

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, APRIL 22, 2014
5:30PM AT TOWN HALL

Approved Minutes, as submitted 5-13-14

Called to order at 5:32pm

Present: Greg Nelson, Michael Childers, Marty Curry, Jim Patterson, Ham Ross

Staff present: Pete Clark, Kristian Larsen, Lisa Potswald, Rick Reichkitzer

Public Present: Michael Starck, Jim Peters, Paul Brummer, Charles Brummer, Gary Krubsack, Linda Bono, Sarah Schram

I. Public Comment A*: None

II. Town Administrator's Report: Presented by Pete Clark. Discussion included County Zoning Committee adopting the Town's Zoning Ordinance with a two year time period to monitor and review, and to accommodate for any legislative changes with the Hegwood case. The Property Tax Exemption Bill was passed and signed. Report placed on file by Unanimous Consent.

III. Public Works

A. Roads

1. Agreement/ Contract for Dust Abatement: Handy Andy Express was the only proposal received. Foreman K. Larsen is to write up contract and terms with Administrator Clark, total cost going to be around \$22,000.00 (already budgeted). Motion to approve the Agreement/ Contract for Dust Abatement with Handy Andy, H. Ross/ J. Patterson 4Ayes, 1abstain (M. Curry) Motion Carried.

2. Crosswalk at Big Bay Town Park: Discussion included whether to have just a crosswalk, signs, flashing light, overhead light, motion activated, etc. Foreman K. Larsen is to do some research to present different options.

B. Parks

1. Camp Host Hiring: No applications were received, extending deadline and going to post in more places.

2. Parks Assistant Hiring: Foreman Larsen requests permission to hire Keptner Powe as Parks Assistant. Motion to allow Foreman to hire Keptner Powe with a start date of April 28, 2014 at \$12.75/ hour. End date to be in October. J/ Patterson/ M. Curry 5Ayes Motion Carried.

C. Airport

1. Airport Manager's Report & Checklist: No report available at this time, just the checklist. Discussion included the status of the terminal building. There has been issues with the bathroom, flooding, and general maintenance. Town Administrator, Foreman, and Airport Manager to get together and go over who is responsible for what so things get better taken care of. Checklist placed on file by Unanimous Consent.

IV. Committees

A. Zoning

1. Appointment of Town Plan Commission (TPC) members to three year terms, terms to end April 30, 2017: Carey Baxter will not be returning to the TPC, the Town Board thanks him for his service. Charles Brummer would like to be re-appointed to the TPC, and Michael Starck also expressed interest in being on. Motion to reappoint Charles Brummer for another three (3) year term on the Town

Plan Commission, H. Ross/ M. Curry, 5Ayes, Motion Carried. Motion to appoint Michael Starck for a three (3) year term on the Town Plan Commission, H. Ross/ J. Patterson, 5Ayes, Motion Carried.

2. Update on Town of La Pointe Amendment to the Ashland County Zoning Ordinance: Covered somewhat during the Town Administrator's Report. The County Zoning Committee adopted the Towns Zoning Language since the Hegwood case made shoreland zoning fall under County Zoning and not Town Zoning. The amendment will still need to go before the County Board.

3. Complaint and Building Code Violations at 197 Big Bay Road: Presented by Zoning Administrator Lisa Potswald. There have been building code violations at 197 Big Bay Road, or "The Old La Pointe Inn". Discussion included the placement of a safety fence around the property. The situation is currently being dealt with by the Town Building Inspector, James Price.

B. Local Food Committee

1. Appointment of Local Food System Committee members to two year terms, terms to end April 30, 2016: There are two positions up, one open and Holly Tourdot would like to be reappointed. Motion to reappoint Holly Tourdot for a two year term on the Local Foods Committee, M. Curry/ J. Patterson 5Ayes, Motion Carried. Sign-up sheets to remain up for the open position.

C. Winter Transportation Committee

1. Resolution #2014-0422 Establishing the Winter Transportation Committee: Nothing at this time; will be on the next agenda.

V. Town Hall Administration

A. Administrative Assistant's Report: Motion to place report dated 4-22-14 on file, J. Patterson/ H. Ross 5Ayes, Motion Carried. Discussion about posting for Board of Review Alternates.

B. Grant Updates: Placed on file by Unanimous Consent, J. Patterson suggests looking into any grants that could help offset costs of Pilots lounge.

C. Budget Amendment #2014-01: Money had to be moved into Zoning Legal because of the extra work being done due to the Hegwood case. Motion to approve the Budget Amendment #2014-01, J. Patterson/ M. Curry 5Ayes, Motion Carried.

D. Treasurer's Report Change, February 28, 2014: Bottom line did not change, just line items. Motion to approve Treasurer's Report Change for report dated February 28, 2014, H. Ross/ M. Curry 5Ayes, Motion Carried.

E. Review of Contracting and Purchasing Policies: an informational agenda item. Administrator Clark distributed the process to be used by all department heads so things will be more effective and make things easier for Administrative Assistant.

F. Public Access to Town Hall Offices: concerns were addressed on behalf of the safety of the Town Employees. Because they are public offices, the doors are to be remained open. If situations arise, they will be dealt with on a case by case basis.

G. Items from the April 15th, 2014 Annual Town Meeting: discussion included making sure Gene Clark of SeaGrant research knew he was welcome to come and make a presentation to the board about his study.

H. Resolution #2014-0422A Adopting Robert's Rules of Order: the Resolution was not drafted, just a discussion for now. Discussion included officially adopting Robert Rules as a guide to conduct the meetings and to clarify the rules. Though some Board members were for it, it was also pointed out that everyone (Board Members, Town Hall staff, other committees, etc.) would all have to get training, and Chairman Nelson pointed out that he liked having the meeting slightly more informal, allowing department heads to speak, etc. The issue may be brought up again at a future meeting.

VI. Vouchers: Motion to approve vouchers in the amount of \$22,461.25, J. Patterson/ H. Ross 5Ayes, Motion Carried.

VII. Minutes

A. Regular Town Board Meeting April 8, 2014: Motion to approve minutes as submitted, M. Curry/ J. Patterson 4 Ayes, 1 abstain (M. Childers because not on Board at the time) Motion Carried.

VIII. Emergency Services

A. Ambulance Service

1. Ambulance Director's Report: dated 4/22/14, placed on file by Unanimous Consent.

B. Fire Department

1. Resolution #2014-0422B Establishing membership in Wisconsin Service Award Program (SAP): This Resolution replaces one passed in September 2013. The participation in the Wisconsin Length of Service Award Program will not be for EMT's, just Fire Department. Motion to approve Resolution #2014-0422B Establishing Membership in Service Award Program. J. Patterson/ M. Curry 5Ayes, Motion Carried.

2. Agreement with VFIS for Administration of Service Award Program (SAP): The Town worked out the agreement with the Insurance company and the Fire Department. The Town's initial investment is around \$15,400. Motion to approve the Agreement with VFIS for Administration of Service Award Program, J. Patterson/ M. Curry 5Ayes, Motion Carried.

IX. Library

A. Library Board Minutes March 13, 2014: Placed on file by Unanimous Consent.

B. Library Board Minutes March 19, 2014: Placed on file by Unanimous Consent.

C. Library Budget 2014 Increase Request: The Library made a request to the Town Board to reinstate the \$6,500 that was not granted when the 2014 budget was created. Administrator Clark mentioned that there are broad budget challenges, and the Board needs to review the whole budget before considering any increase.

X. Public Comment B :** Michael Starck wondered about the use of the La Pointe School as a community center to provide another location other than the Library.
Ham Ross brought up the Semi on Main Street. Would like it as an agenda item to discuss further.

XI. Lawsuits & Legal Issues: Nothing at this time.

XII. New Agenda Items for Future Meetings

A. Health Clinic Lease

B. Budget Discussion

C. Semi on Main Street

D. Winter Transportation Resolution

E. Town Website

F. Long Term Camping at Big Bay Town Park

XIII. Adjourn at 7:21pm. M. Curry/ J. Patterson 5Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted 5-13-14, Micaela Montagne, Town Clerk