

**TOWN OF LA POINTE
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 24, 2013
5:30PM AT BIG BAY TOWN PARK PICNIC SHELTER**

Approved Minutes: Approved as submitted 10-8-13

Call to Order at 5:35pm

Present: Greg Nelson, Nick Nelson, Jim Patterson, Ham Ross, Marty Curry

Staff Present: Pete Clark, Keith Sowl, Michael Dalzell,

Public Present: Dave Thomas, Barb Christensen, Margie Fredrickson, Carl Fredrickson,
Tom Humphrey, Carol Sowl, Mary Ross, Jerry Smith, Paula Weiss

Motion to move item III. B. 1. to the top of the agenda. HR/ JP 5A Motion carried.

III. Public Works

B. Parks

1. Recognition of Big Bay Town Park Picnic Shelter: H. Ross read a declaration and dedication of the Big Bay Town Park Picnic Shelter.

J. Patterson moves to return to regular agenda, item I. Public Comment A.

I. Public Comment A*:

- A. Keith Sowl discusses staining of the picnic shelter. He informed the Board that the samples will be available and that he will go with the consensus of the Board.
- B. Margie Fredrickson requests that the Town Board make a definite decision on replacing the La Pointe Clinic Roof, that it is in dire need of repair prior to winter. The Board also discussed the issue of putting solar panels on the south side of the roof. This will have to be further researched and discussed more in depth at a later time.

II. Town Administrator's Report: presented by Pete Clark and placed on file by unanimous consent. Highlights of Administrator Clarks report were the Tax Exemption Legislation and the Ditch Restoration following the work done by White, Finlay and Norvado.

- A. Clark reported that we have bill numbers for the legislation: Assembly bill 372 in the Assembly Ways and Means Committee and Senate bill 299 in the Senate Committee on Workforce Development, Forestry, Mining and Revenue. The legislation would allow the Island to exempt some expenditures from its property tax contribution to Ashland County; approximately \$300,000. This money will be used to invest in projects here on the Island.
- B. Regarding the ditching issues, mapping has been done, and it may cost White Construction up to \$60,000 to \$70,000 to restore all of the ditches on the island. Pete Clark welcomes the public to bring forward any personal issues they may have with this to further develop the punch list.
- C. Nick Nelson also questioned the item of Clark's report pertaining to Special Boat Requests by Emergency Services/ Law Enforcement. Clark reported that there had been an incident where the Police Department could not get a special boat for a situation with someone in custody early in the morning. Clark wants to ensure that anyone can get a special boat if the need arises.

III. Public Works

A. Roads

1. Stockpiled Asphalt Aggregate: Pete Clark reported that he and Keith Sowl assessed the piles at the airport, but prior to engaging in acquisition with the County, they must come to an agreement as to what is actually there. Then negotiations can begin for the purchase of some or all of the material. Clark has been in communication with the County Surveyor and is hoping they come to look at the piles to get an accurate amount of material.

B. Parks

1. Recognition of Big Bay Town Park Picnic Shelter (Moved to top)
2. 2. Dock at Joni's Beach: G. Nelson reports that there are 104 feet of dock top, and that the el needs the most work, though the whole dock could be redone. May just focus on the el because it will fit into this year's budget. The remaining repairs will be included in next years budget.
Motion to have Greg Nelson carry on with el repairs HR/JP 4A, 1 Abstain (GN). Motion Carried.
3. Xcel Energy Customer Contribution Agreement: G. Nelson checks in with Keith Sowl, Town Foreman, to clarify. Agreement is for electricity to the campsites at the Town Park in the amount of \$1542.51. Motion to authorize Customer Contribution Agreement with Xcel Energy in the amount of \$1542.51 HR/NN 5A Motion Carried.
4. BBTP bridge proposal from C.A. Nelson and Son: Item withdrawn.

C. Airport

1. Airport Manager's Report & Checklist: Presented by Michael Dalzell and placed on file by unanimous consent. Discussion about the possibility of replacing the existing airport generator. Administrator Clark believes that it would be great for more than just the airport, especially in emergency situations. M. Dalzell will look to see if funding is available through the lighting project as well as through the Bureau of Aeronautics. It is possible that the FAA will approve funding because of the unique Island location of the airport.

IV. Committees

A. Zoning: Nothing at this time.

B. CAPP: Nothing at this time.

V. Town Hall Administration

- A. Administrative Assistant's Report: Accepted by motion. HR/MC 5A Motioned Carried.
- B. La Pointe Community Clinic Roof: The roof is in great need of repair before the winter; ongoing discussion from last Town Board Meeting on 9-10-13. It is now time to decide whether to use metal roofing or shingles for the new roof. One estimate on each was provided, \$7,396.71 for the metal, and \$3,450.00 for the shingles. Discussion continued about how the metal roofing lasts longer, and is better suitable for solar panels, if installed in the future. G. Nelson questions the budget: the Clinic may have to pay some now and have the Town reimburse later. N. Nelson mentions the cost may have to be split, depending on the contingency plan and funds available. H. Ross also

questioned the labor: if the Town will do the labor, or if it will be bid out. The project will not be done by the Town, proposals will be accepted.

Motion to approve seeking proposals/bids for the Clinic Roof to be redone with metal. NN/HR 5A Motion Carried.

- C. Motion to approve and implement Town Contracting Process: Presented by Administrator Clark. This is to establish a fair and uniform process and procedure for the contracting of goods and services. Clark believes this will bring a level playing field to the Town and projects.

Motion to approve and implement Town Contracting Process. HR/NN 5A Motion Carried.

- D. DRAFT Town of La Pointe's Management Discussion & Analysis report for the year ending 12/31/2012: Discussion included:

H. Ross: the Town is in good shape. Deficits are low. J. Patterson: believes the annual audit by Van Vlack is well worth it as it puts things into perspective, checks what the Town Hall is doing.

Motion to accept the Draft of the Town of La Pointe's Management Discussion & Analysis Report. HR/JP 5A Motion Carried.

VI. Vouchers: Approved in the amount of \$54,284.99. JP/NN 5A Motion Carried.

VII. Minutes

- A. Regular Town Board Meeting September 10, 2013: Approved as corrected (minor grammatical errors) JP/MC 5A Motion Carried.

VIII. Police

- A. Police Department

1. Police Department Future Plans: Memo from Michael Anderson regarding the future of the Police Department and his involvement as Police Chief. Town Board is thankful for the groundwork Chief Anderson has laid, as well as his aid in creating a smooth transition to the next Chief.

N. Nelson thought it was a very informative letter, and is wondering about a future meeting to have a more in depth conversation about the retirement of the Chief and the successor Chief. Memorandum placed on file by unanimous consent.

IX. Emergency Services

- A. Ambulance Service

1. Ambulance Director's Report: None available at this time.

B. Process of establishing dry hydrant(s) strategically around Island: Ongoing issue, discussions have begun, and process is progressing. Administrator Clark informed that the current general consensus is establishing one hydrant for now maybe near the end of Big Bay Road.

C. Resolution 2013-0924 Participation in the Wisconsin Length of Service Award Program: Presented by Administrator Clark to change the current savings bond provided to volunteer Emergency Medical Technicians and volunteer Firefighters to a Length of Service Award Program. The Fire Department has been working with Tom Ketchum to come up with details.

Motion to accept Resolution 2013-0924 Participation in the Wisconsin Length of Service Award Program. HR/MC 5a Motion Carried.

X. Library

A. Library Board Minutes August 9, 2013: Motion to accept NN/JP 5A Motion Carried.

XI. Public Comment B**

XII. Lawsuits & Legal Issues

XIII. Liquor & Operators' Licenses

XIV. New Agenda Items for Future Meetings

A. Blue Green Restaurant Liquor License, Agent Change

XV. Adjourn: 6:33pm HR/MC 5A Motion Carried.

***This portion of public comment is restricted to one minute in length. For those wishing to speak for longer than one minute, that item appears later in the agenda.**

****Public Comment which is longer than one minute**

Submitted by Micaela Montagne, Town Clerk

Approved as Submitted on 10-8-2013- Micaela Montagne