

## **Town Administrator's Report**

**January 28, 2014**

The areas and issues with which we have been dealing are as follows:

1) Annual Department Reviews and Performance Reviews of Department Heads.

Completed:

- MRF
- Police
- EMT
- Fire
- Airport
- Public Works
- Planning and Zoning

2) Instituting 3- 5 years plans for expenditures, acquisitions and projects to extend the Town's ability to budget and set-aside essential resources.

3) Addressing potential for propane shortage and skyrocketing costs

- Instituted municipal building conservation program – intermittent and periodically used buildings at 50 degrees
- Working with Madeline Foundation to establish a heating assistance program using the \$ 17K currently in their account.
- Scheduled meeting with critical staff and propane suppliers to assure sufficient reserves and – in the case of the Town's contract – price supports to ensure business survival.

4) Zoning and Planning issues that may require government and or legislative action.

5) Personnel matters – succession, departure, solicitation for positions.

6) Legal issues – preparatory and tactical

7) Windsled inspection issues

8) Continued monitoring of state legislative action (our bill) and communication with representatives.

9) Requests for Clinic Board meeting to integrate Town action with potential new strategic direction for Health Ctr.