

**Town of La Pointe Planning and Zoning
Town Plan Commission
Regular Monthly Meeting Minutes**

**Wednesday September 21st, 2016
4:30 PM
La Pointe Town Hall**

Members Present: Charley Brummer, Chair; Greg Thury, Vice Chair; Suellen Soucek; Mike Starck.

Members Absent: John Gembitsky

Town Staff Present: Ric Gillman, Zoning Administrator (ZA)

I. Call to Order/Roll Call

Chair Brummer calls the meeting to order @ 4:30PM. Roll call reflects the members identified above.

II. Public Comment

None

III. Approval of Previous Minutes

a. Town Plan Commission Special Monthly Meeting Minutes September 7th, 2016

Amended copy of the first draft was distributed for this meeting. Change variance to Special Exception and reflect the time of scheduled meeting at 4:30PM. Starck motions to approve minutes as amended, Soucek seconds, 4 Ayes, motion carries.

IV. Zoning Administrators Report

Nothing new at this time.

V. Consideration and/or Action of Permit Application

Brief review of the Myhre application. This will be denied at receipt of the signed application and they will be advised how to proceed with the Variance application.

VI. New Business

a. Ordinance Recommendations to Town Board (update)

Received response from the Town's Attorney (filed). ZA reports an inadvertent omission of the 45 day clause from the working document provided to the Town Board in reference to Conditional Use. This has suffered the same scrutiny as other ordinance recommendations. A memo in this regard has been sent to the Town Board (filed), and has been placed on the next scheduled Town Board meeting for an up or down vote. ZA is working with the County to have these changes go before the County Zoning Committee and the County Board.

b. Parks and Recreation Plan

Proposed addition to the Parks and Recreation Plan dated September 12th, 2016 authored by Town Administrator, Lisa Potswald was reviewed, as well her communique via email, (filed). Chair Brummer offered and reviewed a rough draft (filed) of similar proposal regarding updating the Parks and Recreation

Plan. It was the consensus that the TPC keep this as an agenda item and update the Plan as necessary to coincide with ongoing developments and improvements.

c. Town Plan Commission Budget 2017

The ZA provided the TPC members with a working draft on the 2017 budget. This item will continue on the agenda until completion of submission and approval by the Town Board.

d. Shoreline Ordinance

Nothing new

VII. Old Business

a. Private Road/Driveway Ordinance

A discussion of the issuance of Fire #'s both in terms of history and process was discussed. This appears to be a major task, though the necessity makes it a priority for this winter. The ZA will be working through the archives and related material in conjunction with Ashland County Emergency Management and the La Pointe Fire Department to update this item. Starck addresses the driveway issue and rental agreement with the Town.

b. Camping/Camp Units

Nothing new. It was reiterated that this agenda item should return as a priority in the spring of 2017.

c. Cell Tower

Nothing new.

VIII. Future Agenda Items

- a. Ordinance revision update
- b. Parks and Recreation Plan
- c. TPC Budget
- d. Fire#'s

IX. Next Scheduled Meeting

Wednesday October 5th, 2016 @ 4:30PM

X. Adjournment

Thury motions to adjourn, Soucek seconds, 4 Ayes, Motion Carries. Chair Brummer adjourns @ 4:55PM

Town Plan Commission Minutes respectfully submitted by Ric Gillman, Planning and Zoning Administrator, on Wednesday September 22th, 2016