

**Town of La Pointe Planning and Zoning
Town Plan Commission
Regular Monthly Meeting Minutes**

**Wednesday October 5th, 2016
4:30 PM
La Pointe Town Hall**

Members Present: Charley Brummer, Chair; John Gembitsky; Suellen Soucek; Mike Starck.

Members Absent: Greg Thury

Town Staff Present: Ric Gillman, Zoning Administrator (ZA)

I. Call to Order/Roll Call

Chair Brummer calls the meeting to order @ 4:30PM. Roll call reflects the members identified above.

II. Public Comment

None

III. Approval of Previous Minutes

a. Town Plan Commission Special Monthly Meeting Minutes September 21st, 2016

Starck motions to approve minutes as submitted, Soucek seconds, 4 Ayes, motion carries.

IV. Zoning Administrators Report

Unanimous consent to place the Zoning Administrator's report for September 2016 on file.

V. Consideration and/or Action of Permit Application

There was a brief review of the Myrhe Variance and process. Informational presentation on the Dalquist property and sale thereof. An agreement was signed in 1998 regarding the laying of Penny Lane. The Town's Attorney is being consulted as to whether this agreement is with the owner or applicable to the property.

VI. New Business

a. Ordinance Recommendations to Town Board (update)

All has been forwarded to the County and Larry Hildebrandt, Zoning Administrator Ashland County is placing these recommendations approved by the Town Board on the Agenda for the County Zoning Committee. He will inform us as to the time and date. ZA will attend and encourages Brummer, Chair of TPC to attend.

b. Sign Ordinance Section V. page 52 -55 (La Pointe Zoning Ordinance)

The Commission engaged in a general discussion of the La Pointe sign ordinance. While the ZA interpreted a Type 4 Class C as being applicable to a rental property indicating contact information, the consensus of the TPC was the allowable sign in this application is a Class B sign, regardless of information contained. This type of sign is for residential identification. The Commission further discussed language pertinent in the sign ordinance and agreed some language recommendations may be warranted.

c. Parks and Recreation Plan

The ZA believes he may have had an internal memo from Town Foreman Larson, however could not recall if this was additional following the last TPC meeting. The ZA will review communiques and report back with any additional information.

d. Town Plan Commission Budget

ZA reports the budget has been presented to the Town Administrator and the only new development in the budget is the proposed addition of 500 fire #'s for 2017, speculating 500 more in 2018 and the balance in 2019. The TPC budget will have its first review by the Town Board on Tues. October 19th, Chair Brummer is encouraged to attend.

e. Shoreline Ordinance

There is nothing new at this time. The ZA will keep in touch with Ashland County specifically how the impervious surface requirements may affect the Commercial Zone on the Island.

VII. Old Business

a. Private Road/Driveway Ordinance

Nothing New

b. Fire #'s

This item was addressed above in **VI. d.**

c. Cell Tower

Nothing New

VIII. Future Agenda Items

- a. Zoning Committee schedule for Ordinance Review
- b. Parks and Recreation Plan
- c. 2017 Fee Schedule
- d. Update on Dalquist agreement

IX. Next Scheduled Meeting

Wednesday October 19th, 2016 @ 4:30PM

X. Adjournment

Brummer motions to adjourn, Soucek seconds, 4 Ayes, Motion Carries. Chair Brummer adjourns @ 5:20PM

Town Plan Commission Minutes respectfully submitted by Ric Gillman, Planning and Zoning Administrator, on Thursday October 6th, 2016