

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY, MAY 13, 2014  
5:30PM AT TOWN HALL**

Approved Minutes, approved as submitted, 5/27/14  
Approved amendments underlined, 6/10/14

**Called to order** at 5:32pm

**Present:** Greg Nelson, Michael Childers, Marty Curry, Jim Patterson, Ham Ross

**Staff present:** Pete Clark, Kristian Larsen, Lisa Potswald, Michael Dalzell

**Public Present:** Michael Starck, Jim Peters, Paul Brummer, Gary Krubsack, Linda Bono, Greg Thury, Burke Henry, Barb Christiansen, Margie and Carl Fredrickson, Gene Nelson, Nathan Pezewski of Horton Group

**I. Public Comment A\*:**

Barb Christiansen spoke on the Clinic Lease Agreement, how it is not on the agenda and needs to be or the Clinic will not have a lease and need to close. She is hoping for better communication and to have a discussion with the board about the clinic. It is an agenda item this evening.

Michael Starck mentioned the agenda not getting on the website on the usual Friday, wants to make sure the website is updated often.

Motion to move to agenda item V. Town Hall Administration A. Insurance Overview and Explanation – Tom Ketchum and Horton Group J. Patterson/ H. Ross 5 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Insurance Overview and Explanation – Tom Ketchum and Horton Group: Presentation by Nathan Pezewski with updates and recommendations for the Town. N. Pezewski brought up some concerns at Big Bay Town Park, with the main concern being the rental form and policies.

Motion to move to agenda item V. Town Hall Administration F. Healthcare – Options, Opportunities and New Direction, J. Patterson/ M. Curry, 5 Ayes Motion Carried.

**V. Town Hall Administration**

F. Healthcare – Options, Opportunities and New Direction.

Questions arose whether to have this discussion now or at another meeting due to the fact that the Town Board members are not all up to date on the information as well as the Clinic wanting to be involved in the discussion, it was decided to have a Special Town Board Meeting on Tuesday, May 20<sup>th</sup> and 5:00pm. The Town and the Clinic will share information prior to the meeting to better prepare for the discussion and the future of healthcare on the Island.

Motion to move continue agenda with V. Town Hall Administration G. Sea Grant/ NOAA Costal Storms Proposal Discussion.

**V. Town Hall Administration**

G. Sea Grant/ NOAA Costal Storms Proposal Discussion. Gene Clark of Sea Grant wanted to come to present to the Board at a June 2<sup>nd</sup> Meeting, however, there is no meeting on this day. Administrator Clark will invite G. Clark to the June 10<sup>th</sup> meeting.

Motion to move to agenda item IV. Committees A. Zoning 2. Building Code Violation at 197 Big Bay Road a. Building Permit Application, Violation Fee, Legal Remedy, and 3. James Price Contract Amendment. H. Ross/ M. Curry 5 Ayes, Motion Carried.

#### **IV. Committees**

##### **A. Zoning**

2. Building Code Violation at 197 Big Bay Road a. Building Permit Application, Violation Fee, Legal Remedy: No action at this time.

3. James Price Contract Amendment: Administrator Clark presented some language changes for the contract between the Town and Building Inspector, James Price, brought on by a lack of communication with respect to a building code violation. It was decided that the Board did not want to make any changes until they were able to have a discussion with Price and hear his views on the matter.

Motion to return to Item II: Town Administrator's Report. 5 Ayes, Motion Carried.

**II. Town Administrator's Report:** Presented by Administrator Pete Clark and placed on file by unanimous consent. Discussion included the pilots lounge at the airport. There is now a maintenance log that is filled out by Town Crew as well as the airport manager when work is done or it is checked. Other items addressed as agenda items.

#### **III. Public Works**

##### **A. Roads**

1. Foreman's Report: Presented by Foreman Kristian Larsen and placed on file by unanimous consent. Discussion about crack sealing Town roads. Foreman Larsen to discuss it with Ashland County to see if we can hire them to do the roads when they are here doing the County Highways. Budget issues addressed; there may be money available because a grant did not go through for the Harbor Committee, meaning there is around \$55,000 that was budgeted that won't be used, that could be distributed elsewhere. Chairman Nelson pointed out that if the Highway Expenditures change, there will have to be a Special Town Meeting to have the Townspeople approve the change.

2. Personnel - Comp Time for A. Hage, Mechanic: Foreman Larsen requested comp time for the mechanic for more flexibility within the position. Motion to approve 40 hours of Comp time for Mechanic Adam Hage, M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

3. Agreement for Services: Handy Andy Express: Previously approved, but final agreement amount changed to \$24,000. Motion to approve the Agreement with Handy Andy and authorize the Town Chairman to sign. J. Patterson/ H. Ross, 5 Ayes, Motion Carried.

4. Crosswalk at Big Bay Town Park: Foreman Larsen is having Five Star Electric run some numbers and come up with options. J. Patterson mentions that he would like to see photos with the different options as well to better make a decision.

##### **B. Parks**

1. Parks Job Descriptions: Reduction to Supervisor, Assistant, Assistant Laborer (3) only: There have been many different job descriptions over the years for the Parks Department. It has been requested to get rid of all descriptions but the three listed. Minor changes have been made as well, including the addition of the Parks Supervisor as a supervisor of the assistant and laborer positions. Motion to approve and accept the three Parks Job Descriptions (Supervisor, Assistant, Assistant Laborer), J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

2. Parks Assistant Laborer Hiring: Foreman Kristian Larsen submitted a memo requesting the hire of Greg Thury for the position. Motion to hire Greg Thury as the Parks Assistant Laborer with a start date of May 15, 2014 and a wage of \$12.00/ hour. The position to not exceed 599 hours. H. Ross/ M. Curry, 5 Ayes, Motion Carried.

3. Rec Center Assistant Hiring: Foreman Kristian Larsen submitted a memo requesting the hire of Reva Pallas for the position. Motion to hire Reva Pallas for the position of Rec Center Assistant Hiring with the start date of the Saturday after school ends (June 14, 2014), a wage of \$10.00/ hour, and being contingent upon her completion of CPR class. M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

4. Rec Center Rental: Ashland Area Chamber of Commerce June 13 (after 3pm) - June 14, 2014: This will be for the Inline Skate Marathon. Motion to accept the application for the Rec Center Rental from Ashland Area Chamber of Commerce for June 13 (after 3pm) - June 14, 2014. J. Patterson/ M. Curry, 5 Ayes, Motion Carried.

5. Long Term Camping at Big Bay Town Park: there is currently a 15% discount to campers staying 14 nights or more. Other discussion included making sure long term campers with RVs are not dumping grey water into the woods. Maybe there needs to be a monitoring system to ensure this.

#### **C. MRF**

1. MRF Supervisor's Report: Motion to place on file, H. Ross/ J. Patterson, 5 Ayes, Motion Carried.

#### **D. Airport**

1. Pro-Rated Lease of Industrial Lot by White Construction: Because White Construction will not need the lease for the whole year; it will be broken down into a month to month lease while they need it. The rate is \$125.00/ month. Motion to allow the renewal of the lease on a pro-rated basis, H. Ross/ J. Patterson, 5 Ayes, Motion Carried.

2. Cancellation of Industrial Zone Lot # 8 Lease: David Ehlen: the buyer, Ehlen, was hoping to build on the lot, but it is not buildable at this time. Motion to place the Cancellation of Industrial Zone Lot # 8 Lease on file, H. Ross/ J. Patterson, 5 Ayes, Motion Carried.

3. Pilot Lounge: discussed during the Town Administrator's Report. Airport manager M. Dalzell addressed the issue of the flooding of the pilots lounge, this was only the second time it happened. When the new generator gets installed, the grade will have to be 'shot', and they will shoot the grade around the building as well to better understand what they need to do to eliminate the problem in the future.

4. Petition Letter to Bureau of Aeronautics (BOA) for Automated Weather Observing Systems (AWOS) for this year: this is a letter to request the BOA accept the 2004 petition on file for the upcoming AWOS purchase. Motion to resubmit the petition and send the letter to the Bureau of Aeronautics, J. Patterson/ H. Ross, 5 Ayes, Motion Carried.

### **IV. Committees**

#### **A. Zoning**

1. Zoning Administrator's Report: Motion to place on file, M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

#### **B. Local Food Committee**

1. Local Food System Committee member sign-ups, term to end April 30, 2016. No new sign ups, continue the sign up sheet.

#### **C. Community Awards Committee**

1. Community Awards Committee member sign-up, term to end May 31, 2014. No new sign ups, continue the sign-up sheet.

## **V. Town Hall Administration**

B. Budget Report: Motion to accept the Budget Summary Report dated 5/9/2014, J. Patterson. H. Ross, 5 Ayes, Motion Carried.

C. 2014 Budget Update: discussed briefly during Foreman's Report.

D. Grant Updates: The Town received two grants from the Apostle Island Area Community Fund, both other agenda items. The Town Board thanks them as well as Madeline Herder.

E. First Meeting of Board of Review: Set Date: Since the Assessment Roll is not yet complete, the first meeting of the Board of Review will adjourn. This will take place at 5:20pm on Tuesday May 27, 2014.

H. Town of La Pointe Website: Supervisor Curry prepared a packet of things he would like to see changed/ updated on the Towns website. He will act as the liaison with the website company/ provider and look into what options we have.

I. Apostle Island Area Community Fund Grant Agreement: Bi-Lingual Ojibwe Cultural Signage Program- Phase 1: Motion to accept the AIACF Grant Agreement for Bi-Lingual Ojibwe Cultural Signage Program- Phase 1 for the amount of \$1,750.00, M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

J. Bi-Lingual Signage Program Process: Former Supervisor Nick Nelson was/ is heading this program. He submitted an email summarizing the next steps needed in the program. More to come in June and July.

K. Semi on Main Street: J. Patterson motions to authorize the Town Administrator to come up with methods to remove the tractor trailer from Main Street, possibly through a nuisance statute or Eminent Domain. M. Curry seconds, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve Vouchers in the amount of \$35,340.06 J. Patterson/ M. Curry, 4 Ayes, (H. Ross out of room) Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims in the amount of \$90,842.57 and \$4,834.72 for the Library, M. Curry/ J. Patterson, 4 Ayes (H. Ross out of room), Motion Carried.

## **VIII. Minutes**

1. Regular Town Board Meeting April 22, 2014: Motion to approve minutes as submitted, M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

## **IX. Police Department**

A. Police Chief's Report: Presented by William Defoe and placed on file by Unanimous Consent. Supervisor Curry discusses coming up with a Social Media Policy since there is now a Law Enforcement facebook page.

B. Police Chief Applications- Next Steps: Discussion included that the posting was 'just in case', if there were problems with the Interim Police Chief. Interim Chief Defoe has been doing a good job and the interim period will be up June 9, 2014. Decision/ Hiring will be decided then. Interim Chief Defoe also informed the Board that the Department is short staffed, especially if there were to be an injury or illness. He requested that applications be accepted for a Part Time Officer Eligibility List. Town Board thought it was a good idea.

## **X. Emergency Services**

A. Fire Chief's Report: Placed on file by unanimous consent.

B. Apostle Island Area Community Fund Grant Agreement: Self Contained Breathing Apparatus (SCBA) Replacement Project: Motion to thank the AIACF and accept the Grant Agreement for the Self

Regular Town Board Meeting May 13, 2014

Contained Breathing Apparatus (SCBA) Replacement Project for \$5,000.00, M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

**XI. Public Comment B\*\*:** None

**XII. Lawsuits & Legal Issues:** Nothing at this time.

**XIII. Liquor & Operators' Licenses:** Nothing at this time, on next agenda.

**XIV. New Agenda Items for Future Meetings:**

- A. Social Media Policy
- B. Semi on Main Street
- C. Town Website
- D. Comprehensive Economic Development Strategy (CEDS)
- E. Board of Review Alternates
- F. Insurance Renewal
- G. Crosswalk at Big Bay Town Park

**XV. Adjourn @ 8:00pm,** M. Curry/ J. Patterson, 5 Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk

Approved as Submitted, May 27, 2014. Micaela Montagne, Town Clerk

Approved amendments, June 10, 2014. Micaela Montagne, Town Clerk