

**Town of La Pointe Planning and Zoning
Town Plan Commission
Special Monthly Meeting Minutes**

Wednesday September 7th, 2016

4:30 PM

La Pointe Town Hall

Town Plan Commission Members present: Charley Brummer, Chair; Greg Thury, Vice Chair; Suellen Soucek; John Gembitsky; and, Mike Starck.

Town Staff Present: Ric Gillman, Zoning Administrator; Lisa Potswald, Town Administrator; Kristian Larsen, Town Foreman; and, Ben Schram, Park Superintendent.

Public Present: Paul Brummer, Sue Brenna, Mike Brenna, and Evan Erickson.

I. Call to Order/Roll Call

Chair Brummer calls the meeting to order @ 4:30PM. Roll call reflects the members identified above.

II. Public Comment

No Comment

III. Approval of Previous Minutes

a. Town Plan Commission Regular Monthly Meeting Minutes August 16th, 2016

Thury motions to approve the minutes as submitted, Soucek seconds, 5 Ayes, Motion Carries.

b. Town Plan Commission Public Hearing Minutes August 24th, 2016

Suggestion to insert absence of Member (Thury). Starck motions to approve the minutes as submitted, Soucek seconds, 4 Ayes, 1 abstain (Thury), Motion Carries.

IV. Zoning Administrators Monthly Report – August 2016

Reviewed by members, and placed on file.

V. Consideration and/or Action of Permit Application

a. Memo to TPC regarding process of Variance application

Zoning Administrator (ZA) clarifies putting this on the agenda as he is dealing with a property owner who knows his proposal will require an application for a variance. ZA poses the question of the need for denial to pursue this avenue when the applicant knows it will be denied at a cost. The ZA discusses ordinance, **SECTION 10.3 A. Application for Appeals** and its application. Concerns were expressed over covering costs related to ZA time in the original application however; in this case no site inspection is needed to see a denial would be determined on face value of the proposal. There was further discussion of the permit serving as a paper trail for the Variance. The Town Plan Commission reached a consensus on having the application made and waiving the initial

permit fees in this case. ZA will keep the TPC posted on developments around this particular permit.

VI. New Business

a. **Evan Erickson Property Parcel #014-00198-0204 “Special Exception”**

ZA reads for the record that Commissioner Thury has listened to the audio recording of the Public Hearing dated 8/24/16 and has signed an affidavit attesting to such, and that affidavit has been placed on file. Chair asks the Committee if members had a chance to review the “Standards of Approval” from the ordinance. All respond affirmative.

Chair brings the question of the proximity to the high tension line and asks the property owner if this is in the 30’ zone regarding the request of easing setbacks. Owner clarifies his building would be beyond that, and assures the TPC he has adequate room for a holding tank, etc.

Chair clarifies the setback request as presented on the application for “Special Exception”. Starck motions to approve the “Special Exception”, with a 24’X24’ building core as shown on the survey, Soucek seconds, 5 Ayes, Motion Carries. Owner asks if the exception is applicable to the size of his building, and ZA clarifies the Special Exception is for the setbacks.

b. **Parks and Recreation Plan (Main Street Pocket Park), review with Departments**

Kristian Larsen presents a sketch of proposed plans for the Pocket Park. Gives narrative of the proposal and sketch, and addresses some possible funding through grants.

Chair asks what the costs would be in implementing this plan; Larsen gives an estimate of around 100K. Potswald explains the need to apply for a Variance with the County for about an 8 – 10’ easement on the set back from the waterway. Revenues are discussed per the use of this is primarily for tourist use. Potswald clarifies the cooperation with the chamber and other sources regarding funding. Larsen further elaborated on plans. An initial memo related to proposed costs were distributed to the Town Board and TPC. Potswald, mentions possibly adding the Solar panel area and proposed Butterfly Garden to the Parks and Recreation Plan. Including possible improvements to Joni’s Beach and the Town Park at Big Bay access to the bridge via handicap accessible ramp and canoe transport. TPC would like to keep this as an agenda item and include proposed changes in the Parks and Recreation Plan.

c. **Shoreline Ordinance**

Nothing new

d. **Review of Ordinance Change Recommendations made to the Town Board**

Amended agenda item Thursday September 1st, 2016 @ 10:00AM

ZA asks the TPC to have him send a memo to the Town Board as to the process related to the approval of these recommendations, and clarifying the authority of the board to direct and or change the language contained. Consensus from TPC to send the Memo.

VII. Old Business

a. **Private Road/Driveway Ordinance**

Nothing new

b. **Gephart - request for vacating Pickerel Street**

Nothing new

c. **Camping/Camp Units**

ZA believes this item can be dropped from future agendas until spring of next year.

d. **Cell Tower**

Nothing new

VIII. Future Agenda Items

- a. Park and Recreation Plan
- b. Shoreline Ordinance
- c. Recommended Ordinance Changes

IX. Next Scheduled Meeting

September 21st, 2016 @ 4:30 PM

X. Adjournment

Thury motions to adjourn, Soucek seconds, 5 ayes, Motion Carries. Meeting adjourned @ 5:10PM

Town Plan Commission Minutes respectfully submitted by Ric Gillman, Planning and Zoning Administrator, on Wednesday September 14th, 2016