

Town Administrator's Report

April 28, 2015

Among the issues and initiatives that were addressed of late – since my return from vacation – are as follows:

Two-Ton Truck Reimbursement – All necessary documents, title, etc., were submitted to Glatfelter. Follow-up discussions indicated that those documents were received, were in order and the negotiated reimbursement had been sent – with an anticipated arrival of 4/28. All that remains to fully conclude this matter is for Glatfelter to arrange for the carcass of the two-ton to be retrieved and transported off the Island. Glatfelter is currently engaged in arranging for that to happen.

Town Insurance – The insurance questionnaire of the Horton Group was completed and dispatched to them. Rural Mutual has done its due diligence and is in the process of compiling a quote for the Town. At this stage in the game, all that remains is the scheduling of appearances, by the respective representatives, before the Town Board so the Board can ask relevant questions and have the information by which a decision can be rendered.

Employee Safety Training – Another round of advisories have been dispatched to department heads regarding the employee safety training session scheduled for May 5 at the Fire Hall. Vince Mataresse – the Safety Training Guru – is bringing a new set of employee handbooks, certifications and new employee safety overviews so all documentation should be in place following the meeting on the 5th. This will ensure that the Town is fully compliant with state and federal safety training requirements and all documentation is in place --- this will require simple re-certification of employees – which must occur on an annual basis - and new employee training. Insofar as the Town has compliance-challenged for some years, this will establish a solid-compliance based schedule for the future.

Town Dock Expansion – Smith Group JJR has been contacted – for what ended up being the 4th or 5th time – with respect to the development of designs, engineering drawings and permitting for the Town Dock Expansion. The focus has been substantially narrowed to deal only with the actual Town Dock expansion rather than much of the upland changes, paths, etc. The Town budgeted the appropriate resources for this task in its 2015 budget – the amounts had been previously discussed and agreed to by JJR. The importance of this effort is to get

the permitting in the works so grants, etc can be applied for and secured to allow the project to go forward in approximately 2017 – in advance of the Ferry Lines' anticipated acquisition of their new ferry boat. We await the final information from JJR regarding riparian rights issues, surveying and, ultimately, consultation with Native American Bands to secure Army Corps and DNR permitting of the project. This effort was narrowly focused to correspond to potential grant funding, budget issues and immediate/foreseeable needs of the Town as it relates to Dock expansion.

Administrative Procedures – We have corresponded and communicated with Departments with respect to the necessity of providing critical administrative and insurance information. This matter came into specific focus when two firefighters were injured in the line of duty and Workers Comp reports were not filed in a timely fashion. We are working closely with the Fire Dept – and other Depts – to ensure the processes and procedures are clearly in place to effectively and efficiently provide administrative forms and information to avoid any state or federal problems with reporting.

General Budget and Revenue Issues – The Harbor Assistance Program and, potentially, the CEDS program bring into focus the real and critical issues relating to a specific absence of funding for projects and initiatives. Clearly, there is little room for optimism regarding the availability of state and/or federal support for projects at the local level. While it is important to dutifully complete and submit the required documents/applications/statements of intentions, it appears that those efforts are largely symbolic and allow the Town to comply with required submissions, even though the potential for funding to flow out of those programs is probably remote.