planning and Zoning Department is working towards the Town regaining their zoning authority through a number of different steps. This Ordinance is designed to restore The Town of La Pointe zoning and permitting of rental properties in the shoreland area. L. Potswald explained that there are a

couple of minor changes to the Rental Ordinance from what it was in the Town of La Pointe Zoning Ordinance (Section 5.3- inspections will be complaint driven, and Section 5.6- the citation process). Motion to approve The Town of La Pointe Rental Ordinance to regulate rental properties dated 3/21/2014, J. Patterson/ N. Nelson 5Ayes, Motion Carried.

2. Ashland County Zoning Ordinance Change for the Town of La Pointe: Presented by Lisa Potswald. In order to remedy the effects of the Hegwood v The Town of Eagle court decision, and the Town of La Pointe losing zoning authority in the shoreland area of the Island, the Town is requesting Ashland County to insert language into their Zoning Ordinance.

3. Public Hearing on Ashland County Zoning Ordinance Change: Will be held at the Town Hall in the Town of La Pointe on April 9, 2014 at 10:00am.

B. Harbor

1. Three Year Harbor Plan: Similar to the last Three Year plan. Motion to approve the Resolution of the Statement of Intentions for Harbor Development, M. Curry/ J. Patterson. Discussion included N. Nelson not being in favor because he believes the money could be better spent. 4Ayes, 1Opposed (N. Nelson) Motion Carried.

V. Town Hall Administration

A. Administrative Assistant's Report: Town Board responded to Barb Nelson's questions on how they would like a presentation from the Insurance Company. Motion to place Administrative Assistant's Report dated March 2014 on file, N. Nelson/ M. Curry 5Ayes, Motion Carried.

B. Budget Report: Motion to approve Budget Summary Report dated 3/20/14, J. Patterson/ H. Ross 5Ayes, Motion Carried.

C. Grant Update: no much development. Unanimous Consent to place on file.

D. Items for Annual Town Meeting

1. Agenda Items

a. Initial Discussion: Private Commercial Use on Town Property: Town Board does not need this to be on the agenda, the Towns People can make their own agenda at the meeting.

2. Financial Reports

E. La Pointe Community Clinic Lease Extension: The lease was extended at the end of December, and has expired. Because the Clinic Board has not met yet, a further extension is needed until the renewal lease can be created. Motion to extend the Community Clinic Lease to May 1, 2014. H. Ross/ M. Curry 5A Motion Carried.

G. Development of Policy: Use of Town Thoroughfares: Discussion points raised in response to the request for the Summer Solstice Street Dance/ Street Closing. Would be good to come up with the basics for future requests.

VI. Vouchers: Motion to approve vouchers in the amount of \$36,935.32 H. Ross/ J. Patterson 5Ayes Motion Carried.

VII. Treasurer's Report: Motion to accept the Treasurer's Cash Summary as of February 28, 2014 showing a total available amount in checking \$657,268.04 and overall report total of \$1,223,500.60 J. Patterson/ M. Curry 5Ayes Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting March 11, 2014: One correction, should read 1000 feet of shoreland in IV.A.1. not 100. Discussion also included maybe too much Town Administrator input, not enough Town Board input, and for Clerk to be careful about Board consensus when it is not. Motion to approve minutes for the Regular Town Board Meeting, March 11, 2014 with addition of the '0', M. Curry/ N. Nelson 5Ayes, Motion Carried.

IX. Police Department

A. Job Description/ Job Posting for Police Chief Discussion: FYI from the Clerk, who had questions on the hiring process, no discussion at this time.

XI. Library

A. Library Board Minutes February 13, 2014: Motion to approve Library Board Minutes for February 13, 2014, J. Patterson/ H. Ross 5Ayes Motion Carried.

B. Public Library Annual Report: Motion to place Library Annual Report for 2013 on file J. Patterson/ N. Nelson 5Ayes Motion Carried.

XII. Public Comment B:** Supervisor N. Nelson would like to do a personnel evaluation of the Town Administrator prior to his departure from the Town Board.

Island resident J. Ruff brought up an issue with Big Arn's Road (private), the right of way becoming obstructed with water and personal matters with a neighbor. G. Nelson suggests the culvert be looked at and the rest is not a Town Board Issue.

XIII. Lawsuits & Legal Issues: Nothing at this time.

XIV. New Agenda Items for Future Meetings

1. Amend Minutes from RTBM 2-25-14
2. Invasive Species Hires
3. Police Chief
4. Ashland County Affairs

XV. Adjourn at 7:23pm. H. Ross/ M. Curry 5Ayes Motion Carried

*This portion of public comment is restricted to one minute in length. For those wishing to speak for longer than one minute, that item appears later in the agenda.

**Public Comment which is longer than one minute.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted, 4-8-14, Micaela Montagne, Town Clerk