

**Special Town Board Meeting**  
**Wednesday, October 8, 2014**  
**5:30 P.M.**  
**La Pointe Town Hall**  
Approved Minutes

**Present:** Greg Nelson, Michael Childers, Marty Curry, Jim Patterson, Ham Ross

**Staff present:** Pete Clark

**Public Present:** Paul Brummer

**1. Call to Order** at 5:32pm

**2. Consideration, Discussion and Potential Approval for Publication (Class II Notice) and Distribution of Request For Proposal (RFP) Regarding the Acquisition and Installation of Additional Propane Tanks at Various Municipal Sites**

Request for Proposal (RFP) and supporting documents (including site maps and locations) were drafted and presented by Administrator Pete Clark. RFP for acquisition of twelve (12) 1000 gallon propane tanks at eight different Town locations that would allow the Town to be more self-contained and get the Town through the winter with just one fill of propane. All of the tanks will be above ground. RFP includes installation, site preparation, and piping.

Discussion included tank location to be completed by successful proposal company to ensure proper placement with required setbacks. The RFP does not include purchase of propane- just the tanks. There will be two 500 gallon tanks (one at the Rec Center and one at the Library) that will be replaced with 1000 gal tanks, old 500 gallon tanks may be used at Materials Recovery Facility (MRF) for heat or traded in. Because installation will be done December 1, 2014, payment will not have to be made until 2015, so will be in next year's budget. Each tank will cost approximately \$3,000.00, a total of around \$36,000.00.

Motion to approve the Request for Proposals for the acquisition and installation of twelve propane tanks at eight municipal sites, to be completed on or before December 1, 2014, M. Curry/ H. Ross, 4 Ayes (G. Nelson abstains), Motion Carried.

**3. Adjourn** at 5:55pm (M. Curry/ H. Ross, 5 Ayes, Motion Carried)

Submitted by Micaela Montagne, Town Clerk

Approved as submitted, October 14, 2014.